

SOMERDALE PUBLIC SCHOOL DISTRICT  
BOARD OF EDUCATION

301 Grace Street  
Somerdale, NJ 08083

**Regular Meeting of the Board of Education**

**December 13, 2018  
6:30 p.m.**

**MINUTES**

**BOE Mission Statement**

The mission of the Somerdale School District, in active partnership with the community and staff, is to provide a safe and supportive environment which offers all students the opportunity to develop academically, socially, physically and emotionally, and to create students who are inquisitive and value learning not, only now, but also in the future.

We aspire to provide a broad range of educational opportunities in a nurturing environment designed to challenge all students to strive for personal excellence, achieve the New Jersey Core Curriculum Standards and become responsible citizens in this rapidly changing world.

**I. MEETING CALLED TO ORDER/ PLEDGE OF ALLEGIANCE 6:34 pm**

**II. SUNSHINE LAW/ROLL CALL**

Sunshine Law:

The Somerdale Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised by notifying The Courier Post and The Philadelphia Inquirer, as well as posting notices in Borough Hall, the Somerdale Post Office and the Somerdale Park School.

Our attorney has advised us that we cannot prevent you from making remarks about our employees. He has requested we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks whether vocal, by e-mail, or social media such as Facebook, Twitter, etc.

James Anderson - Present	Alicia Conte - Present	Susan Lowden - Present
Kim Barkoff – Present	Colm Fidgeon – Present	Melissa Moore - Absent
Jason Bishop – Absent	Monique Howard - Absent	James Walsh - Present

Also Present:

~~Mark Pease, Superintendent/Principal~~ - Absent  
Robert Ford, Vice Principal  
Melissa Engelhardt, Business Administrator/Board Secretary  
Chris Long, Solicitor

**III. A Presentation by Mr. Robert Ford, Vice Principal to recognize the October and November Student of the Month recipients.**

**IV. PUBLIC COMMENTS on any action items.**

**NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

The Board President will recognize those individuals in the audience whom wish to comment **on any action items on this Agenda.**

Please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

#### V. APPROVAL OF MINUTES

On a motion made by Mr. Fidgeon and seconded by Mrs. Conte the following was approved:

Recommend that the Board of Education approve the regular minutes of the November 15, 2018 BOE Meeting.

ALL IN FAVOR: YES 6 NO 0 ABSTAIN 0 ABSENT 3

#### VI. REPORTS

A. Superintendent's Report: None

B. Business Administrator's Report

- Still no word from the State as to the issuance of postemployment health benefits liability. This means the audit cannot be completed until the auditor receives that information from the State. The DOE has ensured us that we will not be penalized for missing the CAFR due date of December 5<sup>th</sup>.
- Bond Bid was opened and awarded yesterday. We estimated 4% interest rate but it came in around 3.49% saving the district approximately \$200,000 in interest over the 20-year amortization. Settlement and transfer of the funds is on schedule for December 20<sup>th</sup>.
- Work continues for the budget. Hoping to be ready for finance committee mid to late January.

#### VII. NEW BUSINESS

**BUSINESS AFFAIRS**, Colm Fidgeon, Chairperson, Susan Lowden, Alternate Chairperson, Jason Bishop, Administrative Liaisons: Mark Pease, Melissa Engelhardt

##### A. Finance – Reviews and monitors the school district budget and assumes other fiscal responsibilities

Report by Finance Committee Chair

On a motion made by Mr. Fidgeon and seconded by Mrs. Conte the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 1-24:

##### 1. Financial Reports:

To approve the Board Secretary and Treasurer's Reports for October 2018 (attachment #1).

The Board Secretary's Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Treasurer's Report is in accordance with 18A:17-36 and 18A:17-9 for the month of October 2018. The Treasurer's Report and Secretary's report are in agreement for the month of October 2018.

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Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. To approve the following bill lists (attachment #2):
  - a. Vendor Bill List 1 and corresponding Check Journal totaling: \$1,298.42
  - b. Vendor Bill List 2 and corresponding Check Journal totaling: \$102.99
  - c. Vendor Bill List 3 and corresponding Check Journal totaling: \$130.59
  - d. Vendor Bill List 4 and corresponding Check Journal totaling: \$23,659.13
  - e. Vendor Bill List 5 and corresponding Check Journal totaling: \$293,426.07
3. To approve the Transfers/Adjustments for the month of October 2018 (attachment #3).
4. To approve a contract with Deptford Township Board of Education for a Special Education DC&P student in 7<sup>th</sup> grade from October 17, 2018 to February 22, 2019, transportation paid in the amount of \$18,848.00.
5. To approve the NJQSAC District Performance Review (DPR) for submission as required by the New Jersey Department of Education for the 2018-2019 school year.
6. To approve the opening of an additional bank account, titled Bond Account, to be used for the accounting of the bond proceeds and expenditures in Fund 30 whereas 2 signatures are required. The approved signatures shall be the Board Secretary and Superintendent/Principal.
7. To approve the transfer of interest earned in the bond account into the general fund account.
8. To approve payment to S&P Global Ratings in the amount of \$12,000.00 out of the Bond account. The bill list will be ratified at the next Board of Education meeting.
9. To approve the amended contract to Cherry Hill Board of Education for homeless student in Kindergarten from September 1, 2018 to November 30, 2018 with revenue in the amount of \$4,591.86.
10. To approve the contract to Magnolia Board of Education for homeless student in Kindergarten from December 1, 2018 to June 30, 2019 with revenue in the amount of \$9,896.25.
11. To approve the contract to Ocean City Board of Education for the homeless student in 4<sup>th</sup> grade from November 29, 2018 to June 30, 2019 with revenue in the amount of \$10,935.97.
12. To approve the contract to Ocean City Board of Education for 2 homeless students in 7<sup>th</sup> grade from November 29, 2018 to June 30, 2019 with revenue in the amount of \$22,860.00.
13. To approve the void of stale check 21974 dated 5-1-2018 in the amount of \$77.00.
14. To approve referendum project fee proposal from Spiezle Architectural Group, Inc. in the amount of \$180,240.00 which includes architectural and engineering services related to the roof replacement and site improvements.
15. To approve the reimbursement to Colm Fidgeon in the amount of \$427.80 for Bond advertising expenses.

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16. To approve the continuance of transportation services provided by Colonial Transportation for student 5325785684 in the amount of \$13,680.00 for the remainder of the 18/19 school year due to lack of responses after two attempts to bid.
17. To approve a contract with Xtel for our telephone services at a rate of \$231.35 per month and a one-time charge of \$180.00 from December 2018 to December 2021.
18. To approve Thomas Leone to attend Techspo in Atlantic City, NJ from January 31-February 1, 2019 at a cost of \$450.00 to the district. Mileage and tolls will be reimbursed as per district policy.
19. To approve Thomas Leone to attend the ISTE conference in Philadelphia, PA from June 23-26, 2019 at a cost of \$550.00 to the district. Mileage and tolls will be reimbursed as per district policy.
20. To approve transportation contract with Hillman Bus Company for transportation on March 14, 2019 and June 7, 2019 in the amount of \$1,415.00 and submission to the Executive County Superintendent of the same.
21. To approve transportation contract with T&L Bus Company for transportation on May 22, 2019 in the amount of \$800.00 and submission to the Executive County Superintendent of the same.
22. To approve transportation contract with T&L Bus Company for transportation on February 22, 2019 in the amount of \$600.00 and submission to the Executive County Superintendent of the same.
23. To approve transportation contract with T&L Bus Company for transportation on June 10, 2019 in the amount of \$2,011.86 and submission to the Executive County Superintendent of the same.
24. To approve transportation contract with T&L Bus Company for transportation on February 14, 2019 in the amount of \$610.00 and submission to the Executive County Superintendent of the same.

ROLL CALL VOTE ITEMS 1-14 & 16-24: YES 6 NO 0 ABSTAIN 0 ABSENT 3

ROLL CALL VOTE ITEM 15: YES 5 NO 0 ABSTAIN 1 (Fidgeon) ABSENT 3

**B. Facilities – Reviews the needs and uses of district buildings and grounds**

Report by Facilities Committee Chair

On a motion made by Mr. Fidgeon and seconded by Mr. Anderson the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following item for the Use of Facilities as per Somerdale Board of Education Policy 7510:

1. To approve Catherine Gottlieb with MSA Security to hold an Explosive Detection Canine Demonstration on December 14, 2018 for Career Awareness.

ALL IN FAVOR: YES 6 NO 0 ABSTAIN 0 ABSENT 3

**INSTRUCTIONAL**, Dr. Monique Howard, Chairperson, Melissa Moore, Alternate Chairperson, James Anderson, Administrative Liaisons: Mark Pease, Robert Ford

**A. Curriculum – Reviews and evaluates standardized test results as a district and monitors direction of curriculum.**

Report by Curriculum Committee Chair

On a motion made by Mr. Anderson and seconded by Mrs. Barkoff the following was approved:

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Recommend that the Board of Education on the recommendation of the superintendent, approve the following items 1 – 3:

1. To approve the Nursing Service Plan for the 2018-2019 school year as per N.J.A.C. 6A:16-2.1(b), as drafted by M. Dow, school nurse. (attachment #1)
2. To approve the Art Curriculum for 7<sup>th</sup> Grade and Spanish Kindergarten – 2<sup>nd</sup> Grade as realigned with the New Jersey Student Learning Standards.
3. The following field trips:
  - a. To approve Student Council students to visit Medieval Times, Lyndhurst, NJ, on March 14, 2019. Cost per student \$5.00 transportation fee.

ROLL CALL VOTE: YES 6 NO 0 ABSTAIN 0 ABSENT 3

**B. Personnel – Assists in the interviewing process of district administrators and reviews hiring recommendations of the Superintendent. Also, reviews and approves staff policies and job descriptions**

Report by Personnel Committee Chair

On a motion made by Mr. Anderson and seconded by Mr. Fidgeon the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following item:

1. To approve Guest Speakers from Esther Raab Holocaust Museum to visit/read books to Kindergarten – 5<sup>th</sup> Grades on January 23, 2019 from 9:30 am – 11:45 am.

ALL IN FAVOR: YES 6 NO 0 ABSTAIN 0 ABSENT 3

**POLICY/COMMUNITY AFFAIRS**, Kimberly Barkoff, Chairperson, Melissa Moore, Alicia Conte, Alternate Chairperson, Administrative Liaison: Robert Ford

**A. Policy – Reviews, updates and creates district policies with Superintendent and presents them to the board.**

Report by Policy Committee Chair

On a motion made by Mrs. Barkoff and seconded by Mrs. Conte the following was approved:

Recommend that the Board of Education on the recommendation of the Superintendent approve the following item #2:

1. For First Reading:
  - a. None at this time
2. For Second Reading:
  - a. P 1550 Equal Employment/Anti-Discrimination Practices
  - b. P 2431 Athletic Competition
  - c. P 5350 Student Suicide Prevention
  - d. P 5512 Harassment, Intimidation, and Bullying
  - e. P 5533 Student Smoking
  - f. P 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities
  - g. P 8462 Reporting Potentially Missing or Abused Children
  - h. R 1550 Equal Employment/Anti-Discrimination Practices

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- i. R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team of Squad
- j. R 5350 Student Suicide Prevention
- k. R 5512 Harassment, Intimidation, and Bullying – has been abolished remove from regulations
- l. R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

ROLL CALL VOTE: YES 6 NO 0 ABSTAIN 0 ABSENT 3

**B. Community Affairs – Participation in community events to educate the public on programs the district offers. Also educates the public on the school board policies and responsibilities.**

Report by Community Affairs Committee Chair

A recommendation is requested to approve the following:

1. None at this time

**BOND REFERENDUM**, Colm Fidgeon, Chairperson, Alicia Conte, Alternate Chair, Susan Lowden, Administrative Liaison: Mark Pease, Melissa Engelhardt

The Bond Referendum Committee's function it to meet and develop a framework for moving a referendum forward and to address project and budgetary issues.

Report by Bond Referendum Committee Chair

Recommend that the Board of Education on the recommendation of the superintendent, approve the following items:

1. None at this time

**VIII. DISCUSSION ITEM:**

1. Discussion of School Board Members' Code of Ethics:
  - a. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run

**IX. REPORTS:**

The following item will be recommended for approval:

1. Acknowledge and accept the Harassment, Intimidation, and Bullying Report for:
  - a. None at this time

**X. OTHER REPORTS:**

- a.) Student Attendance

<b>Enrollment</b>	
<b>November 2018</b>	
Preschool	25
Kindergarten	64
1st Grade	44
2nd Grade	46
3rd Grade	57
4th Grade	57
5th Grade	50

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6th Grade	56
7th Grade	51
8th Grade	49
Out of District	1
Charter Students	3
Home Instruction	0
Homeless -Tuition	0
<b>Total November 2018</b>	<b><u>503</u></b>

b.) Security/Fire Drill Reports

**FIRE DRILL**

**DATE:** 11/1/2018

Alarm Sounded: 9:14 am  
Building Cleared: 9:17 am  
Returned to Building: 9:19 am  
Alarm Station Used: D-Wing  
All Staff in attendance participated in drill  
Number evacuated: Students present: 466  
Staff Present: 90  
Special conditions simulated: none at this time  
Problems encountered: None  
Weather: 65 degrees

**LOCK DOWN DRILL #2**

**DATE:** 11/15/2018

Alarm Sounded: 2:00 p.m.  
All Staff in attendance participated in drill (89 staff members)  
Problems encountered: None

c.) Health Reports -- November 2018

d.) Nutri-Serve Monthly Report for November 2018

**XI. PUBLIC COMMENTS (on any item)**

Audience Recognition and Public Comment

The public is reminded that all public complaints against a district employee must be made through a specific grievance process.

A description of this process may be found in BOE policy (File Code 9130). This policy is available upon request in the office of the Board Secretary.

Any individual naming an employee in a complaint before the Board of Education, without the employee's permission, could be cited for violating that employee's civil and contractual rights.

Please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address.
3. Wait to be recognized before you make your comment
4. Limit your comments to (3) minutes per person.

**Andrea Lomas – 14 Scenic View Drive, Sicklerville, NJ** - Lighting issue around school where under the sun lets out.

**Colm Fidgeon – 5 McMichael Court, Somerdale, NJ** – Would like the blank signs used and put up for the holidays.

**XII. EXECUTIVE SESSION (if necessary) N/A**

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**XIII. RETURN TO PUBLIC SESSION - N/A**

**XIV. ADJOURNMENT**

On a motion made by Mr. Fidgeon and seconded by Mrs. Barkoff the meeting was adjourned at 7:05 pm.

Respectfully Submitted,

Melissa Engelhardt



Starting date 7/1/2018 Ending date 10/30/2018 Fund: 10 GENERAL FUND

Assets and Resources

<b>Assets:</b>			
101	Cash in bank		\$906,671.86
102 - 106	Cash Equivalents		\$200.00
111	Investments		\$0.00
116	Capital Reserve Account		\$999,475.17
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$3,085,950.67
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$2,609,770.33	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$14,000.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$2,623,770.33
Loans Receivable:			
131	Interfund	\$21,363.59	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$21,363.59
Other Current Assets			\$14,562.81
<b>Resources:</b>			
301	Estimated revenues	\$7,891,195.00	
302	Less revenues	(\$7,888,147.10)	\$3,047.90
<b>Total assets and resources</b>			<b><u>\$7,655,042.33</u></b>

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$8,388.90
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$8,388.90</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$4,985,977.64
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$408,782.40
601	Appropriations	\$8,305,677.65	
602	Less: Expenditures	(\$2,105,631.11)	
	Less: Encumbrances	(\$4,956,298.99)	(\$7,061,930.10)
	Total appropriated		\$6,638,507.59
	Unappropriated:		
770	Fund balance, July 1		\$1,422,628.49
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$414,482.65)
	Total fund balance		\$7,646,653.43
	<b>Total liabilities and fund equity</b>		<b>\$7,655,042.33</b>

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$8,305,677.65	\$7,061,930.10	\$1,243,747.55
Revenues	(\$7,891,195.00)	(\$7,888,147.10)	(\$3,047.90)
Subtotal	<u>\$414,482.65</u>	<u>(\$826,217.00)</u>	<u>\$1,240,699.65</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$999,475.17	(\$999,475.17)
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$414,482.65</u>	<u>\$173,258.17</u>	<u>\$241,224.48</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$414,482.65</u>	<u>\$173,258.17</u>	<u>\$241,224.48</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$414,482.65</u>	<u>\$173,258.17</u>	<u>\$241,224.48</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$414,482.65</u>	<u>\$173,258.17</u>	<u>\$241,224.48</u>

Prepared and submitted by : Melissa Engelhardt 12/07/18  
Board Secretary Date

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00720	TOTAL OPERATING BUDGET	7,891,195	0	7,891,195	7,888,147	Under	3,048
	Total	7,891,195	0	7,891,195	7,888,147		3,048
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	2,671,673	26,403	2,698,076	690,184	1,892,728	115,164
10300	Total Special Education - Instruction	547,891	(26,317)	521,574	56,496	225,518	239,560
11160	Total Basic Skills/Remedial - Instruct.	423,419	(86)	423,333	79,761	290,195	53,377
12160	Total Bilingual Education - Instruction	123,290	0	123,290	24,584	94,042	4,664
17100	Total School-Sponsored Co/Extra Curricul	70,992	0	70,992	1,622	46,385	22,985
17600	Total School-Sponsored Athletics - Instr	43,579	0	43,579	409	22,259	20,911
20620	Total Summer School	77,481	0	77,481	51,962	12,065	13,454
29180	Total Undistributed Expenditures - Instr	125,400	0	125,400	0	43,539	81,861
29680	Total Undistributed Expenditures - Atten	34,622	0	34,622	11,872	17,915	4,835
30620	Total Undistributed Expenditures - Healt	93,068	0	93,068	16,703	67,436	8,929
40580	Total Undistributed Expend - Speech, OT,	135,220	7	135,227	16,864	79,932	38,431
41080	Total Undist. Expend. - Other Supp. Serv	13,100	0	13,100	0	0	13,100
41660	Total Undist. Expend. - Guidance	60,512	(13,647)	46,865	11,042	33,484	2,338
42200	Total Undist. Expend. - Child Study Team	264,756	(7)	264,749	49,125	199,906	15,718
43200	Total Undist. Expend. - Improvement of I	121,921	(30,872)	91,049	33,013	41,622	16,415
43620	Total Undist. Expend. - Edu. Media Serv.	94,880	0	94,880	20,659	63,773	10,449
44180	Total Undist. Expend. - Instructional St	18,014	0	18,014	450	3,934	13,631
45300	Support Serv. - General Admin	352,189	(2,400)	349,789	122,548	184,527	42,715
46160	Support Serv. - School Admin	78,104	46,919	125,023	40,540	79,959	4,524
47200	Total Undist. Expend. - Central Services	176,321	0	176,321	57,627	110,147	8,548
47620	Total Undist. Expend. - Admin. Info. Tec	97,766	0	97,766	37,468	34,081	26,217
51120	Total Undist. Expend. - Oper. & Maint. O	772,122	6,981	779,103	281,740	382,216	115,146
52480	Total Undist. Expend. - Student Transpor	181,374	0	181,374	2,797	21,307	157,269
71260	TOTAL PERSONNEL SERVICES -EMPLOYEE	1,527,735	0	1,527,735	427,558	927,735	172,442
75880	TOTAL EQUIPMENT	79,877	0	79,877	62,700	7,031	10,146
76260	Total Facilities Acquisition and Constru	54,146	0	54,146	0	54,145	1
84000	Transfer of Funds to Charter Schools	59,245	0	59,245	7,908	20,419	30,918
	Total	8,298,697	6,981	8,305,678	2,105,631	4,956,299	1,243,748

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 10 GENERAL FUND

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy	4,628,926	0	4,628,926	4,628,926		0
00150	10-1320	Tuition from LEAs Within State	14,000	0	14,000	14,000		0
00300	10-1	Unrestricted Miscellaneous Revenues	15,251	0	15,251	12,203	Under	3,048
00410	10-3116	School Choice Aid	224,937	0	224,937	224,937		0
00420	10-3121	Categorical Transportation Aid	31,147	0	31,147	31,147		0
00440	10-3132	Categorical Special Education Aid	355,717	0	355,717	355,717		0
00460	10-3176	Equalization Aid	2,536,895	0	2,536,895	2,536,895		0
00470	10-3177	Categorical Security Aid	84,322	0	84,322	84,322		0
Total			7,891,195	0	7,891,195	7,888,147		3,048

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02040	11-105-100-935	Local Contribution – Transfer to Special	41,381	0	41,381	41,381	0	0
02080	11-110-___-101	Kindergarten – Salaries of Teachers	225,783	0	225,783	45,157	180,626	0
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers	1,194,559	26,389	1,220,948	246,190	974,758	0
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers	858,109	14	858,123	167,784	690,338	1
02500	11-150-100-101	Salaries of Teachers	1,400	0	1,400	680	720	0
02540	11-150-100-320	Purchased Professional – Educational Ser	0	8,431	8,431	1,583	4,893	1,955
03020	11-190-1__-320	Purchased Professional – Educational Ser	59,823	(8,431)	51,392	2,933	5,223	43,236
03060	11-190-1__-[4-5]	Other Purchased Services (400-500 series	146,360	0	146,360	112,369	24,898	9,093
03080	11-190-1__-610	General Supplies	130,236	0	130,236	69,636	11,271	49,328
03100	11-190-1__-640	Textbooks	13,402	0	13,402	2,472	0	10,930
03120	11-190-1__-8__	Other Objects	620	0	620	0	0	620
07000	11-213-100-101	Salaries of Teachers	305,609	(26,317)	279,292	55,858	223,433	1
07040	11-213-100-320	Purchased Professional-Educational Servi	239,342	0	239,342	239	299	238,803
07100	11-213-100-610	General Supplies	1,404	0	1,404	398	385	620
07120	11-213-100-640	Textbooks	136	0	136	0	0	136
09260	11-219-100-101	Salaries of Teachers	1,400	0	1,400	0	1,400	0
11000	11-230-100-101	Salaries of Teachers	371,413	(86)	371,327	71,917	287,667	11,743
11040	11-230-100-320	Purchased Professional-Education Service	46,638	0	46,638	2,939	2,338	41,361
11100	11-230-100-610	General Supplies	5,368	0	5,368	4,906	189	273
12000	11-240-100-101	Salaries of Teachers	118,420	0	118,420	24,584	93,836	0
12040	11-240-100-320	Purchased Professional-Education Service	2,480	0	2,480	0	120	2,360
12100	11-240-100-610	General Supplies	2,390	0	2,390	0	86	2,304
17000	11-401-100-1__	Salaries	44,060	0	44,060	862	43,198	0
17020	11-401-100-[3-5]	Purchased Services (300-500 series)	20,522	0	20,522	385	3,119	17,018
17040	11-401-100-6__	Supplies and Materials	6,410	0	6,410	375	68	5,967
17500	11-402-100-1__	Total Vocational Programs – Local -Instr	18,550	0	18,550	175	18,375	0
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	19,580	0	19,580	210	2,265	17,105
17540	11-402-100-6__	Supplies and Materials	5,449	0	5,449	24	1,619	3,806
20000	11-422-100-101	Salaries of Teachers	29,280	0	29,280	24,366	4,914	0
20080	11-422-100-3__	Purchased Professional & Technical Servi	4,200	232	4,432	4,432	0	0
20100	11-422-100-[4-5]	Other Purchased Services (400-500 series	9,120	0	9,120	4,235	0	4,885

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 10 GENERAL FUND

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
20500	11-422-200-1__ Salaries	23,281	0	23,281	16,130	7,151	0
20520	11-422-200-3__ Purchased Professional and Technical Ser	5,440	(232)	5,208	624	0	4,584
20540	11-422-200-[4-5] Purchased Services (400-500 series)	6,160	0	6,160	2,175	0	3,985
29000	11-000-100-561 Tuition to Other LEAs within the State -	30,000	0	30,000	0	0	30,000
29080	11-000-100-565 Tuition to CSSD & Regular Day Schools	95,400	0	95,400	0	43,539	51,861
29500	11-000-211-1__ Salaries	26,872	0	26,872	8,957	17,915	0
29600	11-000-211-3__ Purchased Professional and Technical Ser	7,750	0	7,750	2,915	0	4,835
30500	11-000-213-1__ Salaries	82,856	0	82,856	16,571	66,285	0
30540	11-000-213-3__ Purchased Professional and Technical Ser	5,110	0	5,110	0	0	5,110
30580	11-000-213-6__ Supplies and Materials	4,792	0	4,792	47	1,151	3,594
30600	11-000-213-8__ Other Objects	310	0	310	85	0	225
40500	11-000-216-1__ Salaries	88,135	0	88,135	15,821	66,983	5,331
40520	11-000-216-320 Purchased Professional – Educational Ser	46,180	0	46,180	180	12,900	33,100
40540	11-000-216-6__ Supplies and Materials	905	7	912	863	50	0
41020	11-000-217-320 Purchased Professional – Educational Ser	11,600	0	11,600	0	0	11,600
41040	11-000-217-6__ Supplies and Materials	1,500	0	1,500	0	0	1,500
41500	11-000-218-104 Salaries of Other Professional Staff	20,012	12,587	32,599	6,520	26,079	0
41520	11-000-218-105 Salaries of Secretarial and Clerical Ass	0	11,108	11,108	3,703	7,405	0
41560	11-000-218-320 Purchased Professional – Educational Ser	40,000	(37,738)	2,262	0	0	2,262
41620	11-000-218-6__ Supplies and Materials	500	397	897	820	0	76
42000	11-000-219-104 Salaries of Other Professional Staff	209,571	0	209,571	47,968	161,602	1
42020	11-000-219-105 Salaries of Secretarial and Clerical Ass	30,000	0	30,000	0	30,000	0
42060	11-000-219-320 Purchased Professional – Educational Ser	21,560	(820)	20,740	0	8,125	12,615
42140	11-000-219-592 Misc. Purch. Svc. (400-500 series O/than	175	0	175	0	0	175
42160	11-000-219-6__ Supplies and Materials	3,450	(7)	3,443	337	178	2,927
42180	11-000-219-8__ Other Objects	0	820	820	820	0	0
43000	11-000-221-102 Salaries of Supervisor of Instruction	35,616	4,384	40,000	8,500	31,500	0
43040	11-000-221-105 Salaries of Secretarial & Clerical Assis	15,183	0	15,183	5,061	10,122	0
43100	11-000-221-320 Purchased Prof. – Educational Services	40,000	(35,528)	4,472	0	0	4,472
43140	11-000-221-[4-5] Other Purch. Services (400-500 series)	30,872	150	31,022	19,129	0	11,893
43160	11-000-221-6__ Supplies and Materials	0	122	122	122	0	0
43180	11-000-221-8__ Other Objects	250	0	250	200	0	50
43500	11-000-222-1__ Salaries	82,226	0	82,226	19,734	62,492	0
43540	11-000-222-3__ Purchased Professional and Technical Ser	3,365	0	3,365	885	0	2,480
43580	11-000-222-6__ Supplies and Materials	9,289	0	9,289	39	1,281	7,969
44060	11-000-223-110 Other Salaries	2,138	0	2,138	0	2,138	0
44120	11-000-223-[4-5] Other Purch. Services (400-500 series)	15,876	0	15,876	450	1,796	13,631
45000	11-000-230-1__ Salaries	203,005	(4,928)	198,077	69,280	120,930	7,867
45040	11-000-230-331 Legal Services	21,600	0	21,600	2,688	18,912	0
45060	11-000-230-332 Audit Fees	27,650	0	27,650	0	0	27,650
45080	11-000-230-334 Architectural/Engineering Services	4,500	(1,680)	2,820	940	1,880	0

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45100	11-000-230-339	Other Purchased Professional Services	5,190	3,752	8,942	4,535	4,407	0
45120	11-000-230-340	Purchased Technical Services	4,269	(1,000)	3,269	3,172	0	97
45140	11-000-230-530	Communications/Telephone	48,613	0	48,613	11,256	35,239	2,118
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	24,277	736	25,013	22,016	1,692	1,304
45200	11-000-230-610	General Supplies	5,160	(300)	4,860	840	346	3,674
45260	11-000-230-890	Miscellaneous Expenditures	3,400	1,020	4,420	3,300	1,120	0
45280	11-000-230-895	BOE Membership Dues and Fees	4,525	0	4,525	4,520	0	5
46000	11-000-240-103	Salaries of Principals/Assistant Princip	44,519	44,519	89,038	29,679	59,359	0
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	27,245	0	27,245	9,081	18,163	1
46080	11-000-240-3__	Purchased Professional and Technical Ser	995	0	995	0	0	995
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	3,100	0	3,100	0	0	3,100
46120	11-000-240-6__	Supplies and Materials	800	2,400	3,200	564	2,438	198
46140	11-000-240-8__	Other Objects	1,445	0	1,445	1,215	0	230
47000	11-000-251-1__	Salaries	148,275	0	148,275	49,425	98,850	0
47020	11-000-251-330	Purchased Professional Services	14,151	0	14,151	4,441	4,405	5,304
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	9,070	0	9,070	1,776	6,689	605
47100	11-000-251-6__	Supplies and Materials	1,900	0	1,900	721	23	1,156
47180	11-000-251-890	Other Objects	2,925	0	2,925	1,263	180	1,482
47500	11-000-252-1__	Salaries	66,095	0	66,095	14,977	33,703	17,415
47520	11-000-252-330	Purchased Professional Services	1,500	0	1,500	0	0	1,500
47540	11-000-252-340	Purchased Technical Services	24,174	0	24,174	20,573	0	3,601
47580	11-000-252-6__	Supplies and Materials	5,997	0	5,997	1,918	377	3,701
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	89,744	391	90,135	33,578	23,519	33,038
48540	11-000-261-610	General Supplies	27,500	0	27,500	235	1,275	25,991
49040	11-000-262-3__	Purchased Professional and Technical Ser	374,363	0	374,363	174,681	174,681	25,001
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	10,450	0	10,450	2,633	3,629	4,189
49100	11-000-262-444	Lease Purchase Pymts – Energy Savings Im	29,518	0	29,518	0	29,518	0
49120	11-000-262-490	Other Purchased Property Services	12,800	0	12,800	2,560	10,000	240
49140	11-000-262-520	Insurance	35,147	0	35,147	27,459	0	7,688
49180	11-000-262-610	General Supplies	33,795	6,590	40,385	22,132	2,770	15,483
49200	11-000-262-621	Energy (Natural Gas)	54,720	0	54,720	1,039	53,681	0
49220	11-000-262-622	Energy (Electricity)	97,440	0	97,440	15,062	82,378	0
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	1,700	0	1,700	190	190	1,320
51020	11-000-266-3__	Purchased Professional and Technical Ser	3,155	0	3,155	1,587	576	992
51060	11-000-266-610	General Supplies	1,790	0	1,790	585	0	1,205
52100	11-000-270-350	Management Fee – ESC & CTSA Trans. Prog	3,760	0	3,760	109	649	3,002
52220	11-000-270-504	Contract Serv--Aid in Lieu Pymts--Charter	4,420	0	4,420	0	2,000	2,420
52240	11-000-270-505	Contract Serv--Aid in Lieu Pymts--Choice S	1,768	0	1,768	0	0	1,768
52260	11-000-270-511	Contract Services (Bet. Home & Sch) -Ven	22,275	(5,391)	16,884	2,689	5,294	8,902
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	13,900	0	13,900	0	375	13,525
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) – Joint Agr	0	5,391	5,391	0	0	5,391

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52321	11-000-270-514	Contract Serv. (Sp Ed Stds) - Vendors	126,851	(112,000)	14,851	0	0	14,851
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) – ESC	8,400	112,000	120,400	0	12,989	107,411
71020	11-000-291-220	Social Security Contributions	48,744	0	48,744	12,330	35,165	1,249
71060	11-000-291-241	Other Retirement Contributions - PERS	40,144	(342)	39,802	0	0	39,802
71120	11-000-291-249	Other Retirement Contributions - Regular	1,082	342	1,424	264	1,160	0
71140	11-000-291-250	Unemployment Compensation	5,275	0	5,275	102	0	5,173
71160	11-000-291-260	Workmen's Compensation	58,120	0	58,120	44,089	0	14,031
71180	11-000-291-270	Health Benefits	1,206,993	0	1,206,993	367,773	740,760	98,460
71200	11-000-291-280	Tuition Reimbursement	13,500	0	13,500	0	0	13,500
71220	11-000-291-290	Other Employee Benefits	153,877	0	153,877	3,000	150,650	228
75680	12-000-252-730	Undistributed Expenditures – Admin. Info	8,777	0	8,777	3,505	0	5,272
75700	12-000-261-730	Undist. Expend. –Required Maint. For Sch	71,100	0	71,100	63,283	7,031	785
75760	12-000-266-730	Undist. Expend. – Security	0	0	0	(4,088)	0	4,088
76080	12-000-400-450	Construction Services	48,065	0	48,065	0	48,064	1
76200	12-000-400-800	Other Objects	6,081	0	6,081	0	6,081	0
84000	10-000-100-56_	Transfer of Funds to Charter Schools	59,245	0	59,245	7,908	20,419	30,918
Total			8,298,697	6,981	8,305,678	2,105,631	4,956,299	1,243,748



Starting date 7/1/2018 Ending date 10/30/2018 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

<b>Assets:</b>			
101	Cash in bank		(\$4,591.64)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
<b>Accounts Receivable:</b>			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$80,888.00	
142	Intergovernmental - Federal	\$260,992.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$341,880.00
<b>Loans Receivable:</b>			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
<b>Other Current Assets</b>			\$0.00
<b>Resources:</b>			
301	Estimated revenues	\$450,651.00	
302	Less revenues	(\$403,483.00)	\$47,168.00
<b>Total assets and resources</b>			<u>\$384,456.36</u>



Starting date 7/1/2018 Ending date 10/30/2018 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$450,651.00	\$197,059.24	\$253,591.76
Revenues	(\$450,651.00)	(\$403,483.00)	(\$47,168.00)
Subtotal	<u>\$0.00</u>	<u>(\$206,423.76)</u>	<u>\$206,423.76</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$206,423.76)</u>	<u>\$206,423.76</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$206,423.76)</u>	<u>\$206,423.76</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$206,423.76)</u>	<u>\$206,423.76</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$206,423.76)</u>	<u>\$206,423.76</u>

Prepared and submitted by : Melissa Engelhardt 12/07/18  
Board Secretary Date

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00840	TOTAL GRANTS AND ENTITLEMENTS	403,483	47,168	450,651	403,483	Under	47,168
	Total	403,483	47,168	450,651	403,483		47,168
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
85120	Total Instruction	122,141	(3,300)	118,841	25,730	93,084	27
86380	Total Support Services	20,350	3,300	23,650	4,769	1,648	17,233
88740	Total Federal Projects	260,992	47,168	308,160	35,695	36,133	236,332
	Total	403,483	47,168	450,651	66,195	130,865	253,592

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00760 20-3218 Preschool Education Ald	101,110	0	101,110	101,110		0
00775 20-441[1-6] Title I	111,930	31,453	143,383	111,930	Under	31,453
00780 20-445[1-5] Title II	14,782	754	15,536	14,782	Under	754
00790 20-447[1-4] Title IV	8,000	2,000	10,000	8,000	Under	2,000
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	126,280	12,961	139,241	126,280	Under	12,961
00835 20-5200 Transfers from Operating Budget – Presch	41,381	0	41,381	41,381		0
<b>Total</b>	<b>403,483</b>	<b>47,168</b>	<b>450,651</b>	<b>403,483</b>		<b>47,168</b>

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
85000 20-218-100-101 Salaries of Teachers	115,941	0	115,941	23,188	92,753	0
85080 20-218-100-6 General Supplies	6,200	(3,300)	2,900	2,542	331	27
86220 20-218-200-330 Other Purchased Professional Services	20,350	0	20,350	1,469	1,648	17,233
86330 20-218-200-590 Miscellaneous Purchased Services	0	3,300	3,300	3,300	0	0
88500 20- - - Title I	111,930	31,453	143,383	14,379	9,219	119,785
88520 20- - - Title II	14,782	754	15,536	800	14,736	0
88560 20- - - Title IV	8,000	2,000	10,000	0	112	9,888
88620 20- - - I.D.E.A. Part B (Handicapped)	126,280	12,961	139,241	20,516	12,066	106,659
<b>Total</b>	<b>403,483</b>	<b>47,168</b>	<b>450,651</b>	<b>66,195</b>	<b>130,865</b>	<b>253,592</b>

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

**Assets:**

101	Cash in bank		\$0.00
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

\$0.00

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
761	Maintenance reserve account - July	\$0.00	
604	Add: Increase in maintenance reserve	\$0.00	
307	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	<b>Total liabilities and fund equity</b>		<b><u>\$0.00</u></b>

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Starting date 7/1/2018 Ending date 10/30/2018 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by : Melissa Engelhardt 12/07/18  
Board Secretary Date

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 30 CAPITAL PROJECTS FUNDS

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Starting date 7/1/2018 Ending date 10/30/2018 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

**Assets:**

101	Cash in bank		\$61,189.05
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$112,370.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$81,856.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$81,856.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

**Resources:**

301	Estimated revenues	\$250,411.00	
302	Less revenues	(\$250,411.00)	\$0.00

**Total assets and resources**

**\$255,415.05**

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$255,412.50
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$255,413.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	(\$255,412.50)	(\$255,412.50)
	Total appropriated		\$255,413.00
	Unappropriated:		
770	Fund balance, July 1		\$5,004.05
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$5,002.00)
	Total fund balance		\$255,415.05
	<b>Total liabilities and fund equity</b>		<b><u>\$255,415.05</u></b>

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$255,413.00	\$255,412.50	\$0.50
Revenues	(\$250,411.00)	(\$250,411.00)	\$0.00
Subtotal	<u>\$5,002.00</u>	<u>\$5,001.50</u>	<u>\$0.50</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$5,002.00</u>	<u>\$5,001.50</u>	<u>\$0.50</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$5,002.00</u>	<u>\$5,001.50</u>	<u>\$0.50</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$5,002.00</u>	<u>\$5,001.50</u>	<u>\$0.50</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$5,002.00</u>	<u>\$5,001.50</u>	<u>\$0.50</u>

Prepared and submitted by : Melissa Engelhardt 12/07/18  
Board Secretary Date

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	168,555	0	168,555	168,555		0
01000	TOTAL REVENUES/SOURCES	81,856	0	81,856	81,856		0
Total		250,411	0	250,411	250,411		0

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	255,413	0	255,413	0	255,413	1
Total		255,413	0	255,413	0	255,413	1

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 40 DEBT SERVICE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	168,555	0	168,555	168,555		0
00890	40-3160	Debt Service Aid Type II	81,856	0	81,856	81,856		0
Total			250,411	0	250,411	250,411		0
Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	10,413	0	10,413	0	10,413	1
89620	40-701-510-910	Redemption of Principal	245,000	0	245,000	0	245,000	0
Total			255,413	0	255,413	0	255,413	1



Starting date 7/1/2018 Ending date 10/30/2018 Fund: 60 ENTERPRISE FUND

Assets and Resources

<b>Assets:</b>			
101	Cash in bank		\$17,931.65
102 - 106	Cash Equivalents		\$15,624.81
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00
Accounts Receivable:			
132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
Loans Receivable:			
131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
Other Current Assets			\$25,524.20
<b>Resources:</b>			
301	Estimated revenues	\$0.00	
302	Less revenues	(\$29,425.75)	(\$29,425.75)
<b>Total assets and resources</b>			<b><u>\$29,654.91</u></b>

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 60 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$29,821.26
	<b>Total liabilities</b>		<b>\$29,821.26</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$159,525.87
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	(\$18,698.41)	
	Less: Encumbrances	(\$159,525.87)	(\$178,224.28)
	Total appropriated		(\$18,698.41)
	Unappropriated:		
770	Fund balance, July 1		\$18,532.06
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		(\$166.35)
	<b>Total liabilities and fund equity</b>		<b><u>\$29,654.91</u></b>

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 60 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$178,224.28	(\$178,224.28)
Revenues	\$0.00	(\$29,425.75)	\$29,425.75
Subtotal	<u>\$0.00</u>	<u>\$148,798.53</u>	<u>(\$148,798.53)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$148,798.53</u>	<u>(\$148,798.53)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$148,798.53</u>	<u>(\$148,798.53)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$148,798.53</u>	<u>(\$148,798.53)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$148,798.53</u>	<u>(\$148,798.53)</u>

Prepared and submitted by : Melissa Engelhardt 12/07/18  
Board Secretary Date

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 60 ENTERPRISE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	29,426		(29,426)
Total		0	0	0	29,426		(29,426)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	0	0	18,698	159,526	(178,224)
Total		0	0	0	18,698	159,526	(178,224)

Starting date 7/1/2018 Ending date 10/30/2018 Fund: 60 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
99999	0	0	0	29,426		(29,426)
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>29,426</b>		<b>(29,426)</b>
Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	0	0	0	1,895	(1,895)
99999	0	0	0	18,698	157,631	(176,329)
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,698</b>	<b>159,526</b>	<b>(178,224)</b>

REPORT OF THE TREASURER  
TO THE BOARD OF EDUCATION  
As of October 31, 2018

CASH REPORT					
FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances (1) + (2) - (3)	
<b>GOVERNMENTAL FUNDS</b>					
1	General Fund - Fund 10	790,975.71	802,124.67	685,932.25	907,168.13
	Capital Reserve - Fund 10	999,475.17	424.43	0.00	999,899.60
2	Special Revenue Fund - Fund 20	(13,299.69)	51,492.00	42,783.95	(4,591.64)
3	Capital Projects Fund - Fund 30	0.00	0.00	0.00	0.00
4	Debt Service Fund - Fund 40	47,142.80	14,046.25	0.00	61,189.05
5	Total Governmental Funds (Lines 1 thru 4)	1,824,293.99	868,087.35	728,716.20	1,963,665.14
6	Cafeteria- Fund 60	13,989.84	20,114.21	15,733.44	18,370.61
<b>TRUST AND AGENCY FUNDS (Fund 6X)</b>					
7	Payroll	504.21	253,852.83	253,850.88	506.16
8	Payroll Agency	49,514.53	204,104.80	204,008.31	49,611.02
9	Medical Reimbursement	3,688.34	416.39	1,056.45	3,048.28
10	Student Activities	22,130.42	3,253.63	5,341.74	20,042.31
11	Unemployment	44,023.38	18.69	0.00	44,042.07
12	Park Technology Services	42,615.55	9,019.49	12,087.74	39,547.30
13	Total Trust & Agency Funds (Lines 7 thru 12)	162,476.43	470,665.83	476,345.12	156,797.14
14	Total All Funds (Lines 5, 6, and 13)	2,000,760.26	1,358,867.39	1,220,794.76	2,138,832.89

Prepared By:

*Nancy Strassle*

Acting Treasurer, Nancy Strassle

12/03/18

Date

SOMERDALE PUBLIC SCHOOLS  
GENERAL ACCT RECONCILIATION  
As of October 31, 2018

Balance per Bank:

Ending Bank Balance	\$ 973,367.54
Add: Deposits in Transit	-
Less: Outstanding Checks (see attached listing)	9,602.00

**Adjusted Bank Balance** \$ 963,765.54

Balance per Books:

Beginning Balance	\$ 824,818.82
Add: Receipts	867,662.92
Less: Disbursements	728,716.20

**Ending Book Balance** \$ 963,765.54

SOMERDALE PUBLIC SCHOOLS  
GENERAL ACCT

As of October 31, 2018

21974	\$	77.00	May-18
22327		1,550.00	
22329	\$	7,450.00	
22334	\$	375.00	
22342	\$	150.00	

**Total**

**\$ 9,602.00**



SOMERDALE PUBLIC SCHOOLS  
CAPITAL RESERVE ACCT RECONCILIATION  
As of October 31, 2018

Balance per Bank:

Ending Bank Balance	\$ 999,899.60
Add: Deposits in Transit	-
Less: Outstanding Checks	-
<b>Adjusted Bank Balance</b>	<b><u>\$ 999,899.60</u></b>

Balance per Books:

Beginning Book Balance	\$ 999,475.17
Add: Receipts	424.43
Less: Disbursements	-
<b>Ending Book Balance</b>	<b><u>\$ 999,899.60</u></b>
Variance	\$ -

-

**SOMERDALE PUBLIC SCHOOLS  
PAYROLL ACCT RECONCILIATION  
As of October 31, 2018**

Balance per Bank:

Ending Bank Balance	\$	506.16
Add: Deposits in Transit		-
Less: Outstanding Checks		-

<b>Adjusted Bank Balance</b>	<b>\$</b>	<b><u>506.16</u></b>
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Balance per Books:

Beginning Book Balance	\$	504.21
Add: Receipts		253,852.83
Less: Disbursements		253,850.88

<b>Ending Book Balance</b>	<b>\$</b>	<b><u>506.16</u></b>
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Variance	\$	0.00
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**SOMERDALE PUBLIC SCHOOLS  
AGENCY ACCT RECONCILIATION  
As of October 31, 2018**

Balance per Bank:

Ending Bank Balance \$ 66,511.74

Add: Deposits in Transit -

Less: Outstanding Checks

1193	7,562.04
1197	3,523.16
1194	3,052.32
1195	916.38
1198	859.60
1192	430.86
1191	301.70
1201	155.66
1196	99.00

**Adjusted Bank Balance** \$ 49,611.02

Balance per Books:

Beginning Book Balance \$ 49,514.53

Add: Receipts 204,104.80

Less: Disbursements 204,008.31

**Ending Book Balance** \$ 49,611.02

Variance \$ -

**SOMERDALE PUBLIC SCHOOLS  
LUNCH ACCOUNT  
As of October 31, 2018**

Balance per Bank:

Ending Bank Balance		\$ 17,790.61
Add: Deposits in Transit	10/30/18	450.00
	10/31/18	130.00
Less: Outstanding Checks		

<b>Adjusted Bank Balance</b>		<b><u>\$ 18,370.61</u></b>
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Balance per Books:

Beginning Book Balance	\$ 13,989.84
Add: Receipts	\$ 20,114.21
Less: Disbursements	\$ 15,733.44
<b>Ending Book Balance</b>	<b><u>\$ 18,370.61</u></b>

**SOMERDALE PUBLIC SCHOOLS  
STUDENT ACTIVITIES  
As of October 31, 2018**

Balance per Bank:

Ending Bank Balance		\$ 20,836.31
Add: Deposits in Transit		-
Less: Outstanding Checks	3039	209.00
	3042	585.00

**Adjusted Bank Balance** \$ 20,042.31

Balance per Books:

Beginning Book Balance	\$ 22,130.42
Add: Receipts	3,253.63
Less: Disbursements	5,341.74
<b>Ending Book Balance</b>	<u><u>\$ 20,042.31</u></u>
Variance	\$ -

SOMERDALE PUBLIC SCHOOLS  
FSA MEDICAL ACCOUNT  
As of October 31, 2018

Balance per Bank:

Ending Bank Balance \$3,218.28

Add: Deposits in Transit

Less: Outstanding Checks 10/31/2018 170.00

**Adjusted Bank Balance** \$3,048.28

Balance per Books:

Beginning Book Balance \$3,688.34

Add: Receipts 416.39

Less: Disbursements 1,056.45

**Ending Book Balance** \$3,048.28

Variance \$ -

**SOMERDALE PUBLIC SCHOOLS  
UNEMPLOYMENT ACCOUNT  
As of October 31, 2018**

Balance per Bank:

Ending Bank Balance	\$ 44,042.07
Add: Deposits in Transit	-
Less: Outstanding Checks	-
<b>Adjusted Bank Balance</b>	<b><u>\$ 44,042.07</u></b>

Balance per Books:

Beginning Book Balance	\$ 44,023.38
Add: Receipts	18.69
Less: Disbursements	-
<b>Ending Book Balance</b>	<b><u>\$ 44,042.07</u></b>

**SOMERDALE PUBLIC SCHOOLS  
PARK TECHNOLOGY SERVICES ACCOUNT  
As of October 31, 2018**

Balance per Bank:

Ending Bank Balance	\$ 39,547.30
Add: Deposits in Transit	-
Less: Outstanding Checks	-
<b>Adjusted Bank Balance</b>	<b><u><u>\$ 39,547.30</u></u></b>

Balance per Books:

Beginning Balance	\$ 42,615.55
Add: Receipts	9,019.49
Less: Disbursements	12,087.74
<b>Ending Book Balance</b>	<b><u><u>\$ 39,547.30</u></u></b>



Vendor Bill List  
Current Payments

Somerdale Board of Education

**U328** ADP

**\$1,298.42 Vend Total**

P.O. # 900183 Payroll Service

\$1,298.42 P

11-000-251-330-00-0-0

CENTRAL (SBA) PROF/TECH SERV

\$1,298.42 P

Inv# 522783288

\$417.00 P 10/19/18

Inv# 523248756

\$33.95 P 10/26/18

Inv# 523614628

\$398.92 P 11/02/18

Inv# 524738223

\$448.55 P 11/23/18

**Total for batch =**

**\$1,298.42**

Starting date 7/1/2018 Ending date 6/30/2019

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
900059 H	10/19/18		U328 ADP		\$417.00
900060 H	10/26/18		U328 ADP		\$33.95
900061 H	11/02/18		U328 ADP		\$398.92
900062 H	11/23/18		U328 ADP		\$448.55

**Fund Totals**

11 GENERAL CURRENT EXPENSE	\$1,298.42
Total for all checks listed	\$1,298.42

Prepared and submitted by: \_\_\_\_\_ Date \_\_\_\_\_  
Board Secretary

Vendor Bill List  
Current Payments

Somerdale Board of Education

**0031 SafeSave**

**\$21.25 Vend Total**

P.O. # 900004 Cafe Credit Card Transactions  
60-910-310-890-00-0-0 CAFETERIA DIRECT EXPENSE  
Inv# September 2018 \$21.25 P 10/10/18

\$21.25 P  
\$21.25 P

**0033 TransFirst**

**\$81.74 Vend Total**

P.O. # 900005 Cafe Credit Card Fees  
60-910-310-890-00-0-0 CAFETERIA DIRECT EXPENSE  
Inv# September 2018 \$81.74 P 10/10/18

\$81.74 P  
\$81.74 P

**Total for batch =**

**\$102.99**



Vendor Bill List  
Current Payments

Somerdale Board of Education

Page 1 of 1  
12/07/18 08:46

**0031** SafeSave

**\$23.15 Vend Total**

P.O. # 900004 Cafe Credit Card Transactions  
60-910-310-890-00-0-0 CAFETERIA DIRECT EXPENSE  
Inv# October 2018 \$23.15 P 11/08/18

\$23.15 P  
\$23.15 P

**0033** TransFirst

**\$107.44 Vend Total**

P.O. # 900005 Cafe Credit Card Fees  
60-910-310-890-00-0-0 CAFETERIA DIRECT EXPENSE  
Inv# October 2018 \$107.44 P 11/13/18

\$107.44 P  
\$107.44 P

**Total for batch =**

**\$130.59**



Batch 2

**1037** BLAST TO THE PAST INC

\$375.00 Vend Total

P.O. # 900445 Kitchen Degrease

\$375.00 P

60-910-310-400-00-0-0

CAFETERIA PROPERTY SERVICES

\$375.00 P

Inv# 26687

\$375.00 P 11/20/18

**1267** NUTRI SERVE

\$23,284.13 Vend Total

P.O. # 900281 Cafeteria Services

\$23,284.13 P

60-910-310-100-00-0-0

CAFETERIA PAYROLL

\$11,706.16 P

Inv# 470101818	\$2,330.03	P	12/07/18
Inv# 470102518	\$2,329.55	P	12/07/18
Inv# 470110118	\$2,326.93	P	12/07/18
Inv# 470110818	\$2,038.89	P	12/07/18
Inv# 470111518	\$1,738.26	P	12/07/18
Inv# 470112218	\$942.50	P	12/07/18

60-910-310-330-00-0-0

MANAGEMENT FEE

\$1,940.64 P

Inv# 470101818	\$323.44	P	12/07/18
Inv# 470102518	\$323.44	P	12/07/18
Inv# 470110118	\$323.44	P	12/07/18
Inv# 470110818	\$323.44	P	12/07/18
Inv# 470111518	\$323.44	P	12/07/18
Inv# 470112218	\$323.44	P	12/07/18

60-910-310-600-00-0-0

CAFETERIA SUPPLIES

\$895.55 P

Inv# 470101818	\$293.03	P	12/07/18
Inv# 470102518	\$152.31	P	12/07/18
Inv# 470110118	\$22.83	P	12/07/18
Inv# 470110818	\$414.80	P	12/07/18
Inv# 470111518	\$12.58	P	12/07/18

60-910-310-870-00-0-0

CAFETERIA FOOD PURCHASES

\$7,827.94 P

Inv# 470101818	\$1,822.03	P	12/07/18
Inv# 470102518	\$1,712.95	P	12/07/18
Inv# 470110118	\$1,566.72	P	12/07/18
Inv# 470110818	\$1,149.98	P	12/07/18
Inv# 470111518	\$1,518.18	P	12/07/18
Inv# 470112218	\$58.08	P	12/07/18

60-910-310-890-00-0-0

CAFETERIA DIRECT EXPENSE

\$913.84 P

Inv# 470101818	\$172.38	P	12/07/18
Inv# 470102518	\$139.93	P	12/07/18
Inv# 470110118	\$139.83	P	12/07/18
Inv# 470110818	\$128.93	P	12/07/18
Inv# 470111518	\$233.93	P	12/07/18
Inv# 470112218	\$98.84	P	12/07/18

**Total for batch =**

**\$23,659.13**

Starting date 12/7/2018 Ending date 12/7/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
001528	12/07/18		1037	BLAST TO THE PAST INC	\$375.00
001529 V	12/07/18	12/07/18		00.0 \$ Multi Stub Void	
001530 V	12/07/18	12/07/18		00.0 \$ Multi Stub Void	
001531	12/07/18		1267	NUTRI SERVE	\$23,284.13
022430 V	12/07/18	12/07/18		00.0 \$ Multi Stub Void	
022461 V	12/07/18	12/07/18		00.0 \$ Multi Stub Void	

<b>Fund Totals</b>
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60 ENTERPRISE FUND	\$23,659.13
Total for all checks listed	\$23,659.13

Prepared and submitted by: \_\_\_\_\_ Date \_\_\_\_\_  
Board Secretary



**0129 Accuscan**

P.O. # 900466 scanning of files  
 11-000-251-592-00-0-0 CENTRAL (SBA) OTHER PURCH SERV  
 Inv# 4241 \$1,999.10 12/07/18

\$1,999.10 Vend Total  
 \$1,999.10  
 \$1,999.10

**1017 AMERIHEALTH INSURANCE CO OF NJ**

P.O. # 900152 Medical  
 11-000-291-270-00-0-0 HEALTH BENEFITS  
 Inv# 181107162111 \$84,581.79 P 12/07/18

\$84,581.79 Vend Total  
 \$84,581.79 P  
 \$84,581.79 P

**1514 ATCO FENCE CO, INC**

P.O. # 900356 Dumster Fence  
 11-000-262-420-00-0-0 CUSTODIAL PURCHASED SERVICES  
 Inv# 18-0349 \$795.00 12/07/18

\$795.00 Vend Total  
 \$795.00  
 \$795.00

**0220 Benecard Services, LLC**

P.O. # 900159 Prescription  
 11-000-291-270-00-0-0 HEALTH BENEFITS  
 Inv# December 2018 \$21,643.56 P 12/07/18

\$21,643.56 Vend Total  
 \$21,643.56 P  
 \$21,643.56 P

**1462 BLACK HORSE MUSIC**

P.O. # 900396 Instrumental Repairs  
 11-190-100-610-30-0-0 INSTRUCTION SUPPLIES-SPECIALS  
 Inv# 5626 \$280.00 12/07/18

\$280.00 Vend Total  
 \$280.00  
 \$280.00

**0235 Block Line Systems**

P.O. # 900187 Phone Service  
 11-000-230-530-00-0-0 COMMUNICATIONS/TELEPHONE  
 Inv# 77349181115 \$553.55 P 12/07/18

\$553.55 Vend Total  
 \$553.55 P  
 \$553.55 P

**1355 BOROUGH OF SOMERDALE**

P.O. # 900134 Maintenance Shared Services  
 11-000-262-300-00-0-0 CUSTODIAL PROF/TECH SERVICES  
 Inv# 177 \$87,340.56 P 12/07/18

\$87,340.56 Vend Total  
 \$87,340.56 P  
 \$87,340.56 P

**0069 Brett DiNovi & Associates, LLC**

P.O. # 900232 Behavior Consult  
 11-000-219-320-00-0-0 CST PROF SERVICES  
 Inv# 091-245 \$517.50 P 12/07/18

\$517.50 Vend Total  
 \$517.50 P  
 \$517.50 P

**0035 Camden County Elementary League**

P.O. # 900382 Official Fees  
 11-402-100-500-00-0-0 ATHLETICS PURCH SERV  
 Inv# 2018-2019 \$1,240.00 12/07/18

\$1,240.00 Vend Total  
 \$1,240.00  
 \$1,240.00

**1619 CDW**

P.O. # 900392 EPSON ELPSLP71 Bulbs; Leone  
 11-000-252-600-00-0-0 TECHNOLOGY SUPPLIES  
 Inv# PSW8121 \$377.25 12/07/18

\$4,473.25 Vend Total  
 \$377.25  
 \$377.25

P.O. # 900427 VMWare Subscription; Leone  
 11-000-252-340-00-0-0 TECHNOLOGY SERVICES  
 Inv# PZT8998 \$4,096.00 12/07/18

\$4,096.00  
 \$4,096.00

**0245 Clark, Sr;Bob** **\$138.00 Vend Total**

P.O. # 900473	Baseball/Softball assign fee		\$138.00	
11-402-100-500-00-0-0	ATHLETICS PURCH SERV		\$138.00	
Inv# 2019		\$138.00		12/07/18

**2038 CLASSIC SPORT FLOORS INC.** **\$2,083.52 Vend Total**

P.O. # 900206	Gym Floor		\$2,083.52	
11-000-262-420-00-0-0	CUSTODIAL PURCHASED SERVICES		\$2,083.52	
Inv# 126305		\$2,083.52		12/07/18

**0231 Colonial Transport** **\$1,692.50 Vend Total**

P.O. # 900275	ZC Transportation		\$1,692.50 P	
11-000-270-511-00-0-0	REG. ED. TRANSPORTATION		\$1,692.50 P	
Inv# 102918-4075		\$871.50 P		12/07/18
Inv# 111218-4107		\$821.00 P		12/07/18

**0305 Cooper University Physicians - Pediatric** **\$250.00 Vend Total**

P.O. # 900452	physician services		\$250.00 P	
11-000-213-320-00-0-0	HEALTH PURCHASED PROF SERVICES		\$250.00 P	
Inv# 759-0082018MRD		\$187.50 P		12/07/18
Inv# 759-0092018MRD		\$62.50 P		12/07/18

**Z296 De Lage Landen Financial Services, Inc.** **\$321.68 Vend Total**

P.O. # 900147	Color Copier		\$321.68 P	
11-190-100-440-00-0-0	LEASE/PURCHASE & RENTALS		\$321.68 P	
Inv# 61227034		\$160.84 P		12/07/18
Inv# 61591071		\$160.84 P		12/07/18

**1103 DELTA DENTAL** **\$3,831.14 Vend Total**

P.O. # 900125	Dental benefits		\$3,831.14 P	
11-000-291-270-00-0-0	HEALTH BENEFITS		\$3,831.14 P	
Inv# 295672		\$3,831.14 P		12/07/18

**0248 Deptford Township Board of Education** **\$2,918.96 Vend Total**

P.O. # 900462	B. C. transportation		\$2,918.96 P	
11-000-270-350-00-0-0	TRANSPORTATION MGMT FEE		\$190.96 P	
Inv# 9V0038		\$190.96 P		12/07/18
11-000-270-513-00-0-0	TRANSPORTATION-JOINTURES		\$2,728.00 P	
Inv# 9V0038		\$2,728.00 P		12/07/18

**G055 ESS Northeast, LLC** **\$4,774.70 Vend Total**

P.O. # 900467	Week ending 10-31-2018		\$977.55	
11-130-100-320-00-0-0	GRADES 6-8 PROF ED SERVICES		\$618.45	
Inv# 92575		\$618.45		12/07/18
11-190-100-320-00-0-0	INSTRUCTIONAL PROF ED SERVICES		\$359.10	
Inv# 92575		\$359.10		12/07/18
P.O. # 900468	Week ending 11-10-2018		\$1,576.05	
11-130-100-320-00-0-0	GRADES 6-8 PROF ED SERVICES		\$977.55	
Inv# 93682		\$977.55		12/07/18
11-190-100-320-00-0-0	INSTRUCTIONAL PROF ED SERVICES		\$598.50	
Inv# 93682		\$598.50		12/07/18

**G055** ESS Northeast, LLC

**\$4,774.70 Vend Total**

P.O. # 900469	Week ending 11-17-2018			\$1,502.90
11-000-219-320-00-0-0	CST PROF SERVICES			\$119.70
Inv# 94711		\$119.70	12/07/18	
11-110-100-320-00-0-0	KINDERGARTEN PROF ED SERVICES			\$119.70
Inv# 94711		\$119.70	12/07/18	
11-120-100-320-00-0-0	GRADES 1-5 PROF ED SERVICES			\$239.40
Inv# 94711		\$239.40	12/07/18	
11-130-100-320-00-0-0	GRADES 6-8 PROF ED SERVICES			\$665.00
Inv# 94711		\$665.00	12/07/18	
11-190-100-320-00-0-0	INSTRUCTIONAL PROF ED SERVICES			\$119.70
Inv# 94711		\$119.70	12/07/18	
11-230-100-320-00-0-0	BASIC SKILLS PROF ED SERVICES			\$119.70
Inv# 94711		\$119.70	12/07/18	
20-218-200-330-00-0-0	PRESCHOOL PURCH PROF SERVICES			\$119.70
Inv# 94711		\$119.70	12/07/18	

P.O. # 900470	Week ending 11-24-2018			\$718.20
11-120-100-320-00-0-0	GRADES 1-5 PROF ED SERVICES			\$239.40
Inv# 95563		\$239.40	12/07/18	
11-130-100-320-00-0-0	GRADES 6-8 PROF ED SERVICES			\$359.10
Inv# 95563		\$359.10	12/07/18	
11-190-100-320-00-0-0	INSTRUCTIONAL PROF ED SERVICES			\$119.70
Inv# 95563		\$119.70	12/07/18	

**0108** Fibertech Networks, LLC

**\$2,279.00 Vend Total**

P.O. # 900373	Internet Access			\$2,279.00 P
11-000-230-530-00-0-0	COMMUNICATIONS/TELEPHONE			\$2,279.00 P
Inv# 191036		\$2,279.00 P	12/07/18	

**G427** Fidgeon;Colm

**\$427.80 Vend Total**

P.O. # 900455	Bond adv. exp			\$427.80
11-000-251-600-00-0-0	CENTRAL (SBA) SUPPLIES			\$383.43
Inv# Bond Exp		\$383.43	12/07/18	
11-000-262-610-00-0-0	CUSTODIAL SUPPLIES			\$44.37
Inv# Bond Exp		\$44.37	12/07/18	

**1140** GCSSSD

**\$366.52 Vend Total**

P.O. # 900376	AG Out of County Fee			\$366.52 P
11-000-100-565-00-0-0	TUITION-COUNTY SPEC SERV DIST			\$366.52 P
Inv# 9V1182		\$366.52 P	12/07/18	

**0156** Gopher Sport

**\$181.35 Vend Total**

P.O. # 900414	Air Pump;Flynn			\$181.35
11-190-100-610-00-0-0	INSTRUCTIONAL SUPPLIES			\$181.35
Inv# 9532390		\$181.35	12/07/18	

**O325** Greatmats.com Corporation

**\$1,923.79 Vend Total**

P.O. # 900400	Swing Mats			\$1,923.79
11-000-262-610-00-0-0	CUSTODIAL SUPPLIES			\$1,923.79
Inv# 1523820		\$1,923.79	12/07/18	

**1800 HADDON LOCKSMITH****\$1,219.50 Vend Total**

P.O. # 900405 Keys			\$27.00	\$27.00
11-000-262-610-00-0-0	CUSTODIAL SUPPLIES			
Inv# 54011		\$27.00	12/07/18	
P.O. # 900417 panic door c-wing				\$1,092.50
11-000-261-420-00-0-0	BUILDING MAINTENANCE & REPAIRS			\$297.50
Inv# 54466		\$297.50	12/07/18	
11-000-261-610-00-0-0	BUILDING MAINTENANCE SUPPLIES			\$795.00
Inv# 54466		\$795.00	12/07/18	
P.O. # 900418 Custodian keys				\$45.00
11-000-262-610-00-0-0	CUSTODIAL SUPPLIES			\$45.00
Inv# 54535		\$45.00	12/07/18	
P.O. # 900464 A6				\$55.00
11-000-261-420-00-0-0	BUILDING MAINTENANCE & REPAIRS			\$55.00
Inv# 54657		\$55.00	12/07/18	

**1173 HOME DEPOT****\$213.04 Vend Total**

P.O. # 900402 Ceiling Panels				\$213.04
11-000-262-610-00-0-0	CUSTODIAL SUPPLIES			\$213.04
Inv# 5904235		\$213.04	12/07/18	

**0144 Insight Workforce Solutions, LLC****\$42,403.23 Vend Total**

P.O. # 900471 10-22 to 11-2-2018				\$22,753.88
11-190-100-320-00-0-0	INSTRUCTIONAL PROF ED SERVICES			\$1,040.40
Inv# 5318		\$1,040.40	12/07/18	
11-230-100-320-00-0-0	BASIC SKILLS PROF ED SERVICES			\$1,994.05
Inv# 5318		\$1,994.05	12/07/18	
20-218-200-330-00-0-0	PRESCHOOL PURCH PROF SERVICES			\$1,049.50
Inv# 5318		\$1,049.50	12/07/18	
20-231-100-300-00-0-0	TITLE I BASIC SKILLS PROF/TECH			\$9,550.23
Inv# 5318		\$9,550.23	12/07/18	
20-250-100-300-00-0-0	IDEA B Instruction Purch Serv			\$9,119.70
Inv# 5318		\$9,119.70	12/07/18	
P.O. # 900472 11-5 to 11-16-2018				\$19,649.35
11-190-100-320-00-0-0	INSTRUCTIONAL PROF ED SERVICES			\$979.20
Inv# 5397		\$979.20	12/07/18	
11-230-100-320-00-0-0	BASIC SKILLS PROF ED SERVICES			\$1,679.20
Inv# 5397		\$1,679.20	12/07/18	
20-218-200-330-00-0-0	PRESCHOOL PURCH PROF SERVICES			\$839.60
Inv# 5397		\$839.60	12/07/18	
20-231-100-300-00-0-0	TITLE I BASIC SKILLS PROF/TECH			\$8,064.85
Inv# 5397		\$8,064.85	12/07/18	
20-250-100-300-00-0-0	IDEA B Instruction Purch Serv			\$8,086.50
Inv# 5397		\$8,086.50	12/07/18	

**A483 Interpreters Unlimited, Inc.****\$3.75 Vend Total**

P.O. # 900444 Spanish				\$3.75
11-000-219-320-00-0-0	CST PROF SERVICES			\$3.75
Inv# 18M10-C12196		\$3.75	12/07/18	

Batch 3

**A539 Leap Academy University Charter School**

\$1,545.00 Vend Total

P.O. # 900154 JP Tuition  
10-000-100-561-00-0-0 TRANSFER TO CHARTER  
Inv# November 2018 \$1,545.00 P 12/07/18

\$1,545.00 P  
\$1,545.00 P

**S587 MCGough Bus Company Inc.**

\$375.00 Vend Total

P.O. # 900347 Bus- Pk Trip  
11-000-270-512-00-0-0 TRANSPORTATION-FIELD TRIPS  
Inv# 9228 \$375.00 12/07/18

\$375.00  
\$375.00

**0130 Multi-Temp Mechanical Inc.**

\$4,812.79 Vend Total

P.O. # 900438 C4  
12-000-261-730-00-0-0 BUILDING EQUIPMENT  
Inv# 1524-1-1 \$3,222.74 12/07/18

\$3,222.74  
\$3,222.74

P.O. # 900439 D6 and B8  
11-000-261-420-00-0-0 BUILDING MAINTENANCE & REPAIRS  
Inv# 1746-1 \$247.00 12/07/18

\$247.00  
\$247.00

P.O. # 900465 A8 window unit  
11-000-261-420-00-0-0 BUILDING MAINTENANCE & REPAIRS  
Inv# 33880 \$1,343.05 12/07/18

\$1,343.05  
\$1,343.05

**0070 Municipal Capital**

\$1,469.00 Vend Total

P.O. # 900170 B&W Copier Lease  
11-190-100-440-00-0-0 LEASE/PURCHASE & RENTALS  
Inv# 8955271118 \$1,469.00 P 12/07/18

\$1,469.00 P  
\$1,469.00 P

**2187 NATIONAL VISION ADMINISTRATORS, LLC**

\$462.66 Vend Total

P.O. # 900153 Vision  
11-000-291-270-00-0-0 HEALTH BENEFITS  
Inv# 4306105 \$462.66 P 12/07/18

\$462.66 P  
\$462.66 P

**1251 NJ AMERICAN WATER CO INC**

\$509.99 Vend Total

P.O. # 900205 Water  
11-000-262-490-00-0-0 BUILDING PROPERTY SERVICES  
Inv# 11-21-2018 \$509.99 P 12/07/18

\$509.99 P  
\$509.99 P

**1259 NJASBO (NJ ASSOC.SCH. BUS.OFF)**

\$180.00 Vend Total

P.O. # 900282 Workshops  
11-000-251-890-00-0-0 CENTRAL (SBA) MEMBERSHIP/DUES  
Inv# 200001334 \$180.00 P 12/07/18

\$180.00 P  
\$180.00 P

**0303 Northeast Mechanical Services, Inc.**

\$808.00 Vend Total

P.O. # 900453 Cwing sewage  
11-000-261-420-00-0-0 BUILDING MAINTENANCE & REPAIRS  
Inv# 48706 \$808.00 12/07/18

\$808.00  
\$808.00

**H428 Peggs Small Engines LLC**

\$299.95 Vend Total

P.O. # 900393 Trimmer,John  
11-000-262-610-00-0-0 CUSTODIAL SUPPLIES  
Inv# 7584 \$299.95 12/07/18

\$299.95  
\$299.95

**2109 PLANK ROAD PUBLISHING \$131.89 Vend Total**

P.O. # 900397 North Pole Star		\$114.44	
20-280-200-600-00-0-0	Title IV Enrichment Supplies	\$114.44	
Inv# 19-020942		\$114.44	12/07/18
P.O. # 900431 Winter Concert Music		\$17.45	
11-190-100-610-30-0-0	INSTRUCTION SUPPLIES-SPECIALS	\$17.45	
Inv# 19-023946		\$17.45	12/07/18

**0298 RGC Services Inc. \$2,888.69 Vend Total**

P.O. # 900440 Nurse, Super, Cafe, GBath, Hal		\$1,016.24	
11-000-261-420-00-0-0	BUILDING MAINTENANCE & REPAIRS	\$1,016.24	
Inv# 3544		\$1,016.24	12/07/18
P.O. # 900478 Superintendent's office		\$1,872.45	
11-000-261-420-00-0-0	BUILDING MAINTENANCE & REPAIRS	\$1,872.45	
Inv# 3612		\$1,872.45	12/07/18

**1328 SAFEGUARD \$358.19 Vend Total**

P.O. # 900428 Payroll Checks		\$358.19	
11-000-251-600-00-0-0	CENTRAL (SBA) SUPPLIES	\$358.19	
Inv# 033202358		\$358.19	12/07/18

**1336 SCHOOL SPECIALTY \$122.39 Vend Total**

P.O. # 900435 Headphones; Cesarski		\$122.39	
11-190-100-610-30-0-0	INSTRUCTION SUPPLIES-SPECIALS	\$122.39	
Inv# 208122038018		\$122.39	12/07/18

**0518 Shaw, Jr.;Michael V \$200.00 Vend Total**

P.O. # 900454 Bond Brochure/signs		\$200.00	
11-000-251-592-00-0-0	CENTRAL (SBA) OTHER PURCH SERV	\$200.00	
Inv# 20180831-1		\$200.00	12/07/18

**0028 Sherwin Williams Paint \$403.20 Vend Total**

P.O. # 900245 Athletic field paint		\$403.20	
11-402-100-600-00-0-0	ATHLETICS SUPPLIES	\$403.20	
Inv# 0146-1		(\$5.75) P	12/07/18
Inv# 8409-8		\$300.16 P	12/07/18
Inv# 9212-5		\$108.79 P	12/07/18

**H425 Smart Sign \$38.38 Vend Total**

P.O. # 900437 Microwave sign		\$38.38	
11-000-262-610-00-0-0	CUSTODIAL SUPPLIES	\$38.38	
Inv# SMT-221308		\$38.38	12/07/18

**1352 SOMERDALE BOE/LUNCH ACCOUNT \$193.00 Vend Total**

P.O. # 900430 Fall Tailgate		\$150.00	
11-401-100-610-00-0-0	STUDENT ACTIVITY SUPPLIES	\$150.00	
Inv# SOM181102123046		\$150.00	12/07/18
P.O. # 900458 Fall Pep Rally		\$43.00	
11-401-100-610-00-0-0	STUDENT ACTIVITY SUPPLIES	\$43.00	
Inv# SOM181126133848		\$43.00	12/07/18

Batch 3

<b>1360</b>	<b>South Jersey Energy</b>				<b>\$1,255.65 Vend Total</b>
P.O. #	900203 Gas				\$1,255.65 P
11-000-262-621-00-0-0		GAS			\$1,255.65 P
Inv#	1707356ES		\$1,255.65 P	12/07/18	

<b>1359</b>	<b>SOUTH JERSEY GAS CO.</b>				<b>\$2,297.61 Vend Total</b>
P.O. #	900204 Gas				\$2,297.61 P
11-000-262-621-00-0-0		GAS			\$2,297.61 P
Inv#	November 2018		\$2,297.61 P	12/07/18	

<b>1373</b>	<b>Sterling Municipal Alliance</b>				<b>\$300.00 Vend Total</b>
P.O. #	900442 Assembly				\$300.00
11-401-100-500-00-0-0		STUDENT ACTIVITY SERVICES			\$300.00
Inv#	11-9-2018		\$300.00	12/07/18	

<b>1860</b>	<b>SYCNB/Amazon</b>				<b>\$1,028.64 Vend Total</b>
P.O. #	900336 Health Office Supplies				\$567.92
11-000-213-600-00-0-0		HEALTH SUPPLIES			\$567.92
Inv#	433879967895		\$54.99 P	12/07/18	
Inv#	437537975468		\$23.23 P	12/07/18	
Inv#	448483635953		\$254.67 P	12/07/18	
Inv#	459874889563		\$57.37 P	12/07/18	
Inv#	478384774969		\$16.92 P	12/07/18	
Inv#	744486337458		\$31.97 P	12/07/18	
Inv#	796956564434		\$36.82 P	12/07/18	
Inv#	836353548499		\$35.00 P	12/07/18	
Inv#	937375653873		\$56.95 P	12/07/18	
P.O. #	900421 Prime				\$119.00
11-000-251-890-00-0-0		CENTRAL (SBA) MEMBERSHIP/DUES			\$119.00
Inv#	466653955488		\$119.00	12/07/18	
P.O. #	900434 CD Player; Cesarski				\$29.80
11-190-100-610-30-0-0		INSTRUCTION SUPPLIES-SPECIALS			\$29.80
Inv#	833836696599		\$29.80	12/07/18	
P.O. #	900436 Belts and rug cleaner				\$279.75
11-000-262-610-00-0-0		CUSTODIAL SUPPLIES			\$279.75
Inv#	753986569543		\$39.76 P	12/07/18	
Inv#	998455797873		\$239.99 P	12/07/18	
P.O. #	900446 Misc. Tech Supplies;Leone				\$24.19
11-000-252-600-00-0-0		TECHNOLOGY SUPPLIES			\$24.19
Inv#	485566385778		\$24.19	12/07/18	
P.O. #	900459 labels				\$7.98
11-000-251-600-00-0-0		CENTRAL (SBA) SUPPLIES			\$7.98
Inv#	659577375535		\$7.98	12/07/18	

<b>L558</b>	<b>Teacher Synergy, LLC</b>				<b>\$338.02 Vend Total</b>
P.O. #	900429 2nd grade resource				\$14.00
11-120-100-610-02-0-0		2ND GRADE SUPPLIES			\$14.00
Inv#	77170096		\$14.00	12/07/18	
P.O. #	900450 Teacher resources				\$324.02
11-110-100-610-00-0-0		KINDERGARTEN SUPPLIES			\$121.09
Inv#	78550552		\$121.09	12/07/18	
11-130-100-610-10-0-0		6-8 GRADE MATH SUPPLIES			\$3.80
Inv#	78550552		\$3.80	12/07/18	

<b>L558 Teacher Synergy, LLC</b>		<b>\$338.02 Vend Total</b>
P.O. # 900450	Teacher resources	\$324.02
11-230-100-610-00-0-0	BASIC SKILLS SUPPLIES	\$134.11
Inv# 78550552	\$134.11	12/07/18
11-240-100-610-00-0-0	BILINGUAL (ESL) SUPPLIES	\$55.90
Inv# 78550552	\$55.90	12/07/18
20-218-100-610-00-0-0	PRESCHOOL SUPPLIES	\$9.12
Inv# 78550552	\$9.12	12/07/18

<b>M414 Therapy Source</b>		<b>\$3,332.50 Vend Total</b>
P.O. # 900378	Speech Therapist	\$3,332.50 P
11-000-216-320-00-0-0	OT/PT/SPEECH PURCH PROF SERV	\$3,332.50 P
Inv# 3672	\$3,332.50 P	12/07/18

<b>1404 VERIZON COMMUNICATIONS</b>		<b>\$195.19 Vend Total</b>
P.O. # 900202	Phone	\$195.19 P
11-000-230-530-00-0-0	COMMUNICATIONS/TELEPHONE	\$195.19 P
Inv# 11-16-2018	\$195.19 P	12/07/18

<b>1405 VHR RENTAL &amp; SUPPLY</b>		<b>\$33.74 Vend Total</b>
P.O. # 900441	Classrooms-QSAC visit	\$33.74
11-000-262-610-00-0-0	CUSTODIAL SUPPLIES	\$33.74
Inv# 86417	\$33.74	12/07/18

<b>X744 Virtua Health, Inc.</b>		<b>\$160.00 Vend Total</b>
P.O. # 900424	PT for JL	\$160.00 P
11-000-216-320-00-0-0	OT/PT/SPEECH PURCH PROF SERV	\$160.00 P
Inv# 1170	\$160.00 P	12/07/18

<b>1123 W.B. MASON</b>		<b>\$1,233.80 Vend Total</b>
P.O. # 900228	Water	\$59.00 P
11-000-213-600-00-0-0	HEALTH SUPPLIES	\$14.74 P
Inv# 160414553	\$7.37 P	12/07/18
Inv# 160851782	\$7.37 P	12/07/18
11-000-230-610-00-0-0	ADMIN SUPPLIES	\$14.74 P
Inv# 160414553	\$7.37 P	12/07/18
Inv# 160851782	\$7.37 P	12/07/18
11-190-100-610-00-0-0	INSTRUCTIONAL SUPPLIES	\$29.52 P
Inv# 160414553	\$14.76 P	12/07/18
Inv# 160851782	\$14.76 P	12/07/18
P.O. # 900403	Paper	\$1,174.80
11-190-100-610-00-0-0	INSTRUCTIONAL SUPPLIES	\$1,174.80
Inv# 160414571	\$1,174.80	12/07/18

**Total for batch = \$293,426.07**



Starting date 12/7/2018 Ending date 12/7/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
001529 V	12/07/18	12/07/18		00.0 \$ Multi Stub Void	
001530 V	12/07/18	12/07/18		00.0 \$ Multi Stub Void	
022413	12/07/18		0129	Accuscan	\$1,999.10
022414	12/07/18		1017	AMERIHEALTH INSURANCE CO OF NJ	\$84,581.79
022415	12/07/18		1514	ATCO FENCE CO, INC	\$795.00
022416	12/07/18		0220	Benecard Services, LLC	\$21,643.56
022417	12/07/18		1462	BLACK HORSE MUSIC	\$280.00
022418	12/07/18		0235	Block Line Systems	\$553.55
022419	12/07/18		1355	BOROUGH OF SOMERDALE	\$87,340.56
022420	12/07/18		0069	Brett DiNovi & Associates, LLC	\$517.50
022421	12/07/18		0035	Camden County Elementary League	\$1,240.00
022422	12/07/18		1619	CDW	\$4,473.25
022423	12/07/18		0245	Clark, Sr;Bob	\$138.00
022424	12/07/18		2038	CLASSIC SPORT FLOORS INC.	\$2,083.52
022425	12/07/18		0231	Colonial Transport	\$1,692.50
022426	12/07/18		0305	Cooper University Physicians - Pediatric	\$250.00
022427	12/07/18		Z296	De Lage Landen Financial Services, Inc.	\$321.68
022428	12/07/18		1103	DELTA DENTAL	\$3,831.14
022429	12/07/18		0248	Deptford Township Board of Education	\$2,918.96
022430 V	12/07/18	12/07/18		00.0 \$ Multi Stub Void	
022431	12/07/18		G055	ESS Northeast, LLC	\$4,774.70
022432	12/07/18		0108	Fibertech Networks, LLC	\$2,279.00
022433	12/07/18		G427	Fidgeon;Colm	\$427.80
022434	12/07/18		1140	GCSSTD	\$366.52
022435	12/07/18		0156	Gopher Sport	\$181.35
022436	12/07/18		O325	Greatmats.com Corporation	\$1,923.79
022437	12/07/18		1800	HADDON LOCKSMITH	\$1,219.50
022438	12/07/18		1173	HOME DEPOT	\$213.04
022439	12/07/18		0144	Insight Workforce Solutions, LLC	\$42,403.23
022440	12/07/18		A483	Interpreters Unlimited, Inc.	\$3.75
022441	12/07/18		A539	Leap Academy University Charter School	\$1,545.00
022442	12/07/18		S587	MCGough Bus Company Inc.	\$375.00
022443	12/07/18		0130	Multi-Temp Mechanical Inc.	\$4,812.79
022444	12/07/18		0070	Municipal Capital	\$1,469.00
022445	12/07/18		2187	NATIONAL VISION ADMINISTRATORS, LLC	\$462.66
022446	12/07/18		1251	NJ AMERICAN WATER CO INC	\$509.99
022447	12/07/18		1259	NJASBO (NJ ASSOC.SCH. BUS.OFF)	\$180.00
022448	12/07/18		0303	Northeast Mechanical Services, Inc.	\$808.00
022449	12/07/18		H428	Peggs Small Engines LLC	\$299.95

Starting date 12/7/2018      Ending date 12/7/2018

Cknum	Date	Rec date	Vcode	Vendor name	Check amount
022450	12/07/18		2109	PLANK ROAD PUBLISHING	\$131.89
022451	12/07/18		0298	RGC Services Inc.	\$2,888.69
022452	12/07/18		1328	SAFEGUARD	\$358.19
022453	12/07/18		1336	SCHOOL SPECIALTY	\$122.39
022454	12/07/18		0518	Shaw, Jr.;Michael V	\$200.00
022455	12/07/18		0028	Sherwin Williams Paint	\$403.20
022456	12/07/18		H425	Smart Sign	\$38.38
022457	12/07/18		1352	SOMERDALE BOE/LUNCH ACCOUNT	\$193.00
022458	12/07/18		1360	South Jersey Energy	\$1,255.65
022459	12/07/18		1359	SOUTH JERSEY GAS CO.	\$2,297.61
022460	12/07/18		1373	Sterling Municipal Alliance	\$300.00
022461 V	12/07/18	12/07/18		00.0 \$ Multi Stub Void	
022462	12/07/18		1860	SYCNB/Amazon	\$1,028.64
022463	12/07/18		L558	Teacher Synergy, LLC	\$338.02
022464	12/07/18		M414	Therapy Source	\$3,332.50
022465	12/07/18		1404	VERIZON COMMUNICATIONS	\$195.19
022466	12/07/18		1405	VHR RENTAL & SUPPLY	\$33.74
022467	12/07/18		X744	Virtua Health, Inc.	\$160.00
022468	12/07/18		1123	W.B. MASON	\$1,233.80

Starting date 12/7/2018

Ending date 12/7/2018

<b>Fund Totals</b>
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10	GENERAL FUND	\$1,545.00
11	GENERAL CURRENT EXPENSE	\$251,704.69
12	CAPITAL OUTLAY	\$3,222.74
20	SPECIAL REVENUE FUNDS	\$36,953.64
	Total for all checks listed	\$293,426.07

Prepared and submitted by: \_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

Transfers by Transfer Number

Somerdate Board of Education

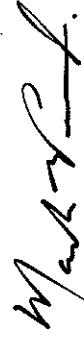
Start date 10/1/2018

End date 10/31/2018

12/06/18 11:50

TR#	Transfer Description	Amount	To Account	From Account
2285	10/01/18 Reg Ed Homebound	2,930.90	11-150-100-320-00-0-0	11-190-100-320-00-0-0 INSTRUCTIONAL PROF ED
2286	10/01/18 Superintendent Workshop	300.00	11-000-230-890-00-0-0	11-000-230-610-00-0-0 ADMIN SUPPLIES
2287	10/01/18 CCEC Transport	112,000.00	11-000-270-518-00-0-0	11-000-270-514-00-0-0 TRANSPORT SPEC ED VENDORS
2288	10/01/18 Election Expenses	1,680.00	11-000-230-339-00-0-0	11-000-230-334-00-0-0 ARCHITECT & ENGINEERING FEE
		1,000.00	11-000-230-339-00-0-0	11-000-230-340-00-0-0 ADMIN PURCHASED TECH
2289	10/05/18 PreK Brookfield Reg Ed	4,800.00	11-150-100-320-00-0-0	11-190-100-320-00-0-0 INSTRUCTIONAL PROF ED
2290	10/05/18 Bond Referendum Expenses	1,072.02	11-000-230-339-00-0-0	11-000-230-100-00-0-0 ADMIN-SUPERINTENDENT
		1,420.00	11-000-230-440-00-0-0	11-000-230-100-00-0-0 ADMIN-SUPERINTENDENT
		272.16	11-000-230-590-00-0-0	11-000-230-100-00-0-0 ADMIN-SUPERINTENDENT
2297	10/26/18 Dario DOPP Transportation	5,391.00	11-000-270-513-00-0-0	11-000-270-511-00-0-0 REG. ED. TRANSPORTATION
2298	10/31/18 Spec. Ed Curriculum	900.00	11-213-100-610-00-0-0	11-213-100-320-00-0-0 SPECIAL ED PROF ED SERVICES
2299	10/31/18 HVAC Unit Replacement	3,222.74	12-000-261-730-00-0-0	11-213-100-320-00-0-0 SPECIAL ED PROF ED SERVICES
2300	10/31/18 Transportation	7,000.00	11-000-270-513-00-0-0	11-000-230-100-00-0-0 ADMIN-SUPERINTENDENT
2301	10/31/18 VMWare more than budgeted	660.00	11-000-252-340-00-0-0	11-000-230-530-00-0-0 COMMUNICATIONS/TELEPHONE
2303	10/31/18 Transfer to match grant	1,500.00	20-280-100-600-00-0-0	Title IV Enrichment Supplies
2304	10/31/18 Choice OOD-Colvin	5,000.00	11-000-100-566-00-0-0	11-000-100-561-00-0-0 TUITION (REG ED) TO OTHER LEA
		36,000.00	11-000-100-566-00-0-0	11-000-100-565-00-0-0 TUITION-COUNTY SPEC SERV DIS
		<b>185,148.82</b>	<b>Report Total</b>	

Melissa Engelhardt





SOMERDALE PARK SCHOOL  
Health Office  
301 Grace Street  
Somerdale, New Jersey 08083

Telephone: 856-783-6261 X851  
Fax: 856-783-2607

Mary E. Dow, RN BSN CSN  
School Nurse

## NURSING SERVICES PLAN (2018-2019)

### Identify Needs Within Each School in Your District:

#### A. Grade Levels:

- Pre-School with IEP (3-5yr olds) =9
- Pre-School General Ed (4yr olds) = 21
- Grades K through 8 =472

#### B. General Education Enrollment: As of OCTOBER 31, 2018 = 499

- Home Instruction= 1
- Home Bound (Detention Ctr.)= 0
- Home School= 6
- Homeless- (In House) = 4
- Homeless-Tuition (OOD) = 0
- CST Out of District= 1
- Charter School= 3
- Alternative School= 1
- In House Tuition Students: 0
- Choice Students (In House) =27
- Pre-School Disabled (3-5yr olds) = 6
- Pre-School (4yr olds) = 21

Grades K through 8 (In House) = 472

#### C. Number of Students with Special Health Needs & Medical Conditions (Diagnosed Chronic Illness/Conditions) Requiring Care/Monitoring during school hours= 272

- Cardiovascular Conditions= 3
- ADD/ADHD=29
- Gastro-Intestinal Disorders= 6
- Auto-Immune Disorders (includes Diabetes) =4
- Psychological/Neurological Disorders (Includes s/p Concussion Care/Migraines/Tourette/Autism) =31
- Neuromuscular Disorders=2
- Oncology/Cancer Care=2
- ENT Conditions (including Auditory Impairments=2) =24
- Endocrine Disorders= Students with Insulin Dependent Type 1 Diabetes=1
  - I. Requiring Frequent Daily BS Testing=1
  - II. Requiring Periodic Ketone Testing=1
  - III. Requiring Daily Administration of Insulin by injection=1
  - IV. Requiring Daily Administration of Insulin via Insulin Pump=1
  - V. Requiring monitoring of CGM (Continuous Glucose Monitor) = 1

- **Pulmonary Conditions (Asthma etc.) =77**
  - I. **Students with Asthma (requiring Inhaler use in school) =30**
  - I. **Students with Asthma (requiring Nebulizer Treatments in school) = 18**
  - II. **Students with Allergies (i.e. environmental, insect related or food related) = 97**
  - III. **Students with Severe Allergies (i.e. environmental(37), drug(33),insect related or food related(17)) = 87**
- **Students who have orders for & potentially require an antihistamine and/or Epi-pen intervention for anaphylaxis) =11**
- **Seizure Disorders=5**
- **Spinal-Skeletal Disorders=1**
- **Urology Disorders=2**
- D. Medication Administrations**
  - II. **Daily Medication Administration= average 7 per day (Other than those treated prn for Asthma)**
  - III. **Daily Administration of Inhalers & Nebulizer Treatments for Asthma= 2/day + prns**
  - IV. **PRN Medication Administrations: i.e. acetaminophen, ibuprofen, prescription(antibiotics), Allergy products = average 10 per month**
- E. Procedures**
  - I. **Students requiring administration of Nutritional Supplements for Chronic illness= 1**
  - II. **Students requiring periodic suctioning=0**
  - III. **Students requiring periodic CPT= 1**
  - IV. **Students requiring daily Blood Glucose Testing= 1**
  - V. **Students requiring ADL/Toileting Assistance=2**
  - VI. **Students requiring BID Clean Intermittent Catheterizations=0**
- F. Health Office Screenings for Students as per NJAC -6A:15-2.2 & Health Office Policy Schedule**
- G. Number of 504's requiring input = 14**
- H. Number of Students enrolled in Special Education= 70**  
(In District= 68; Out of District= 1; Home Instruction= 1; Tuition= 1; Speech/Lang=10)
  - I. **Number of Students requiring input @ CST meetings= 34**
  - ii. **Number of Students requiring input @ I&RS meetings= 4**
- I. Number of Pre-School Students: Pre-K with IEP (3-5yo) = 9**  
**Pre-K (4 yr. olds) = 21**
- J. Additional District Programs Housed in Building=0 (PRIDE PROGRAM)**
- K. Number of Students Transferring In/Out of Building 6/15/18 to 10/31/18**  
**TL In = 88 (Pre-k= 18, K=35 Gr1-8 =35) TL Out= 93 (Transfers out =34, Home Schooled =1 & Graduates= 58)**
- L. Teaching Responsibilities:**
  - i. **STUDENT PROGRAMS/PARENT INFORMATION SHARING: Mobile Dental Clinics, Dental Health Programs, Pediculosis Education, Individual Asthma**

Management Teaching Sessions with Asthma Students, Individual Diabetic Management Teaching Sessions with Diabetic Students, Student Hand-washing Education sessions. Student Education proper backpack use & scoliosis education. 5th Grade Growth & Development Education (girls), Heart Healthy Programs, 3-4<sup>th</sup> grade Personal Hygiene Instruction, etc.

**M. Multiple Buildings-** n/a 1 school district w phone/walkie talkie communication  
Through-out building

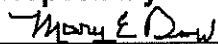
**N. Other Non-Nursing Tasks:**

- i. Attendance- follow-up for absences greater than 3 days
- ii. Dispense Maintain Emergency Contact Cards on all students & update Power School with medical information yearly
- iii. Create, Obtain, Monitor & Update (annually) pertinent Health Assessments & Emergency Contact Information on all personnel
- iv. Organize Lions Club Vision Screening Program annually for Pre-k & K classes
- v. Organize flu/pneumonia immunization clinics
- vi. Arrange for Dental hygienist assemblies annually for grades Prk-5th
- vii. Attend field trips as necessary to meet medical needs of student population attending trip.
- viii. Organize & Hold the Annual Mother-Daughter Tea for 5<sup>th</sup> grade girls;  
(Focus introduction to Growth & Development & facilitate parent involvement)
- ix. Submit Annual IMM-7 on line & TB-57 reports to County/State
- x. Organize Annual "Pennies for Patients" Leukemia/Lymphoma fundraiser.
- xi. Submit Monthly Health Office Reports to Board of Education
- xii. Review Policy & Procedure Updates as necessary to meet needs of student population & maintain guideline revisions.
- xiii. Work in conjunction with Social Worker, CST & Guidance Counselor to deal with homeless issues, social-emotional student/family issues peer mediation, locating & making referrals for medical/dental/substance abuse care & counseling resources.
- xiv. Liaison with DYFS when needed
- xv. Liaison with School Physicians: For Athletic Physical Review & Approvals  
And for Annual Update Revision of Standing Health Office Orders & Standing Health Office Medication Orders
- xvi. Maintain/Rotate Triage Supplies yearly for Emergency Management/Crisis Response
- xvii. Mentor for Students (Practicum Experience) For CSN/BSN Degrees
- xviii. Maintain Asthma Friendly School Award Status

**O. STAFFING= 1 FULL-TIME CERTIFIED SCHOOL NURSE**

**P. SCHOOL COMPLEX= 1 BUILDING**

Respectfully Submitted,



**Mary E. Dow, RN BSN CSN (11/19/18)**

