

SOMERDALE PUBLIC SCHOOL DISTRICT  
BOARD OF EDUCATION

301 Grace Street  
Somerdale, NJ 08083

**Regular Meeting of the Board of Education**

**February 10, 2022  
6:30 p.m.**

**MINUTES**

**BOE Mission Statement**

The mission of the Somerdale School District, in active partnership with the community and staff, is to provide a safe and supportive environment which offers all students the opportunity to develop academically, socially, physically and emotionally, and to create students who are inquisitive and value learning not, only now, but also in the future.

We aspire to provide a broad range of educational opportunities in a nurturing environment designed to challenge all students to strive for personal excellence, achieve the New Jersey Student Learning Standards and become responsible citizens in this rapidly changing world.

**I. MEETING CALLED TO ORDER/ PLEDGE OF ALLEGIANCE at 6:30 pm**

**II. SUNSHINE LAW/ROLL CALL**

Sunshine Law:

The Somerdale Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised in The Courier Post, as well as posting notices in Borough Hall, at Somerdale Park School, and on the District website in accordance with all NJ laws. Please be advised that this meeting is being recorded.

James Anderson - Present  
Kim Barkoff - Present  
Barbara Boyle - Present

Monique Howard - Absent  
Taylor Klenk - Present  
Kevin Smith - Present

Marc Ritz - Present  
Mary Jo Schoettle - Present  
Tara Voigt - Present

Also Present:

Mark Pease, Superintendent/Principal  
David Rouse, Business Administrator/Board Secretary  
Chris Long, Solicitor

**III. PUBLIC COMMENTS on any action items.**

**NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

The Board President will recognize those individuals in the audience whom wish to comment **on any action items on this Agenda.**

The following question was asked by Ms. Durand: Have the Somerdale BOE SEA negotiating team been selected? The Board replied, Yes.

Please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment

5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

#### **IV. APPROVAL OF MINUTES**

On a motion made by Mr. Anderson and seconded by Mr. Smith the following was approved:

Recommend that the Board of Education approve the regular and executive session minutes of the January 20, 2022 BOE Meeting.

ALL IN FAVOR: YES 8 NO 0 ABSTAIN 0 ABSENT 1

#### **V. PRESENTATIONS**

*A presentation by Student Council Representative regarding recent activities and Dress Code Survey results.*

#### **VI. REPORTS**

A. Superintendent's Report

##### **COVID 19 Update**

I meet each Thursday with the Department of Education, Department of Health and all the Superintendents of Camden County to receive updates on COVID 19 and its impact on education, Camden County, and Somerdale.

As of the week ending February 5, 2022 Camden County was in the Orange (High) range.

Seven counties in NJ are now in the Orange (High) range and 14 are now in the Yellow (Moderate) range.

We will continue to follow the recommendations of the CDC, NJ DOH, and NJ DOE's The Road Forward Plan in maintaining a safe learning environment for the 2021-2022 school year. Due to the continued fluid nature of COVID 19 we will do our best to get the most recent updates to our families.

On 1/20/2022 LTS our state testing vendor continues to provide free testing to our staff.

##### **Curriculum and Instruction**

- Please click the link to see Mrs. Montroni's January's Curriculum update <https://www.smore.com/yd6sx>
- [NJSLA testing will begin in the Spring](#)

##### **Counseling Department**

On February 18, 2022 Somerdale Park School will be recognized as the 2022-2024 Middle School of Character at the Our School Counselor Mrs. Amanda Schwartz has been doing an amazing job since her arrival at Somerdale Park School. She plays integral part with Social and Emotional Learning, Mental Health, Character Development, Climate and Wellness of our students and staff. Her hard work does not go unrecognized and it is greatly appreciated. Thank you to Mrs. Schwartz and the entire staff for making Somerdale Park School a safe and nurturing place for students.

##### **School Operations and Activities**

We will continue discussing and planning the Governor's decision to give local control regarding the wearing of masks in the schools. I will be providing guidance to our parents, students, staff and community prior to the March 7<sup>th</sup> start date.

We will continue to assess our protocols to make the necessary adjustments to maintain a safe learning environment for everyone. Attendance continues to be consistent. Mr. Ford will continue to monitor student attendance closely.

Staff attendance continues to be good. We are able to cover all of our classes when we have callouts.

##### **Finance and Governance**

- We have been selected to participate in a Desktop Monitoring of all of our Federal Grants.
- Mayor Passanante shared the boroughs 2022-2023 Building and Grounds Shared Services proposal. David and I reviewed the proposal and feel the small increase is appropriate. We will be meeting with the Business Affairs Committee on Monday to review prior to presenting it to BOE for approval at the February meeting.

## Personnel

- On the agenda for approval is our new part-time social worker Erica Lamancusa
- Through the grant we will be posting a full time position for a Math interventionist.

“Kindness in words creates confidence. Kindness in thinking creates profoundness. Kindness in giving creates love.”

### B. Business Administrator’s Report

- This week, I spoke with Mike Landberg from Landberg Construction. He told me that the internal pieces for the water quality chamber should be received by tomorrow. He anticipates that work on site will resume on Monday, February 21<sup>st</sup>. Additionally, he mentioned that the asphalt phase should begin by the third week of March.
- Today, I spoke with Mike Wagner from our auditing firm, Bowman & Company. He mentioned that he is finalizing his report and anticipates that he will have his exit conference (audit review discussion) with myself and Mr. Pease no later than March 15<sup>th</sup>.
- As previously mentioned, the current Somerdale Administrative Association (SAA) Contract expires on 6/30/2022. There was an initial meeting held on December 20<sup>th</sup> and a follow-up meeting held on February 7<sup>th</sup> to negotiate a succeeding contract. A follow-up meeting is scheduled for February 24<sup>th</sup> to continue discussions.
- As Mr. Pease reported in this past Friday’s report, our new Comptroller Maryanne Seville has resigned. Interviews for her replacement began this week. We anticipate on making a selection for this position during the first half of next week.
- On February 7, 2022, I participated in a Business Affairs Committee meeting to discuss the 2022/2023 Custodial Contract with the Borough of Somerdale. The total budgeted amount of \$436,718.14 is being submitted this evening for Board approval.

## VII. NEW BUSINESS

**BUSINESS AFFAIRS**, Marc Ritz, Chairperson, James Anderson, Mary Jo Schoettle, Alternate Chairperson, Administrative Liaisons: Mark Pease, David Rouse

### A. Finance – Reviews and monitors the school district budget and assumes other fiscal responsibilities

Report by Finance Committee Chair

On a motion made by Mr. Anderson and seconded by Ms. Voigt the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 1-3:

#### 1. Financial Reports:

To approve the Board Secretary and Treasurer’s Reports for 2021 (attachment #1).

The Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Treasurer’s Report is in accordance with 18A:17-36 and 18A:17-9 for the month of December 2021. The Treasurer’s Report and Secretary’s report are in agreement for the month of December 2021.

Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. To approve the following bill lists (attachment #2):
  - a. January 14, 2022 Payroll Bill List and corresponding Check Journal totaling: \$217,736.62
  - b. January 28, 2022 Payroll Bill List and corresponding Check Journal totaling: \$211,818.01
  - c. Vendor Bill List #1 and corresponding Check Journal totaling: \$180,069.27
  
3. To approve the custodial contract with the Borough of Somerdale at a cost of \$436,718.14, to be paid in four equal installments, for the 22/23 school year whereas the Borough of Somerdale shall provide (attachment #3):
  - (1) Full Time Day Custodian Supervisor (2080 Hours/year)
  - (1) Full Time Day Maintenance (2080 Hours/year)
  - (1) Full Time Day Custodian (2080 Hours/year)
  - (1) Custodian Part Time (1560 Hours/year)
  - (1) Full Time Night Custodian (2080 Hours/year)
  - (3) Part Time Night Custodians (1560 Hours each/year)
  - (1) Part Time Night Custodians (780 Hours each/year)
  - (1) Part Time Night Custodians (600 Hours each/year)
  - (1) Part Time Custodian (vacation/sick coverage) (125 Hours/year)

ROLL CALL VOTE: YES 8 NO 0 ABSTAIN 0 ABSENT 1

**B. Facilities – Reviews the needs and uses of district buildings and grounds**

Report by Facilities Committee Chair

ROLL CALL VOTE: YES 8 NO 0 ABSTAIN 0 ABSENT 1

**INSTRUCTIONAL**, Taylor Klenk, Chairperson, Monique Howard, Alternate Chairperson, Kevin Smith, Administrative Liaisons: Mark Pease, Robert Ford

**A. Curriculum – Reviews and evaluates standardized test results as a district and monitors direction of curriculum.**

Report by Curriculum Committee Chair

On a motion made by Ms. Schoettle and seconded by Mr. Smith the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following item 1:

1. The following field trips:
  - a. To approve Student Council students to visit Hersey Park, Hersey, PA, on May 13, 2022. Cost per student and the \$5.00 transportation fee will be paid from Student Council’s Activity Fund.

ROLL CALL VOTE: YES 8 NO 0 ABSTAIN 0 ABSENT 1

**B. Personnel – Assists in the interviewing process of district administrators and reviews hiring recommendations of the Superintendent. Also, reviews and approves staff policies and job descriptions**

Report by Personnel Committee Chair

On a motion made by Mr. Anderson and seconded by Mr. Smith the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following items 1-3:

1. To approve Erica Lamancusa as a Part-time Social Worker (3.5/5<sup>th</sup>) at the pro-rated salary of \$39,992.00 at MA Step 1 for the 2021-2022 school year.
2. To accept the resignation of Mary Anne Seville, Comptroller, as of January 31, 2022.
3. To approve Michele Burton's request for leave of absence from April 25, 2022 – May 6, 2022 due to personal reasons.

ROLL CALL VOTE: YES 8 NO 0 ABSTAIN 0 ABSENT 1

**POLICY/COMMUNITY AFFAIRS**, Kevin Smith, Chairperson, Tara Voigt, Alternate Chairperson, Mary Jo Schoettle, Administrative Liaison: Robert Ford

**A. Policy – Reviews, updates and creates district policies with Superintendent and presents them to the board.**

Report by Policy Committee Chair

On a motion made by Ms. Schoettle and seconded by Mr. Smith the following was approved:

Recommend that the Board of Education on the recommendation of the Superintendent approve the following items 1-2:

1. For Second Reading:
  - a. P 1648.14 Safety Plan Healthcare Setting in School Buildings – COVID 19
2. To approve the new Substance Abuse Procedures and Consent Forms for parents and medical professionals. (attachment #1)

ROLL CALL VOTE: YES 8 NO 0 ABSTAIN 0 ABSENT 1

**B. Community Affairs – Participation in community events to educate the public on programs the district offers. Also educates the public on the school board policies and responsibilities.**

Report by Community Affairs Committee Chair

**BOND AD HOC COMMITTEE**, Kimberly Barkoff, Chairperson, Marc Ritz, Alternate Chair, James Anderson, Administrative Liaison: Mark Pease, David Rouse

The Bond Committee's function it to meet and develop a framework for moving a referendum forward and to address project and budgetary issues.

Report by Bond Committee Chair

**VIII. REPORTS:**

On a motion made by and seconded by the following was approved: N/A

The following item will be recommended for approval:

1. Acknowledge and accept the Harassment, Intimidation, and Bullying Report for incidents dated:
  - a. none at this time

ALL IN FAVOR: No Vote

**IX. OTHER REPORTS:**

- a.) Student Attendance

**Enrollment January 2022**

Preschool	27
Kindergarten	39
1st Grade	49
2nd Grade	37
3rd Grade	46
4th Grade	32
5th Grade	50
6th Grade	51
7th Grade	62
8th Grade	53
Out of District	4
Charter Students	1
Home Instruction	
Homeless -Tuition	
<b>Total January 2022</b>	<b>451</b>

b.) Security/Fire Drill Reports

**FIRE DRILL:**

**DATE:** 1/25/22      Alarm Sounded: 1:25 pm  
Building Cleared: 1:27 pm  
Returned to Building: 1:30 pm  
Alarm Station Used: Main Hall By Cafe  
All Staff in attendance participated in drill  
Number evacuated: Students present –426  
Staff Present: 87  
Special conditions simulated: none at this time  
Problems encountered: None  
Weather: 41 degrees

**LOCK DOWN DRILL:**

**DATE:** 1/05/22      Alarm Sounded: 12:57 p.m.  
All Staff in attendance participated in drill (86 staff members)  
Problems encountered: None

c.) Health Reports – January 2022

**X. PUBLIC COMMENTS (on any item)**

Audience Recognition and Public Comment

The public is reminded that all public complaints against a district employee must be made through a specific grievance process. A description of this process may be found in BOE policy (File Code 9130). This policy is available upon request in the office of the Board Secretary. Any individual naming an employee in a complaint before the Board of Education, without the employee’s permission, could be cited for violating that employee’s civil and contractual rights.

Please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address.
3. Wait to be recognized before you make your comment
4. Limit your comments to (3) minutes per person.

**XI. EXECUTIVE SESSION (if necessary)**

On a motion made by      and seconded by      the board entered into Executive Session at pm:

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Somerdale Park School District, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

**WHEREAS**, the Somerdale Park Public School District, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the Somerdale Park Public School District, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

\_\_\_\_\_ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public;

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the Somerdale Park Public School District, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at \_\_\_\_ pm and the Somerdale Park Public School District, Board of Education will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the Somerdale Park Public School District, Board of Education will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the Somerdale Park Public School District, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Somerdale Park Public School District, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Somerdale Park Public School District, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

**BE IT FURTHER RESOLVED** that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

**XII. RETURN TO PUBLIC SESSION**

On a motion made by     and seconded by     the board returned to public session at     pm

**XIII. ADJOURNMENT**

On a motion made by Mr. Anderson and seconded by Mr. Smith the meeting was adjourned at 6:50 pm

Respectfully Submitted,  
David Rouse, Business Administrator/Board Secretary



Starting date 7/1/2021 Ending date 12/31/2021 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$2,373,436.52
102 - 106	Cash Equivalents		\$200.00
111	Investments		\$0.00
116	Capital Reserve Account		\$743,558.04
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$25,976.86	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	(\$7,459.26)	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$18,517.60

Loans Receivable:

131	Interfund	\$4,409.82	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$4,409.82

Other Current Assets

\$13,619.98

Resources:

301	Estimated revenues	\$8,697,405.00	
302	Less revenues	(\$4,010,223.36)	\$4,687,181.64

**Total assets and resources**

**\$7,840,923.60**

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.30
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$52,822.69
	<b>Total liabilities</b>		<b>\$52,822.99</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$3,870,821.14
761	Capital reserve account - July	\$13,619.98	
604	Add: Increase in capital reserve	\$1,200.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	(\$320,218.00)	(\$305,398.02)
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$412,365.72
750-752,76x	Other reserves		\$1,694,169.15
601	Appropriations	\$9,551,329.91	
602	Less: Expenditures	(\$3,493,801.21)	
	Less: Encumbrances	(\$3,816,820.08)	(\$7,310,621.29)
	<b>Total appropriated</b>		<b>\$7,912,666.61</b>
	Unappropriated:		
770	Fund balance, July 1		\$410,340.91
771	Designated fund balance		\$0.00
303	Budgeted fund balance		(\$534,906.91)
	<b>Total fund balance</b>		<b>\$7,788,100.61</b>
	<b>Total liabilities and fund equity</b>		<b><u>\$7,840,923.60</u></b>

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$9,551,329.91	\$7,310,621.29	\$2,240,708.62
Revenues	(\$8,697,405.00)	(\$4,010,223.36)	(\$4,687,181.64)
Subtotal	<u>\$853,924.91</u>	<u>\$3,300,397.93</u>	<u>(\$2,446,473.02)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$1,200.00	\$729,938.06	(\$728,738.06)
Less - Withdrawal from reserve	(\$320,218.00)	(\$320,218.00)	\$0.00
Subtotal	<u>\$534,906.91</u>	<u>\$3,710,117.99</u>	<u>(\$3,175,211.08)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$534,906.91</u>	<u>\$3,710,117.99</u>	<u>(\$3,175,211.08)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$534,906.91</u>	<u>\$3,710,117.99</u>	<u>(\$3,175,211.08)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$534,906.91</u>	<u>\$3,710,117.99</u>	<u>(\$3,175,211.08)</u>

Prepared and submitted by :

*David Nourse*

Board Secretary

*2/7/22*

Date

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	4,925,454	0	4,925,454	2,529,827	Under	2,395,627
00520	SUBTOTAL – Revenues from State Sources	3,751,036	0	3,751,036	1,479,480	Under	2,271,556
00570	SUBTOTAL – Revenues from Federal Sources	20,915	0	20,915	917	Under	19,998
Total		8,697,405	0	8,697,405	4,010,223		4,687,182
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	2,940,737	5,440	2,946,177	1,173,977	1,526,584	245,616
10300	Total Special Education - Instruction	791,511	0	791,511	227,485	265,280	298,745
11160	Total Basic Skills/Remedial – Instruct.	344,640	0	344,640	85,320	101,271	158,049
12160	Total Bilingual Education – Instruction	67,427	0	67,427	99	28,613	38,715
17100	Total School-Sponsored Co/Extra Curricul	54,079	0	54,079	8,630	28,715	16,734
17600	Total School-Sponsored Athletics – Instr	45,520	0	45,520	3,764	18,771	22,986
20620	Total Summer School	51,760	224	51,984	37,986	4,469	9,529
29180	Total Undistributed Expenditures - Instr	276,509	0	276,509	21,760	115,341	139,408
29680	Total Undistributed Expenditures – Atten	15,192	0	15,192	10,910	3,282	1,000
30620	Total Undistributed Expenditures – Healt	98,040	0	98,040	36,277	53,176	8,586
40580	Total Undistributed Expend – Speech, OT,	132,929	1,029	133,958	33,065	99,866	1,027
41080	Total Undist. Expend. – Other Supp. Serv	41,700	0	41,700	4,948	36,753	0
41660	Total Undist. Expend. – Guidance	63,682	0	63,682	23,793	34,939	4,950
42200	Total Undist. Expend. – Child Study Team	298,248	(1,029)	297,219	136,645	153,286	7,288
43200	Total Undist. Expend. – Improvement of I	154,724	(5,440)	149,284	74,460	68,588	6,236
43620	Total Undist. Expend. – Edu. Media Serv.	107,881	0	107,881	41,806	63,083	2,992
44180	Total Undist. Expend. – Instructional St	18,781	0	18,781	11,721	1,704	5,356
45300	Support Serv. - General Admin	329,585	0	329,585	175,895	125,942	27,749
46160	Support Serv. - School Admin	109,619	0	109,619	54,711	51,383	3,525
47200	Total Undist. Expend. – Central Services	175,047	0	175,047	84,003	68,491	22,553
47620	Total Undist. Expend. – Admin. Info. Tec	89,270	14,400	103,670	78,908	19,213	5,549
51120	Total Undist. Expend. – Oper. & Maint. O	783,062	1,036	784,098	433,124	239,689	111,284
52480	Total Undist. Expend. – Student Transpor	347,579	(224)	347,355	0	7,090	340,265
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	1,601,591	0	1,601,591	731,371	691,258	178,962
75880	TOTAL EQUIPMENT	187,342	(14,400)	172,942	3,143	2,487	167,312
76260	Total Facilities Acquisition and Constru	406,081	0	406,081	0	7,546	398,535
84000	Transfer of Funds to Charter Schools	17,758	0	17,758	0	0	17,758
Total		9,550,294	1,036	9,551,330	3,493,801	3,816,820	2,240,709

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 10 GENERAL FUND

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy	4,912,254	0	4,912,254	2,494,560	Under	2,417,694
00150	10-1320	Tuition from LEAs Within State	12,000	0	12,000	0	Under	12,000
00300	10-1___	Unrestricted Miscellaneous Revenues	1,200	0	1,200	35,266		(34,066)
00410	10-3116	School Choice Aid	237,789	0	237,789	237,789		0
00420	10-3121	Categorical Transportation Aid	31,147	0	31,147	3,115	Under	28,032
00440	10-3132	Categorical Special Education Aid	355,717	0	355,717	35,572	Under	320,145
00460	10-3176	Equalization Aid	3,042,061	0	3,042,061	1,194,572	Under	1,847,489
00470	10-3177	Categorical Security Aid	84,322	0	84,322	8,432	Under	75,890
00540	10-4200	Medicaid Reimbursement	20,915	0	20,915	917	Under	19,998
<b>Total</b>			<b>8,697,405</b>	<b>0</b>	<b>8,697,405</b>	<b>4,010,223</b>		<b>4,687,182</b>

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02040	11-105-100-935	Local Contribution – Transfer to Special	42,870	0	42,870	0	0	42,870
02080	11-110-___-101	Kindergarten – Salaries of Teachers	244,985	0	244,985	97,994	146,991	0
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers	1,194,231	0	1,194,231	477,972	716,259	0
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers	991,616	0	991,616	396,646	594,970	0
02500	11-150-100-101	Salaries of Teachers	1,600	1,000	2,600	2,440	160	0
03020	11-190-1___-320	Purchased Professional – Educational Ser	128,323	(1,000)	127,323	15,262	0	112,061
03060	11-190-1___[4-5]	Other Purchased Services (400-500 series	143,990	0	143,990	113,176	16,617	14,198
03080	11-190-1___-610	General Supplies	190,013	3,716	193,729	67,664	50,015	76,051
03100	11-190-1___-640	Textbooks	2,799	1,724	4,523	2,824	1,573	127
03120	11-190-1___-8__	Other Objects	310	0	310	0	0	310
07000	11-213-100-101	Salaries of Teachers	406,904	0	406,904	162,762	244,142	0
07040	11-213-100-320	Purchased Professional-Educational Servi	377,496	(192)	377,304	62,440	16,525	298,340
07100	11-213-100-610	General Supplies	1,917	0	1,917	567	1,033	317
07120	11-213-100-640	Textbooks	394	0	394	305	0	89
09260	11-219-100-101	Salaries of Teachers	4,800	0	4,800	1,220	3,580	0
09300	11-219-100-320	Purchased Professional-Educational Servi	0	192	192	192	0	0
11000	11-230-100-101	Salaries of Teachers	167,996	0	167,996	67,198	100,798	0
11040	11-230-100-320	Purchased Professional-Education Service	171,638	0	171,638	13,626	0	158,012
11100	11-230-100-610	General Supplies	5,006	0	5,006	4,495	474	37
12040	11-240-100-320	Purchased Professional-Education Service	67,327	0	67,327	0	28,613	38,714
12100	11-240-100-610	General Supplies	100	0	100	99	0	1
17000	11-401-100-1__	Salaries	32,130	0	32,130	4,746	27,385	0
17020	11-401-100-[3-5]	Purchased Services (300-500 series)	15,839	0	15,839	1,880	1,331	12,628
17040	11-401-100-6__	Supplies and Materials	6,110	0	6,110	2,004	0	4,106
17500	11-402-100-1__	Salaries	17,990	0	17,990	3,000	14,990	0
17520	11-402-100-[3-5]	Purchased Services (300-500 series)	27,530	0	27,530	764	3,781	22,986
20000	11-422-100-101	Salaries of Teachers	13,440	(7,558)	5,882	0	0	5,882
20080	11-422-100-3__	Purchased Professional & Technical Servi	6,120	3,776	9,896	9,896	0	0
20100	11-422-100-[4-5]	Other Purchased Services (400-500 series	11,490	0	11,490	8,273	0	3,217
20500	11-422-200-1__	Salaries	9,520	0	9,520	5,052	4,469	0

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
20520	11-422-200-3__	Purchased Professional and Technical Ser	5,390	3,849	9,239	8,809	0	431
20540	11-422-200-[4-5]	Purchased Services (400-500 series)	5,800	157	5,957	5,957	0	0
29000	11-000-100-561	Tuition to Other LEAs within the State -	34,497	0	34,497	0	0	34,497
29020	11-000-100-562	Tuition to Other LEAs within the State -	68,492	0	68,492	11,278	33,483	23,731
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	110,520	0	110,520	10,482	81,858	18,180
29100	11-000-100-566	Tuition to Priv. School for the Disabled	63,000	0	63,000	0	0	63,000
29500	11-000-211-1__	Salaries	6,564	0	6,564	3,282	3,282	0
29600	11-000-211-3__	Purchased Professional and Technical Ser	8,628	0	8,628	7,628	0	1,000
30500	11-000-213-1__	Salaries	86,306	0	86,306	34,522	51,784	0
30540	11-000-213-3__	Purchased Professional and Technical Ser	5,135	0	5,135	250	345	4,540
30580	11-000-213-6__	Supplies and Materials	6,294	0	6,294	1,504	870	3,919
30600	11-000-213-8__	Other Objects	305	0	305	0	178	127
40520	11-000-216-320	Purchased Professional – Educational Ser	132,216	(47)	132,169	31,300	99,866	1,003
40540	11-000-216-6__	Supplies and Materials	713	1,076	1,789	1,765	0	24
41000	11-000-217-1__	Salaries	4,000	0	4,000	2,000	2,000	0
41020	11-000-217-320	Purchased Professional – Educational Ser	37,700	0	37,700	2,948	34,753	0
41500	11-000-218-104	Salaries of Other Professional Staff	58,232	0	58,232	23,293	34,939	0
41620	11-000-218-6__	Supplies and Materials	5,450	0	5,450	500	0	4,950
42000	11-000-219-104	Salaries of Other Professional Staff	245,591	0	245,591	112,546	133,045	0
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	37,198	0	37,198	18,599	18,599	0
42060	11-000-219-320	Purchased Professional – Educational Ser	10,124	0	10,124	3,514	191	6,419
42140	11-000-219-592	Misc. Purch. Svc. (400-500 series O/than	175	0	175	0	0	175
42160	11-000-219-6__	Supplies and Materials	4,250	(1,029)	3,221	1,142	1,451	629
42180	11-000-219-8__	Other Objects	910	0	910	845	0	65
43000	11-000-221-102	Salaries of Supervisor of Instruction	86,423	0	86,423	43,212	43,211	0
43040	11-000-221-105	Salaries of Secretarial & Clerical Assis	50,745	0	50,745	25,368	25,377	0
43060	11-000-221-110	Other Salaries	5,440	(5,440)	0	0	0	0
43140	11-000-221-[4-5]	Other Purch. Services (400-500 series)	11,081	0	11,081	5,021	0	6,060
43160	11-000-221-6__	Supplies and Materials	125	0	125	14	0	111
43180	11-000-221-8__	Other Objects	910	0	910	845	0	65
43500	11-000-222-1__	Salaries	88,732	0	88,732	35,493	53,239	0
43540	11-000-222-3__	Purchased Professional and Technical Ser	2,440	13	2,453	922	22	1,509
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series	125	(60)	65	65	0	0
43580	11-000-222-6__	Supplies and Materials	16,584	47	16,631	5,326	9,821	1,484
44060	11-000-223-110	Other Salaries	2,400	0	2,400	0	0	2,400
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	15,881	0	15,881	11,721	1,704	2,456
44140	11-000-223-6__	Supplies and Materials	500	0	500	0	0	500
45000	11-000-230-1__	Salaries	206,195	0	206,195	104,474	101,721	0
45040	11-000-230-331	Legal Services	14,400	0	14,400	3,962	10,438	0
45060	11-000-230-332	Audit Fees	30,275	0	30,275	19,500	2,550	8,225
45100	11-000-230-339	Other Purchased Professional Services	4,715	0	4,715	4,685	0	30

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45120	11-000-230-340	Purchased Technical Services	6,220	0	6,220	3,710	0	2,510
45140	11-000-230-530	Communications/Telephone	30,665	0	30,665	12,058	9,213	9,395
45160	11-000-230-585	BOE Other Purchased Services	740	0	740	0	0	740
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	26,465	0	26,465	20,768	0	5,697
45200	11-000-230-610	General Supplies	2,210	0	2,210	1,172	169	869
45260	11-000-230-890	Miscellaneous Expenditures	3,175	0	3,175	1,045	1,852	278
45280	11-000-230-895	BOE Membership Dues and Fees	4,525	0	4,525	4,520	0	5
46000	11-000-240-103	Salaries of Principals/Assistant Princip	102,766	0	102,766	51,383	51,383	0
46080	11-000-240-3__	Purchased Professional and Technical Ser	1,938	0	1,938	1,938	0	0
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	3,100	0	3,100	0	0	3,100
46120	11-000-240-6__	Supplies and Materials	350	0	350	350	0	0
46140	11-000-240-8__	Other Objects	1,465	0	1,465	1,040	0	425
47000	11-000-251-1__	Salaries	154,298	0	154,298	75,104	67,816	11,378
47020	11-000-251-330	Purchased Professional Services	4,600	0	4,600	1,000	575	3,025
47040	11-000-251-340	Purchased Technical Services	4,680	0	4,680	4,564	0	116
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	5,425	0	5,425	3,079	0	2,346
47100	11-000-251-6__	Supplies and Materials	2,094	0	2,094	256	0	1,838
47180	11-000-251-890	Other Objects	3,950	0	3,950	0	100	3,850
47500	11-000-252-1__	Salaries	71,375	0	71,375	53,607	17,768	0
47520	11-000-252-330	Purchased Professional Services	1,500	0	1,500	0	0	1,500
47540	11-000-252-340	Purchased Technical Services	15,000	14,400	29,400	25,231	1,445	2,724
47580	11-000-252-6__	Supplies and Materials	1,395	0	1,395	70	0	1,325
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	82,395	0	82,395	24,158	19,625	38,612
48540	11-000-261-610	General Supplies	9,485	0	9,485	2,225	50	7,210
49000	11-000-262-1__	Salaries	11,700	0	11,700	4,916	6,784	0
49040	11-000-262-3__	Purchased Professional and Technical Ser	428,033	0	428,033	321,025	107,008	0
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	6,755	(0)	6,755	1,290	2,602	2,863
49120	11-000-262-490	Other Purchased Property Services	13,040	0	13,040	6,379	6,421	240
49140	11-000-262-520	Insurance	37,770	0	37,770	33,494	0	4,276
49180	11-000-262-610	General Supplies	30,850	444	31,294	3,257	29	28,008
49200	11-000-262-621	Energy (Natural Gas)	48,180	0	48,180	4,489	43,691	0
49220	11-000-262-622	Energy (Electricity)	78,492	0	78,492	30,295	48,197	0
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	17,220	0	17,220	2,000	618	14,602
50060	11-000-263-610	General Supplies	6,450	0	6,450	308	2,181	3,961
50080	11-000-263-8__	Other Objects	8,255	0	8,255	0	0	8,255
51020	11-000-266-3__	Purchased Professional and Technical Ser	3,477	0	3,477	885	2,484	109
51060	11-000-266-610	General Supplies	960	592	1,552	(1,596)	0	3,148
52100	11-000-270-350	Management Fee – ESC & CTSA Trans. Prog	14,508	(31)	14,477	0	0	14,477
52220	11-000-270-504	Contract Serv–Aid in Lieu Pymts–Charter	0	1,000	1,000	0	1,000	0
52240	11-000-270-505	Contract Serv–Aid in Lieu Pymts–Choice S	2,000	1,000	3,000	0	3,000	0
52260	11-000-270-511	Contract Services (Bet. Home & Sch) -Ven	22,275	(2,000)	20,275	0	0	20,275

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52280	11-000-270-512	Contr Serv (Oth. Than Bet Home & Sch) -	18,650	0	18,650	0	3,090	15,560
52360	11-000-270-517	Contract Serv. (Reg. Students) – ESCs &	63,209	0	63,209	0	0	63,209
52380	11-000-270-518	Contract Serv. (Spl. Ed. Students) – ESC	226,937	(194)	226,744	0	0	226,744
71020	11-000-291-220	Social Security Contributions	47,736	0	47,736	18,923	27,943	870
71060	11-000-291-241	Other Retirement Contributions - PERS	42,451	0	42,451	0	0	42,451
71120	11-000-291-249	Other Retirement Contributions - Regular	0	2,000	2,000	162	1,838	0
71140	11-000-291-250	Unemployment Compensation	275	0	275	98	0	178
71160	11-000-291-260	Workmen’s Compensation	65,623	0	65,623	51,056	0	14,567
71180	11-000-291-270	Health Benefits	1,183,888	(2,000)	1,181,888	551,849	567,629	62,410
71200	11-000-291-280	Tuition Reimbursement	17,700	0	17,700	0	0	17,700
71220	11-000-291-290	Other Employee Benefits	243,918	0	243,918	109,283	93,848	40,786
75600	12-000-220-73_	Undist. Expend. – Support Serv. – Inst.	42,890	0	42,890	0	0	42,890
75700	12-000-261-73_	Undist. Expend. –Required Maint. For Sch	144,452	(14,400)	130,052	3,143	2,487	124,422
76180	12-000-400-780	Infrastructure	400,000	0	400,000	0	1,465	398,535
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi	6,081	0	6,081	0	6,081	0
84000	10-000-100-56_	Transfer of Funds to Charter Schools	17,758	0	17,758	0	0	17,758
Total			9,550,294	1,036	9,551,330	3,493,801	3,816,820	2,240,709



Starting date 7/1/2021 Ending date 12/31/2021 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$272,797.56)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$214,109.71	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$214,109.71

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$415,120.00	
302	Less revenues	(\$47,094.00)	\$368,026.00

**Total assets and resources**

**\$309,338.15**

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash in bank				(\$272,797.56)
411	Intergovernmental accounts payable - state				\$0.00
421	Accounts payable				\$0.00
431	Contracts payable				\$0.00
451	Loans payable				\$0.00
481	Deferred revenues				\$170,578.88
	Other current liabilities				\$0.00
	<b>Total liabilities</b>				<b>\$170,578.88</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances				\$520,882.86
761	Capital reserve account - July		\$0.00		
604	Add: Increase in capital reserve		\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs		\$0.00		
309	Less: Bud. w/d cap. reserve excess costs		\$0.00	\$0.00	
764	Maintenance reserve account - July		\$0.00		
606	Add: Increase in maintenance reserve		\$0.00		
310	Less: Bud. w/d from maintenance reserve		\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July		\$0.00		
607	Add: Increase in cur. exp. emer. reserve		\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve		\$0.00	\$0.00	
762	Adult education programs				\$0.00
750-752,76x	Other reserves				\$0.00
601	Appropriations		\$1,758,444.33		
602	Less: Expenditures	(\$293,423.45)			
	Less: Encumbrances	(\$510,116.46)	(\$803,539.91)		\$954,904.42
	Total appropriated				\$1,475,787.28
	Unappropriated:				
770	Fund balance, July 1				\$6,296.32
771	Designated fund balance				\$0.00
303	Budgeted fund balance				(\$1,343,324.33)
	Total fund balance				\$138,759.27
	<b>Total liabilities and fund equity</b>				<b><u>\$309,338.15</u></b>

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 20 SPECIAL REVENUE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,758,444.33	\$803,539.91	\$954,904.42
Revenues	(\$415,120.00)	(\$47,094.00)	(\$368,026.00)
Subtotal	<u>\$1,343,324.33</u>	<u>\$756,445.91</u>	<u>\$586,878.42</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,343,324.33</u>	<u>\$756,445.91</u>	<u>\$586,878.42</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,343,324.33</u>	<u>\$756,445.91</u>	<u>\$586,878.42</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,343,324.33</u>	<u>\$756,445.91</u>	<u>\$586,878.42</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$1,343,324.33</u>	<u>\$756,445.91</u>	<u>\$586,878.42</u>

Prepared and submitted by :

David Nourse  
Board Secretary

2/7/22  
Date

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	(Total of Accounts W/O a Grid# Assigned)	0	0	0	16,416		(16,416)
00770	Total Revenues from State Sources	117,075	0	117,075	5,304	Under	111,771
00830	Total Revenues from Federal Sources	255,175	0	255,175	25,374	Under	229,801
0083A	Other	42,870	0	42,870	0	Under	42,870
	<b>Total</b>	<b>415,120</b>	<b>0</b>	<b>415,120</b>	<b>47,094</b>		<b>368,026</b>

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	(Total of Accounts W/O a Grid# Assigned)	517,008	109,016	626,024	121,078	288,396	216,551
85120	Total Instruction	131,946	0	131,946	52,698	79,147	100
86380	Total Support Services	27,999	0	27,999	6,284	0	21,715
88740	Total Federal Projects	965,125	7,350	972,475	113,362	142,574	716,539
	<b>Total</b>	<b>1,642,078</b>	<b>116,366</b>	<b>1,758,444</b>	<b>293,423</b>	<b>510,116</b>	<b>954,904</b>

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	0	0	16,416		(16,416)
00760 20-3218 Preschool Education Aid	117,075	0	117,075	5,304	Under	111,771
00775 20-441[1-6] Title I	117,626	0	117,626	15,014	Under	102,612
00780 20-445[1-5] Title II	15,028	0	15,028	9,820	Under	5,208
00790 20-447[1-4] Title IV	10,941	0	10,941	540	Under	10,401
00805 20-442[0-9] I.D.E.A. Part B (Handicapped)	111,580	0	111,580	0	Under	111,580
00835 20-5200 Transfers from Operating Budget – Presch	42,870	0	42,870	0	Under	42,870
<b>Total</b>	<b>415,120</b>	<b>0</b>	<b>415,120</b>	<b>47,094</b>		<b>368,026</b>

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	517,008	109,016	626,024	121,078	288,396	216,551
85000 20-218-100-101 Salaries of Teachers	131,746	0	131,746	52,698	79,048	0
85080 20-218-100-6__ General Supplies	200	0	200	0	100	100
86220 20-218-200-330 Other Purchased Professional Services	27,999	0	27,999	6,284	0	21,715
88500 20-___-___-___ Title I	130,998	666	131,664	30,746	0	100,918
88520 20-___-___-___ Title II	16,605	0	16,605	5,264	1,159	10,182
88560 20-___-___-___ Title IV	10,000	0	10,000	0	0	10,000
88620 20-___-___-___ I.D.E.A. Part B (Handicapped)	134,981	4,290	139,271	39,393	15,362	84,517
88642 20-224-___-___ ARP-IDEA Preschool Grant Program	1,951	0	1,951	0	0	1,951
88700 20-___-___-___ Other	0	2,394	2,394	2,394	0	0
88706 20-479-___-___ CRF Grant Program	9,274	0	9,274	9,274	0	0
88713 20-487-___-___ ARP-ESSER Grant Program	661,316	0	661,316	26,292	126,053	508,972
<b>Total</b>	<b>1,642,078</b>	<b>116,366</b>	<b>1,758,444</b>	<b>293,423</b>	<b>510,116</b>	<b>954,904</b>

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$821,814.73
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$0.00	
302	Less revenues	\$0.00	\$0.00

**Total assets and resources**

**\$821,814.73**

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$0.00
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$0.00
	<b>Total liabilities</b>		<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$0.00	
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Adult education programs		\$0.00	
750-752,76x	Other reserves		\$0.00	
601	Appropriations	\$931,424.23		
602	Less: Expenditures	(\$109,609.50)		
	Less: Encumbrances	\$0.00	(\$109,609.50)	\$821,814.73
	Total appropriated			\$821,814.73
Unappropriated:				
770	Fund balance, July 1		\$931,424.23	
771	Designated fund balance		\$0.00	
303	Budgeted fund balance		(\$931,424.23)	
	Total fund balance			\$821,814.73
	<b>Total liabilities and fund equity</b>			<b>\$821,814.73</b>

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$931,424.23	\$109,609.50	\$821,814.73
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$931,424.23</u>	<u>\$109,609.50</u>	<u>\$821,814.73</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$931,424.23</u>	<u>\$109,609.50</u>	<u>\$821,814.73</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$931,424.23</u>	<u>\$109,609.50</u>	<u>\$821,814.73</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$931,424.23</u>	<u>\$109,609.50</u>	<u>\$821,814.73</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$931,424.23</u>	<u>\$109,609.50</u>	<u>\$821,814.73</u>

Prepared and submitted by :

David Neuse

Board Secretary

2/7/22

Date



Starting date 7/1/2021 Ending date 12/31/2021 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)	0	931,424	931,424	109,610	0	821,815
Total	0	931,424	931,424	109,610	0	821,815

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 30 CAPITAL PROJECTS FUNDS

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	931,424	931,424	109,610	0	821,815
Total	0	931,424	931,424	109,610	0	821,815

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$81,852.59)
102 - 106	Cash Equivalents		\$0.00
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Other Current Assets

\$0.00

Resources:

301	Estimated revenues	\$225,023.00	
302	Less revenues	(\$94,213.24)	\$130,809.76

**Total assets and resources**

**\$48,957.17**

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash in bank			(\$81,852.59)
411	Intergovernmental accounts payable - state			\$0.00
421	Accounts payable			\$0.00
431	Contracts payable			\$0.00
451	Loans payable			\$0.00
481	Deferred revenues			\$0.00
	Other current liabilities			\$0.00
	<b>Total liabilities</b>			<b>\$0.00</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances			\$48,956.88
761	Capital reserve account - July	\$0.00		
604	Add: Increase in capital reserve	\$0.00		
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00		
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00	
764	Maintenance reserve account - July	\$0.00		
606	Add: Increase in maintenance reserve	\$0.00		
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00	
766	Reserve for Cur. Exp. Emergencies - July	\$0.00		
607	Add: Increase in cur. exp. emer. reserve	\$0.00		
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00	
762	Adult education programs			\$0.00
750-752,76x	Other reserves			\$0.00
601	Appropriations	\$225,023.00		
602	Less: Expenditures	(\$176,066.12)		
	Less: Encumbrances	(\$48,956.88)	(\$225,023.00)	\$0.00
	Total appropriated			\$48,956.88
	Unappropriated:			
770	Fund balance, July 1			\$0.29
771	Designated fund balance			\$0.00
303	Budgeted fund balance			\$0.00
	Total fund balance			\$48,957.17
	<b>Total liabilities and fund equity</b>			<b><u>\$48,957.17</u></b>

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 40 DEBT SERVICE FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$225,023.00	\$225,023.00	\$0.00
Revenues	(\$225,023.00)	(\$94,213.24)	(\$130,809.76)
Subtotal	<u>\$0.00</u>	<u>\$130,809.76</u>	<u>(\$130,809.76)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$130,809.76</u>	<u>(\$130,809.76)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$130,809.76</u>	<u>(\$130,809.76)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$130,809.76</u>	<u>(\$130,809.76)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$130,809.76</u>	<u>(\$130,809.76)</u>

Prepared and submitted by :

David Neuse

Board Secretary

2/7/22

Date

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	153,733	0	153,733	38,433	Under	115,300
0093A	Other	71,290	0	71,290	55,780	Under	15,510
	<b>Total</b>	<b>225,023</b>	<b>0</b>	<b>225,023</b>	<b>94,213</b>		<b>130,810</b>

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	225,023	0	225,023	176,066	48,957	0
	<b>Total</b>	<b>225,023</b>	<b>0</b>	<b>225,023</b>	<b>176,066</b>	<b>48,957</b>	<b>0</b>

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 40 DEBT SERVICE FUNDS

Revenues:			Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860	40-1210	Local Tax Levy	153,733	0	153,733	38,433	Under	115,300
00890	40-3160	Debt Service Aid Type II	71,290	0	71,290	55,780	Under	15,510
Total			225,023	0	225,023	94,213		130,810

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600	40-701-510-834	Interest on Bonds	100,023	0	100,023	51,066	48,957	0
89620	40-701-510-910	Redemption of Principal	125,000	0	125,000	125,000	0	0
Total			225,023	0	225,023	176,066	48,957	0

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 60 ENTERPRISE FUND

Assets and Resources

**Assets:**

101	Cash in bank		\$90,197.45
102 - 106	Cash Equivalents		\$40,817.02
111	Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

**Accounts Receivable:**

132	Interfund	\$0.00	
141	Intergovernmental - State	(\$2,944.55)	
142	Intergovernmental - Federal	(\$24,446.24)	
143	Intergovernmental - Other	\$216,475.01	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$189,084.22

**Loans Receivable:**

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00

**Other Current Assets**

\$22,842.58

**Resources:**

301	Estimated revenues	\$0.00	
302	Less revenues	(\$23,667.69)	(\$23,667.69)

**Total assets and resources**

\$319,273.58



Starting date 7/1/2021 Ending date 12/31/2021 Fund: 60 ENTERPRISE FUND

Liabilities and Fund Equity

Liabilities:

411	Intergovernmental accounts payable - state		\$0.00
421	Accounts payable		\$44,669.80
431	Contracts payable		\$0.00
451	Loans payable		\$0.00
481	Deferred revenues		\$0.00
	Other current liabilities		\$8,296.12
	<b>Total liabilities</b>		<b>\$52,965.92</b>

Fund Balance:

Appropriated:

753,754	Reserve for encumbrances		\$337,499.00
761	Capital reserve account - July	\$0.00	
604	Add: Increase in capital reserve	\$0.00	
307	Less: Bud. w/d cap. reserve eligible costs	\$0.00	
309	Less: Bud. w/d cap. reserve excess costs	\$0.00	\$0.00
764	Maintenance reserve account - July	\$0.00	
606	Add: Increase in maintenance reserve	\$0.00	
310	Less: Bud. w/d from maintenance reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July	\$0.00	
607	Add: Increase in cur. exp. emer. reserve	\$0.00	
312	Less: Bud. w/d from cur. exp. emer. reserve	\$0.00	\$0.00
762	Adult education programs		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	(\$69,214.90)	
	Less: Encumbrances	(\$181,481.11)	(\$250,696.01)
	Total appropriated		\$86,802.99

Unappropriated:

770	Fund balance, July 1		\$179,504.67
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$266,307.66
	<b>Total liabilities and fund equity</b>		<b><u>\$319,273.58</u></b>

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 60 ENTERPRISE FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$250,696.01	(\$250,696.01)
Revenues	\$0.00	(\$23,667.69)	\$23,667.69
Subtotal	<u>\$0.00</u>	<u>\$227,028.32</u>	<u>(\$227,028.32)</u>
Change in capital reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$227,028.32</u>	<u>(\$227,028.32)</u>
Change in maintenance reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$227,028.32</u>	<u>(\$227,028.32)</u>
Change in emergency reserve account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$227,028.32</u>	<u>(\$227,028.32)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$227,028.32</u>	<u>(\$227,028.32)</u>

Prepared and submitted by :

David Noze

Board Secretary

2/7/22

Date

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 60 ENTERPRISE FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
(Total of Accounts W/O a Grid# Assigned)		0	0	0	23,668		(23,668)
Total		0	0	0	23,668		(23,668)

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
(Total of Accounts W/O a Grid# Assigned)		0	0	0	69,215	181,481	(250,696)
Total		0	0	0	69,215	181,481	(250,696)

Starting date 7/1/2021 Ending date 12/31/2021 Fund: 60 ENTERPRISE FUND

Revenues:	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
	0	0	0	23,668		(23,668)
Total	0	0	0	23,668		(23,668)

Expenditures:	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
	0	0	0	69,215	181,481	(250,696)
Total	0	0	0	69,215	181,481	(250,696)

Start date 1/14/2022 End date 1/14/2022

02/07/22 15:15

Budget Fund 11

<b>11-000-211-105-00-0-0</b>	<b>ATTENDANCE/SOCIALWORK CLERICAL</b>		<b>\$273.51</b>
CK# A08158	01/14/22	\$273.51	PAY SOMERDALE BOE PAYROLL
200000		\$273.51	07/01/21 Payroll 2021 - 2022
<b>11-000-213-104-00-0-0</b>	<b>SALARY SCHOOL NURSES</b>		<b>\$4,315.30</b>
CK# A08158	01/14/22	\$4,315.30	PAY SOMERDALE BOE PAYROLL
200000		\$4,315.30	07/01/21 Payroll 2021 - 2022
<b>11-000-218-104-00-0-0</b>	<b>GUIDANCE SUPPORT STAFF</b>		<b>\$2,911.60</b>
CK# A08158	01/14/22	\$2,911.60	PAY SOMERDALE BOE PAYROLL
200000		\$2,911.60	07/01/21 Payroll 2021 - 2022
<b>11-000-219-104-00-0-0</b>	<b>CST SALARIES</b>		<b>\$12,156.43</b>
CK# A08158	01/14/22	\$12,156.43	PAY SOMERDALE BOE PAYROLL
200000		\$12,156.43	07/01/21 Payroll 2021 - 2022
<b>11-000-219-105-00-0-0</b>	<b>CST SUPPORT STAFF</b>		<b>\$1,549.91</b>
CK# A08158	01/14/22	\$1,549.91	PAY SOMERDALE BOE PAYROLL
200000		\$1,549.91	07/01/21 Payroll 2021 - 2022
<b>11-000-221-102-00-0-0</b>	<b>CURRICULUM-SUPERVISOR</b>		<b>\$3,600.96</b>
CK# A08158	01/14/22	\$3,600.96	PAY SOMERDALE BOE PAYROLL
200000		\$3,600.96	07/01/21 Payroll 2021 - 2022
<b>11-000-221-105-00-0-0</b>	<b>CURRICULUM SECRETARY SALARY</b>		<b>\$2,114.04</b>
CK# A08158	01/14/22	\$2,114.04	PAY SOMERDALE BOE PAYROLL
200000		\$2,114.04	07/01/21 Payroll 2021 - 2022
<b>11-000-222-104-00-0-0</b>	<b>LIBRARIAN/MEDIA CENTER SALARY</b>		<b>\$4,436.60</b>
CK# A08158	01/14/22	\$4,436.60	PAY SOMERDALE BOE PAYROLL
200000		\$4,436.60	07/01/21 Payroll 2021 - 2022
<b>11-000-230-100-00-0-0</b>	<b>ADMIN-SUPERINTENDENT</b>		<b>\$6,050.82</b>
CK# A08158	01/14/22	\$6,050.82	PAY SOMERDALE BOE PAYROLL
200000		\$6,050.82	07/01/21 Payroll 2021 - 2022
<b>11-000-230-105-00-0-0</b>	<b>ADMIN-SUPPORT STAFF</b>		<b>\$2,655.38</b>
CK# A08158	01/14/22	\$2,655.38	PAY SOMERDALE BOE PAYROLL
200000		\$2,655.38	07/01/21 Payroll 2021 - 2022
<b>11-000-230-530-00-0-0</b>	<b>COMMUNICATIONS/TELEPHONE</b>		<b>\$60.00</b>
CK# A08158	01/14/22	\$60.00	PAY SOMERDALE BOE PAYROLL
200002		\$60.00	07/01/21 Phone
<b>11-000-240-103-00-0-0</b>	<b>SALARIES OF PRINCIPALS &amp; VP</b>		<b>\$4,281.91</b>
CK# A08158	01/14/22	\$4,281.91	PAY SOMERDALE BOE PAYROLL
200000		\$4,281.91	07/01/21 Payroll 2021 - 2022
<b>11-000-251-104-00-0-0</b>	<b>CENTRAL SERVICES-SBA</b>		<b>\$3,967.50</b>
CK# A08158	01/14/22	\$3,967.50	PAY SOMERDALE BOE PAYROLL
200000		\$3,967.50	07/01/21 Payroll 2021 - 2022

Budget Fund 11

<b>11-000-251-105-00-0-0</b>	<b>CENTRAL SERVICES SUPPORT STAFF</b>	<b>\$1,214.25</b>
CK# A08158	01/14/22 \$1,214.25 PAY SOMERDALE BOE PAYROLL	
200000	\$1,214.25 07/01/21 Payroll 2021 - 2022	
<b>11-000-252-104-00-0-0</b>	<b>INFORMATION TECHNOLOGY SALARY</b>	<b>\$4,467.25</b>
CK# A08158	01/14/22 \$4,467.25 PAY SOMERDALE BOE PAYROLL	
200000	\$4,467.25 07/01/21 Payroll 2021 - 2022	
<b>11-000-291-290-00-0-0</b>	<b>OTHER EMPLOYEE BENEFITS</b>	<b>\$2,446.31</b>
CK# A08158	01/14/22 \$2,446.31 PAY SOMERDALE BOE PAYROLL	
200000	\$2,446.31 07/01/21 Payroll 2021 - 2022	
<b>11-110-100-101-00-0-0</b>	<b>KINDERGARTEN TEACHER SALARIES</b>	<b>\$12,249.25</b>
CK# A08158	01/14/22 \$12,249.25 PAY SOMERDALE BOE PAYROLL	
200000	\$12,249.25 07/01/21 Payroll 2021 - 2022	
<b>11-120-100-101-00-0-0</b>	<b>1-5 GRADE TEACHER SALARIES</b>	<b>\$13,662.60</b>
CK# A08158	01/14/22 \$13,662.60 PAY SOMERDALE BOE PAYROLL	
200000	\$13,662.60 07/01/21 Payroll 2021 - 2022	
<b>11-120-100-101-01-0-0</b>	<b>1ST GRADE TEACHER SALARIES</b>	<b>\$11,063.50</b>
CK# A08158	01/14/22 \$11,063.50 PAY SOMERDALE BOE PAYROLL	
200000	\$11,063.50 07/01/21 Payroll 2021 - 2022	
<b>11-120-100-101-02-0-0</b>	<b>2ND GRADE TEACHER SALARIES</b>	<b>\$6,397.30</b>
CK# A08158	01/14/22 \$6,397.30 PAY SOMERDALE BOE PAYROLL	
200000	\$6,397.30 07/01/21 Payroll 2021 - 2022	
<b>11-120-100-101-03-0-0</b>	<b>3RD GRADE TEACHER SALARIES</b>	<b>\$11,159.85</b>
CK# A08158	01/14/22 \$11,159.85 PAY SOMERDALE BOE PAYROLL	
200000	\$11,159.85 07/01/21 Payroll 2021 - 2022	
<b>11-120-100-101-04-0-0</b>	<b>4TH GRADE TEACHER SALARIES</b>	<b>\$8,044.80</b>
CK# A08158	01/14/22 \$8,044.80 PAY SOMERDALE BOE PAYROLL	
200000	\$8,044.80 07/01/21 Payroll 2021 - 2022	
<b>11-120-100-101-05-0-0</b>	<b>5TH GRADE TEACHER SALARIES</b>	<b>\$9,383.50</b>
CK# A08158	01/14/22 \$9,383.50 PAY SOMERDALE BOE PAYROLL	
200000	\$9,383.50 07/01/21 Payroll 2021 - 2022	
<b>11-130-100-101-00-0-0</b>	<b>6-8 GRADE TEACHER SALARIES</b>	<b>\$13,996.00</b>
CK# A08158	01/14/22 \$13,996.00 PAY SOMERDALE BOE PAYROLL	
200000	\$13,996.00 07/01/21 Payroll 2021 - 2022	
<b>11-130-100-101-10-0-0</b>	<b>MATH TEACHERS SALARIES</b>	<b>\$10,879.65</b>
CK# A08158	01/14/22 \$10,879.65 PAY SOMERDALE BOE PAYROLL	
200000	\$10,879.65 07/01/21 Payroll 2021 - 2022	
<b>11-130-100-101-15-0-0</b>	<b>LANG ARTS TEACHERS SALARIES</b>	<b>\$11,609.75</b>
CK# A08158	01/14/22 \$11,609.75 PAY SOMERDALE BOE PAYROLL	
200000	\$11,609.75 07/01/21 Payroll 2021 - 2022	

Start date 1/14/2022 End date 1/14/2022

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Budget Fund 11

<b>11-130-100-101-20-0-0</b>	<b>SCIENCE TEACHERS SALARIES</b>	<b>\$7,254.80</b>
CK# A08158	01/14/22 \$7,254.80 PAY SOMERDALE BOE PAYROLL	
200000	\$7,254.80 07/01/21 Payroll 2021 - 2022	
<b>11-130-100-101-25-0-0</b>	<b>SOC STUDIES TEACHERS SALARIES</b>	<b>\$5,840.55</b>
CK# A08158	01/14/22 \$5,840.55 PAY SOMERDALE BOE PAYROLL	
200000	\$5,840.55 07/01/21 Payroll 2021 - 2022	
<b>11-150-100-101-00-0-0</b>	<b>REG ED HOME INSTR SALARIES</b>	<b>\$2,160.00</b>
CK# A08158	01/14/22 \$2,160.00 PAY SOMERDALE BOE PAYROLL	
200000	\$2,160.00 07/01/21 Payroll 2021 - 2022	
<b>11-213-100-101-00-0-0</b>	<b>SPEC ED-RESOURCE ROOM</b>	<b>\$20,345.20</b>
CK# A08158	01/14/22 \$20,345.20 PAY SOMERDALE BOE PAYROLL	
200000	\$20,345.20 07/01/21 Payroll 2021 - 2022	
<b>11-219-100-101-00-0-0</b>	<b>SPEC ED HOME INSTR SALARIES</b>	<b>\$320.00</b>
CK# A08158	01/14/22 \$320.00 PAY SOMERDALE BOE PAYROLL	
200000	\$320.00 07/01/21 Payroll 2021 - 2022	
<b>11-230-100-101-00-0-0</b>	<b>BASIC SKILLS TEACHERS SALARIES</b>	<b>\$8,399.80</b>
CK# A08158	01/14/22 \$8,399.80 PAY SOMERDALE BOE PAYROLL	
200000	\$8,399.80 07/01/21 Payroll 2021 - 2022	
<b>11-401-100-100-00-0-0</b>	<b>CO-CURRICULAR ACTIVITES SALARY</b>	<b>\$1,577.00</b>
CK# A08158	01/14/22 \$1,577.00 PAY SOMERDALE BOE PAYROLL	
200000	\$1,577.00 07/01/21 Payroll 2021 - 2022	
	<b>Total for this fund</b>	<b>\$210,845.32</b>

Budget Fund 20

<b>20-218-100-101-00-0-0</b>	<b>PRESCHOOL SALARIES</b>	<b>\$6,587.30</b>
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CK# A08158	01/14/22	\$6,587.30	PAY	SOMERDALE BOE PAYROLL
200000	\$6,587.30	07/01/21	Payroll 2021 - 2022	

<b>20-484-100-100-00-0-0</b>	<b>LEARNING ACC. Instruct. Sal.</b>	<b>\$304.00</b>
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CK# A08158	01/14/22	\$304.00	PAY	SOMERDALE BOE PAYROLL
200000	\$304.00	07/01/21	Payroll 2021 - 2022	

<b>Total for this fund</b>	<b>\$6,891.30</b>
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<b>Total for Report</b>	<b>\$217,736.62</b>
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Start date 1/28/2022 End date 1/28/2022

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Budget Fund 11

<b>11-000-211-105-00-0-0</b>	<b>ATTENDANCE/SOCIALWORK CLERICAL</b>		<b>\$273.51</b>
CK# A08187	01/28/22	\$273.51	PAY SOMERDALE BOE PAYROLL
200000		\$273.51	07/01/21 Payroll 2021 - 2022
<b>11-000-213-104-00-0-0</b>	<b>SALARY SCHOOL NURSES</b>		<b>\$4,315.30</b>
CK# A08187	01/28/22	\$4,315.30	PAY SOMERDALE BOE PAYROLL
200000		\$4,315.30	07/01/21 Payroll 2021 - 2022
<b>11-000-218-104-00-0-0</b>	<b>GUIDANCE SUPPORT STAFF</b>		<b>\$2,911.60</b>
CK# A08187	01/28/22	\$2,911.60	PAY SOMERDALE BOE PAYROLL
200000		\$2,911.60	07/01/21 Payroll 2021 - 2022
<b>11-000-219-104-00-0-0</b>	<b>CST SALARIES</b>		<b>\$12,156.43</b>
CK# A08187	01/28/22	\$12,156.43	PAY SOMERDALE BOE PAYROLL
200000		\$12,156.43	07/01/21 Payroll 2021 - 2022
<b>11-000-219-105-00-0-0</b>	<b>CST SUPPORT STAFF</b>		<b>\$1,549.91</b>
CK# A08187	01/28/22	\$1,549.91	PAY SOMERDALE BOE PAYROLL
200000		\$1,549.91	07/01/21 Payroll 2021 - 2022
<b>11-000-221-102-00-0-0</b>	<b>CURRICULUM-SUPERVISOR</b>		<b>\$3,600.96</b>
CK# A08187	01/28/22	\$3,600.96	PAY SOMERDALE BOE PAYROLL
200000		\$3,600.96	07/01/21 Payroll 2021 - 2022
<b>11-000-221-105-00-0-0</b>	<b>CURRICULUM SECRETARY SALARY</b>		<b>\$2,114.04</b>
CK# A08187	01/28/22	\$2,114.04	PAY SOMERDALE BOE PAYROLL
200000		\$2,114.04	07/01/21 Payroll 2021 - 2022
<b>11-000-222-104-00-0-0</b>	<b>LIBRARIAN/MEDIA CENTER SALARY</b>		<b>\$4,436.60</b>
CK# A08187	01/28/22	\$4,436.60	PAY SOMERDALE BOE PAYROLL
200000		\$4,436.60	07/01/21 Payroll 2021 - 2022
<b>11-000-230-100-00-0-0</b>	<b>ADMIN-SUPERINTENDENT</b>		<b>\$6,050.82</b>
CK# A08187	01/28/22	\$6,050.82	PAY SOMERDALE BOE PAYROLL
200000		\$6,050.82	07/01/21 Payroll 2021 - 2022
<b>11-000-230-105-00-0-0</b>	<b>ADMIN-SUPPORT STAFF</b>		<b>\$2,655.38</b>
CK# A08187	01/28/22	\$2,655.38	PAY SOMERDALE BOE PAYROLL
200000		\$2,655.38	07/01/21 Payroll 2021 - 2022
<b>11-000-230-530-00-0-0</b>	<b>COMMUNICATIONS/TELEPHONE</b>		<b>\$60.00</b>
CK# A08187	01/28/22	\$60.00	PAY SOMERDALE BOE PAYROLL
200002		\$60.00	07/01/21 Phone
<b>11-000-240-103-00-0-0</b>	<b>SALARIES OF PRINCIPALS &amp; VP</b>		<b>\$4,281.91</b>
CK# A08187	01/28/22	\$4,281.91	PAY SOMERDALE BOE PAYROLL
200000		\$4,281.91	07/01/21 Payroll 2021 - 2022
<b>11-000-251-104-00-0-0</b>	<b>CENTRAL SERVICES-SBA</b>		<b>\$3,967.50</b>
CK# A08187	01/28/22	\$3,967.50	PAY SOMERDALE BOE PAYROLL
200000		\$3,967.50	07/01/21 Payroll 2021 - 2022

Start date 1/28/2022 End date 1/28/2022

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Budget Fund 11

<b>11-000-251-105-00-0-0</b>	<b>CENTRAL SERVICES SUPPORT STAFF</b>	<b>\$522.55</b>
CK# A08187	01/28/22 \$522.55 PAY SOMERDALE BOE PAYROLL	
200000	\$522.55 07/01/21 Payroll 2021 - 2022	
<b>11-000-252-104-00-0-0</b>	<b>INFORMATION TECHNOLOGY SALARY</b>	<b>\$4,467.25</b>
CK# A08187	01/28/22 \$4,467.25 PAY SOMERDALE BOE PAYROLL	
200000	\$4,467.25 07/01/21 Payroll 2021 - 2022	
<b>11-110-100-101-00-0-0</b>	<b>KINDERGARTEN TEACHER SALARIES</b>	<b>\$12,249.25</b>
CK# A08187	01/28/22 \$12,249.25 PAY SOMERDALE BOE PAYROLL	
200000	\$12,249.25 07/01/21 Payroll 2021 - 2022	
<b>11-120-100-101-00-0-0</b>	<b>1-5 GRADE TEACHER SALARIES</b>	<b>\$13,662.60</b>
CK# A08187	01/28/22 \$13,662.60 PAY SOMERDALE BOE PAYROLL	
200000	\$13,662.60 07/01/21 Payroll 2021 - 2022	
<b>11-120-100-101-01-0-0</b>	<b>1ST GRADE TEACHER SALARIES</b>	<b>\$11,063.50</b>
CK# A08187	01/28/22 \$11,063.50 PAY SOMERDALE BOE PAYROLL	
200000	\$11,063.50 07/01/21 Payroll 2021 - 2022	
<b>11-120-100-101-02-0-0</b>	<b>2ND GRADE TEACHER SALARIES</b>	<b>\$3,355.70</b>
CK# A08187	01/28/22 \$3,355.70 PAY SOMERDALE BOE PAYROLL	
200000	\$3,355.70 07/01/21 Payroll 2021 - 2022	
<b>11-120-100-101-03-0-0</b>	<b>3RD GRADE TEACHER SALARIES</b>	<b>\$11,159.85</b>
CK# A08187	01/28/22 \$11,159.85 PAY SOMERDALE BOE PAYROLL	
200000	\$11,159.85 07/01/21 Payroll 2021 - 2022	
<b>11-120-100-101-04-0-0</b>	<b>4TH GRADE TEACHER SALARIES</b>	<b>\$8,044.80</b>
CK# A08187	01/28/22 \$8,044.80 PAY SOMERDALE BOE PAYROLL	
200000	\$8,044.80 07/01/21 Payroll 2021 - 2022	
<b>11-120-100-101-05-0-0</b>	<b>5TH GRADE TEACHER SALARIES</b>	<b>\$9,383.50</b>
CK# A08187	01/28/22 \$9,383.50 PAY SOMERDALE BOE PAYROLL	
200000	\$9,383.50 07/01/21 Payroll 2021 - 2022	
<b>11-130-100-101-00-0-0</b>	<b>6-8 GRADE TEACHER SALARIES</b>	<b>\$13,996.00</b>
CK# A08187	01/28/22 \$13,996.00 PAY SOMERDALE BOE PAYROLL	
200000	\$13,996.00 07/01/21 Payroll 2021 - 2022	
<b>11-130-100-101-10-0-0</b>	<b>MATH TEACHERS SALARIES</b>	<b>\$10,879.65</b>
CK# A08187	01/28/22 \$10,879.65 PAY SOMERDALE BOE PAYROLL	
200000	\$10,879.65 07/01/21 Payroll 2021 - 2022	
<b>11-130-100-101-15-0-0</b>	<b>LANG ARTS TEACHERS SALARIES</b>	<b>\$11,609.75</b>
CK# A08187	01/28/22 \$11,609.75 PAY SOMERDALE BOE PAYROLL	
200000	\$11,609.75 07/01/21 Payroll 2021 - 2022	
<b>11-130-100-101-20-0-0</b>	<b>SCIENCE TEACHERS SALARIES</b>	<b>\$7,254.80</b>
CK# A08187	01/28/22 \$7,254.80 PAY SOMERDALE BOE PAYROLL	
200000	\$7,254.80 07/01/21 Payroll 2021 - 2022	

Start date 1/28/2022 End date 1/28/2022

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Budget Fund 11

<b>11-130-100-101-25-0-0</b>	<b>SOC STUDIES TEACHERS SALARIES</b>	<b>\$5,840.55</b>
CK# A08187	01/28/22	\$5,840.55 PAY SOMERDALE BOE PAYROLL
200000	\$5,840.55	07/01/21 Payroll 2021 - 2022
<b>11-150-100-101-00-0-0</b>	<b>REG ED HOME INSTR SALARIES</b>	<b>\$400.00</b>
CK# A08187	01/28/22	\$400.00 PAY SOMERDALE BOE PAYROLL
200000	\$400.00	07/01/21 Payroll 2021 - 2022
<b>11-213-100-101-00-0-0</b>	<b>SPEC ED-RESOURCE ROOM</b>	<b>\$20,345.20</b>
CK# A08187	01/28/22	\$20,345.20 PAY SOMERDALE BOE PAYROLL
200000	\$20,345.20	07/01/21 Payroll 2021 - 2022
<b>11-219-100-101-00-0-0</b>	<b>SPEC ED HOME INSTR SALARIES</b>	<b>\$80.00</b>
CK# A08187	01/28/22	\$80.00 PAY SOMERDALE BOE PAYROLL
200000	\$80.00	07/01/21 Payroll 2021 - 2022
<b>11-230-100-101-00-0-0</b>	<b>BASIC SKILLS TEACHERS SALARIES</b>	<b>\$8,399.80</b>
CK# A08187	01/28/22	\$8,399.80 PAY SOMERDALE BOE PAYROLL
200000	\$8,399.80	07/01/21 Payroll 2021 - 2022
<b>11-401-100-100-00-0-0</b>	<b>CO-CURRICULAR ACTIVITES SALARY</b>	<b>\$3,202.00</b>
CK# A08187	01/28/22	\$3,202.00 PAY SOMERDALE BOE PAYROLL
200000	\$3,202.00	07/01/21 Payroll 2021 - 2022
	<b>Total for this fund</b>	<b>\$204,290.71</b>

Start date 1/28/2022 End date 1/28/2022

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Budget Fund 20

20-218-100-101-00-0-0 PRESCHOOL SALARIES \$6,587.30

CK# A08187 01/28/22 \$6,587.30 PAY SOMERDALE BOE PAYROLL  
200000 \$6,587.30 07/01/21 Payroll 2021 - 2022

20-487-100-300-00-0-0 ESSER II ARP Instr Prof Serv \$940.00

CK# A08187 01/28/22 \$940.00 PAY SOMERDALE BOE PAYROLL  
200000 \$940.00 07/01/21 Payroll 2021 - 2022

Total for this fund \$7,527.30

Total for Report \$211,818.01

Starting date 1/31/2022 Ending date 6/30/2022

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
020322	H 02/04/22		1352	SOMERDALE BOE/LUNCH ACCOUNT	School Lunch Reimb 12-01-21	29,739.38
020422	H 02/04/22		1352	SOMERDALE BOE/LUNCH ACCOUNT	School Lunch Reimb 12-22-21	23,083.31
024521	01/31/22		H010	Amazing Transformations, LLC		742.50
024522	01/31/22		Y527	American Arbitration Association		325.00
024523	V 01/31/22	02/04/22	N557	Burns;Stephen		
024524	V 01/31/22	02/04/22	1619	CDW		
024525	01/31/22		2038	CLASSIC SPORT FLOORS INC.		1,500.00
024526	V 01/31/22	01/31/22		00.0 \$ Multi Stub Void	#024528 Stub	
024527	V 01/31/22	01/31/22		00.0 \$ Multi Stub Void	#024528 Stub	
024528	01/31/22		G055	ESS Northeast, LLC		112,375.86
024529	01/31/22		0038	Franklin Trailers, Inc.		895.95
024530	01/31/22		L298	General Healthcare Resources, LLC		3,097.00
024531	01/31/22		0156	Gopher Sport		1,821.15
024532	01/31/22		2274	HAAS; PHIL		152.00
024533	01/31/22		0049	Hitchner;Jeff		61.00
024534	01/31/22		0297	IXL Learning		4,700.00
024535	01/31/22		O228	Leone;Thomas		250.46
024536	01/31/22		R656	Open Up Resources Corp		541.00
024537	01/31/22		O821	Penn Jersey Paper Co		504.66
024538	01/31/22		C236	Quinn, Joe		65.00
024539	01/31/22		1745	REAGLE; PAUL		65.00
024540	01/31/22		D285	Rouse;David		150.00

Starting date 1/31/2022

Ending date 6/30/2022

<b>Fund Totals</b>
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10	GENERAL FUND	\$52,822.69
11	GENERAL CURRENT EXPENSE	\$126,996.12
20	SPECIAL REVENUE FUNDS	\$250.46
	Total for all checks listed	\$180,069.27

Prepared and submitted by: \_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date



## Somerdale Public School District

301 Grace Street  
Somerdale, New Jersey 08083  
(856) 783-6261 (856) 783-2607 FAX  
[www.Somerdale-park.org](http://www.Somerdale-park.org)



**Mr. Robert Ford**  
Vice-Principal

**Mr. Mark Pease**  
Superintendent/ Principal

**Mr. David Rouse**  
Business Administrator

For Parent/Guardian:

New Jersey Statutes (N.J.S.A. 18A:4—4.1) requires the procedure described below be followed when a student appears to be under the influence of a controlled dangerous substance.

After the school has notified the parent/guardian, the student must be taken for an immediate medical examination. The further provides that if a parent/guardian is not immediately available to take the student for a medical evaluation, the student is to be taken to the emergency room or nearest hospital by the principal or principal's designee.

**The examination must take place within 2 hours of parent notification** and a written report of the examination must be supplied to the principal and superintendent within twenty-four hours. The student will remain in the custody of the parent or guardian for the remainder of the day. *If the test results have not been received within twenty-four hours, the student may return to school the following day and remain in school until the results have been received.*

Upon testing positive for drugs and alcohol, students will not be permitted to return to school until each of the following steps have been completed:

1. Completion of 2 day out of school suspension.
2. Submission of a written doctor's report to the superintendent certifying that substance abuse no longer interferes with the student's physical ability to perform in school.
3. Contact with the school counselor or other appropriately trained staff member for the purpose of determining the extent of the student's involvement with alcohol or other drugs and potential need for treatment.
4. Schedule a conference with the superintendent, principal, school counselor, and parent/guardian to discuss recommendations, referrals, and conditional readmission to school.

If you have any further questions, please feel free to contact my office (856-783-6261 ext. 801) or the school counselor's office at (856-783-6261 ext. 509). Thank you for your attention to this matter.

Sincerely,

Mark Pease  
Superintendent/Principal



**Somerdale Public School District**  
 301 Grace Street  
 Somerdale, New Jersey 08083  
 (856) 783-6261 (856) 783-2607 FAX  
www.Somerdale-park.org



Mr. Robert Ford  
 Vice-Principal

Mr. Mark Pease  
 Superintendent/ Principal

Mr. David Rouse  
 Business Administrator

**Somerdale Park School – Consent and Release Form**

Parent/Guardian –

A representative from Somerdale Park School has explained the law (N.J.S.A. 18A: 40-4.1) to me. I understand my obligation in accordance with the law and school board policy. The below best indicates my preference:

1. \_\_\_\_\_ I choose to take my student \_\_\_\_\_ for an immediate examination and testing by my physician, Dr. \_\_\_\_\_ and that I will be responsible for the charges.
  
2. \_\_\_\_\_ I choose to take my student \_\_\_\_\_ for an immediate examination to Gigliotti Family Medicine and that the Somerdale Board of Education will be responsible for the charges.

I understand that the **tests listed below must be performed within 2 hours of my notification** and results reported to the principal or superintendent within twenty-four hours (or at first availability).

1. Drug Abuse Screening
2. Ethyl Alcohol

I give permission to the above named physician or laboratory to release findings of the physical examination and drug screening to the principal or superintendent. I understand the information is confidential and is protected by federal law. Federal regulation (42 CFT -Part 2) prohibits any further disclosure of it without specific written consent of the person to whom it pertains, or as otherwise permitted by such regulations.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

***\*If the state mandated procedures listed above are not followed, the case will be referred to the New Jersey Department of Child Protection and Permanency.***





**Somerdale Public School District**

301 Grace Street  
Somerdale, New Jersey 08083  
(856) 783-6261 (856) 783-2607 FAX  
www.Somerdale-park.org



Mr. Robert Ford  
Vice-Principal

Mr. Mark Pease  
Superintendent/ Principal

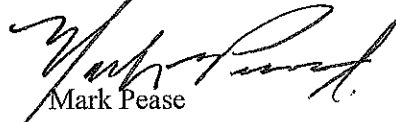
Mr. David Rouse  
Business Administrator

For Physician:

New Jersey Statutes (N.J.S.A. 18A:40-4.1) require an immediate physical examination be performed when a student appears to be under the influence of a controlled dangerous substance, **the examination must take place within 2 hours of parent notification** and a written report of the examination must be supplied to the principal and superintendent within twenty-four hours. Please complete and return this form via fax to Mrs. Mary Dow, School Nurse, 856-783-2607.

Questions can be directed to me at 856-783-6261 ext. 801 or the guidance office at 856-783-6261 ext. 509.  
Thank you for your attention to this matter.

Sincerely,

  
Mark Pease  
Superintendent/Principal

The tests indicated below were performed on Somerdale Park Student, \_\_\_\_\_  
on \_\_\_\_\_ at \_\_\_\_\_ am/pm.

- 1. \_\_\_\_ Drug Abuse Panel
- 2. \_\_\_\_ Ethyl Alcohol

**CONFIRMED** results of the medical examination are below:

Drug Abuse Screening      \_\_\_\_ Negative      \_\_\_\_ Positive for \_\_\_\_\_

Ethyl Alcohol      \_\_\_\_ Negative      \_\_\_\_ Positive

\_\_\_\_ Student is physically able to return to school

\_\_\_\_ Student needs additional evaluation for substance abuse prior to returning to school

**PENDING**

Name of Laboratory: \_\_\_\_\_

Specimen ID or Requisition Number: \_\_\_\_\_

Name and phone number of contact person authorized to release results: \_\_\_\_\_

Additional comments/recommendations:

Physician Signature: \_\_\_\_\_

Date: \_\_\_\_\_



February 7, 2022

To: Superintendent Mark Pease

Summary – 2022/2023 School Maintenance & Custodial Budget

2021/22 Budget                      \$ 428,033.31

Proposed 2022/23 Budget        \$ 436,718.14

Net Increase                         \$ 8,684.82 (2%)

***Budget Highlights***

- A 3% COLA increase for all staff/positions
- \$1,000 reduction in "Other" expenses
- \$500 reduction in educational expenses
- Total of 16,095 manhours of labor

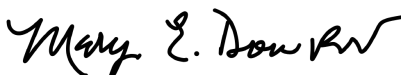
2022 - 2023 Shared Service School Budget

Grand Total

Personnel	Employee	Salary per Hr	Budgeted Hrs	Annual Salary	Health Cost	Payroll Taxes	Pension	Total	7/1/2022-12/31/2022	1/1/2023-6/30/23	7/1/22-6/30/23
FT - CEFM	Peggy Hughes	\$ 27.81	2080	\$ 57,844.80	\$12,522.00	\$ 4,474.03	\$ 4,338.36	\$ 79,179.19	\$ 39,589.60	\$ 40,381.39	\$ 79,970.99
FT Day Maintenance	Bob Nasuti	\$ 18.95	2080	\$ 39,420.16	\$ 26,556.00	\$ 3,048.97	\$ 2,956.51	\$ 71,981.64	\$ 35,990.82	\$ 36,710.64	\$ 72,701.46
FT Custodial Day	Ann Russell	\$ 18.95	2080	\$ 39,420.16	\$12,522.00	\$ 3,048.97	\$ 2,956.51	\$ 57,947.64	\$ 28,973.82	\$ 29,553.30	\$ 58,527.12
Custodial Day P/T	M. Wilson	\$ 16.74	1560	\$ 26,110.50	n/a	\$ 2,019.53		\$ 26,110.50	\$ 13,055.25	\$ 13,316.36	\$ 26,371.61
FT Night Custodian	Mark Tuzi	\$ 20.60	2080	\$ 42,848.00	\$ 12,522.00	\$ 3,314.10	\$ 3,213.60	\$ 61,897.70	\$ 30,948.85	\$ 30,948.85	\$ 61,897.70
PT Night/Summer Custodial	Elaine Sabatini	\$ 16.74	1560	\$ 26,110.50	n/a	\$ 2,019.53		\$ 28,130.03	\$ 14,065.01	\$ 14,346.32	\$ 28,411.33
	L. Wilkins	\$ 16.74	1560	\$ 26,110.50	n/a	\$ 2,019.53		\$ 28,130.03	\$ 14,065.01	\$ 14,346.32	\$ 28,411.33
	Pope/Stites	\$ 16.74	1560	\$ 26,110.50	n/a	\$ 2,019.53		\$ 28,130.03	\$ 14,065.01	\$ 14,346.32	\$ 28,411.33
	Perry/Colofranson	\$ 16.74	780	\$ 13,055.25	n/a	\$ 1,009.76		\$ 14,065.01	\$ 7,032.51	\$ 7,173.16	\$ 14,205.66
	Various (fill ins)	\$ 16.74	600	\$ 10,042.50	n/a	\$ 776.74		\$ 10,819.24	\$ 5,409.62	\$ 5,517.81	\$ 10,927.43
Maint/Cust Vacation Coverage	Varies	\$ 16.74	125	\$ 2,092.19	n/a	\$ 161.82		\$ 2,254.01	\$ 1,127.00	\$ 1,149.54	\$ 2,276.55
			<b>TOTAL 16,065</b>	\$ 309,165.06	\$ 64,122.00	\$ 23,912.53	\$ 13,464.98	\$ 408,645.04	\$ 204,322.52	\$ 207,789.99	\$ 412,112.51
Total Salary & Benefit Budget	\$ 412,112.51										
Administrative Expense	\$ 20,605.63	5%									
Other Expenses							Pension	\$ 13,464.98			
							Taxes	\$ 13,886.08			
Education/Training	\$ 1,000.00						Total	\$ 400,638.12			
Overtime	\$ 2,500.00										
Vehicle/Equip Maint	\$ 500.00										
	\$ -										
Total Other Expenses	\$ 4,000.00										
<b>Total 2022/2023 Budget</b>	<b>\$ 436,718.14</b>			1.0439							
<b>Increase over 2021/22 Budget</b>	<b>\$ 8,684.82</b>	<b>2.03%</b>									

2022- HEALTH OFFICE REPORT	TOTALS
<b>STUDENTS- SEEN</b>	208+
<b>FACULTY- SEEN</b>	3
<b>STUDENTS SENT HOME:</b>	8
<b>STUDENTS EXCLUDED- Incomplete Immunizations (8) Medical/Public Health Issues (82)</b>	90
<b>STUDENTS ILLNESSES -GENERAL</b>	10
<b>STUDENTS ILLNESSES -COVID SYMPTOM ASSESSMENTS</b>	12
<b>STUDENTS INJURIES- Phys Ed (11), Recess/Playground (1), Classroom ( ), Self-Inflicted ( )</b>	12
<b>STUDENTS INJURIES- Student Altercation ( ), After-Sch Prog ( ), Sch Sports ( ), Unspecified ( )</b>	0
<b>STUDENTS -OLD INJURIES- School Related ( ), Non-School Related ( )</b>	0
<b>STUDENT MEDICATION ADMINISTRATION- Daily (43), Asthma Inhaler ( 3 ), NEBULIZER ( )</b>	47
<b>Emergency: Epi-pen ( ), Benadryl ( ), BS Testing ( ), Insulin Administration ( ), PRN ( 1 )</b>	1
<b>STUDENT ADL ASSISTANCE:</b>	
<b>INCONTINENCE- Bladder (5+ ) Bowel ( ) Toileting Assistance ( )</b>	5+
<b>Ambulation Assist &amp; Transfers with wheelchair , crutches etc.</b>	0
<b>STUDENT MISC ISSUES:</b>	
<b>UNIFORM ISSUES - R/T Incontinence- (5+ ) , R/T Spills/Tears- ( 2 ) , R/T Policy Infraction ( )</b>	7+
<b>Hygiene Issues/Menstruation/Fem Hygiene Supplies/Glasses Repairs &amp; other Misc.</b>	5+
<b>STUDENTS - BITES</b>	
<b>TYPE: Tick Removals ( ) , Human ( ) , Dog/Cat ( ) , Bedbugs ( ) , Fleas ( ) , Mosq ( ) , Spider ( )</b>	0
<b>STUDENTS - RASHES</b>	
<b>TYPE: Eczema ( ) ,Poison Ivy ( ) , Tinea Capitis ( ) , Tinea Corporis ( ) , Contact Dermatitis ( )</b>	0
<b>STUDENTS - DENTAL ISSUES/DENTAL CARE</b>	
<b>Loose/Lost Tooth ( 5+ ) , Toothache ( 1 ) , Decay ( 1 ) , Braces Discomfort (1), New tooth eruption</b>	7+
<b>Mouth Ulcers ( ) , Dental Referrals ( ) , Broken Tooth ( ) , Oral Hygiene Counseling/Teaching ( )</b>	0
<b>HEALTH CARE PLANS</b>	
<b>EMERGENCY HEALTH CARE PLANS DEVELOPED/REVIEWED</b>	0
<b>ASTHMA CARE PLANS &amp; "GO Boxes" CREATED FOR STUDENTS WITH ASTHMA</b>	0
<b>HEALTH RECORDS CREATED-REVIEWED FOR REGISTRATION/IMMUNIZATION COMPLIANCE</b>	
<b>PRE-K Students for Flu Vaccine Requirement</b>	8
<b>KINDERGARTEN Students for DTP/IPV &amp; MMR Requirements</b>	0
<b>6TH GRADE Students for Tdap &amp; Menactra Requirements</b>	0
<b>New Registration Health Records</b>	2
<b>New Student/Staff PPD STATUS and /or contact w HCP/Camden Cty Chest Clinic as needed</b>	0
<b>READ/Documented/Faxed Results for PPD placed by other Agencies</b>	0
<b>UTILIZATION OF NJIIS FOR IMMUNIZATION SURVEILLANCE</b>	25+
<b>COVID SURVEILLANCE -STAFF</b>	
<b>STAFF QUARANTINES : POSITIVE COVID ( 7 ) CLOSE CONTACT EXPOSURE ( 2 ) POST TRAVEL ( )</b>	9
<b>STAFF: POSITIVE TESTS ( 7 ) , NEGATIVE TESTS ( 3 ) , SYMPTOMATIC ( 7 )</b>	17
<b>COVID SURVEILLANCE-STUDENT</b>	
<b>STUDENT QUARANTINES: POSITIVE COVID ( 40 ) SCH CLOSE CONTACT EXP ( ) , POST TRAVEL ( )</b>	40
<b>STUDENT: POSITIVE TESTS ( 40 ) , NEGATIVE TESTS ( 51 ) , PENDING RESULTS ( 11 ) SYMPTOMATIC ( 12 )</b>	114
<b>COVID SURVEILLANCE- STUDENT FAMILIES</b>	
<b>FIRST DEGREE OF SEPARATION CASES- STUDENT'S FAMILY MEMBERS POSTIVE</b>	58
<b>SECOND DEGREE OF SEPARATION CASES - STUDENT'S FAMILY</b>	0
<b>CCHD CONTACT: FOR GUIDANCE</b>	2
<b>CCHD LINK : SCHOOL CONTACT TRACING ONLINE SURVEYS COMPLETED ( 19 )</b>	23

continued on page 2

<b>SCREENINGS</b>	
Pediculosis	0
Visual Acuity	2
Hearing	2
Height/Weight	2
Scoliosis	0
Blood Pressure- Students ( 2 ), Staff ( )	2
<b>REFERRAL SCREENING FORMS COMPLETED:</b> CST ( ), I& RS ( 2 ), 504 PLANS ( 1 )	4
<b>COMMITTEE MEETINGS ATTENDED:</b> CST ( ), I&RS ( ), 504 PLAN ( ) SCHOOL SAFETY ( )	0
<b>ATHLETICS</b>	
ATHLETIC PHYSICALS RECEIVED/REVIEWED/SCANNED	0
TRIPS TO/FROM SCHOOL PHYSICALS FOR ATHLETIC PHYSICAL REVIEW/APPROVALS	0
Cooper Ped Physician on SPS Campus/Performed Athletic Phys w Parent Consent	0
<b>INCIDENT REPORTS:</b> Student ( ), Post Restraint Assess.( ), Employee ( 1 ), Non-Employee ( 2 )	0
<b>CORRESPONDANCE/COUNSELING/CONFERENCES:</b>	
HEALTH OFFICE: Power Announcements, ( ) PTA FB Uploads (2), Website Uploads ( )	2
PARENT CONTACT & CONFERENCE VIA PHONE/EMAIL/TEXT/NURSE'S OFFICE VISIT RPTS	57
PARENT FORMS/LTRS -Vision Ref ( ), Hearing Ref ( ), Scoliosis Ref, COVID Guideline/Testi Site Flyers(24)	10
STUDENT CONFERENCES/COUNSELING/TEACHING	0
CONTACT W OTHER SCHOOLS RE RECORDS/MEDICAL INFO	2
TRANSFER RECORDS SCANNED & MAILED TO OTHER SCHOOLS	0
CONTACT OUTSIDE AGENCIES: DCP ( ), CCHD (21), NJDOH (3), NJDHHS ( ), NJSSA Forms( )	25
REFERRALS TO: Supt/VPrincipal ( ), Guidance (1), Sch Psychologist ( ) Soc Wkr (1), HCP (1)	3
<b>MEETINGS/INSERVICES/OTHER:</b>	
1/28/22 Submitted Annual NJ IMM-7 (Immunization surveillance - compliance report)	
RESPECTFULLY SUBMITTED:	
	
MARY E . DOW, BSN RN CSN	DATE: 2/7/22

## **P 1648.14 – Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M) (New)**

New Jersey's Public Employees Occupational Safety and Health (PEOSH) adopted Emergency Temporary Standard (ETS) issued by the Federal Occupational Safety and Health Administration (OSHA) aimed at protecting workers facing the highest COVID-19 hazards – those working in healthcare settings where suspected or confirmed COVID-19 patients are treated. The ETS are not written with any consideration to schools as nowhere in the ETS does it mention schools or school nurses' offices. However, school districts have been informed by the New Jersey Department of Labor and Department of Education that the ETS applies to healthcare settings in schools, specifically a school nurse's office and any adjoining clinical areas in a school district building.

The ETS requirements included in 29 CFR §1910.502 Subpart U are very detailed and will require a school district to establish unique protocols to protect healthcare workers that work in healthcare settings in schools.

Policy Guide 1648.14 has been developed to be in compliance with the ETS. Like most of the COVID-19 related Policy Guides this past year, Policy Guide 1648.14 requires appendices where a school district will include their locally developed protocols for healthcare settings and employees working in a healthcare setting in a school. These appendices are noted within the content of Policy Guide 1648.14 and there is an appendix page for each appendix attached to Policy Guide 1648.14 that provides a description of the information the district must include in the appendix. The Superintendent is required to appoint a COVID-19 Safety Coordinator who will have responsibilities outlined in the ETS and Policy Guide 1648.14.

Strauss Esmay developed Policy Guide 1648.14 in accordance with the provisions of 29 CFR §1910.502 Subpart U and OSHA's Model Policy. Policy Guide 1648.14 includes Federal regulatory language relevant to school districts. Strauss Esmay also included language from the OSHA Model Policy in each appendix that is attached to Policy Guide 1648.14 to provide districts guidance for developing their local protocols. Strauss Esmay recommends school districts use information from their locally developed protocols included in their appendices developed for the Restart and Recovery Plan (Summer 2020) and 1648.11 (Summer 2021) to assist in developing appendices for Policy Guide 1648.14 as many of the protocols for Policy Guide 1648.14 have been previously developed by a school district to address the New Jersey Department of Education's mandates and recommendations for the safe operation of the school district during the pandemic.

The provisions of these ETS are required for all school districts that have a healthcare setting – school nurses' office. Therefore, Policy Guide 1648.14 is mandated.

**Policy Guide 1648.14 is MANDATED**

## **SAFETY PLAN FOR HEALTHCARE SETTINGS IN SCHOOL BUILDINGS – COVID-19 (M)**

1648.14

### **M**

#### **A. Purpose and Scope**

The Board of Education is committed to providing a safe and healthy workplace for all employees and has adopted this Policy that shall be the school district's COVID-19 Plan (Plan) that includes procedures to minimize the risk of transmission of COVID-19, in accordance with Occupational Safety and Health Act of 1970 (OSHA) COVID-19 Emergency Temporary Standard (ETS) published on June 21, 2021. The ETS, 29 CFR §1910 - Subpart U, applies to all settings where any school district employee or contracted service provider provides healthcare services or health care support services. Public Employees' Occupational Safety and Health (PEOSH), the agency with jurisdiction over

public employers in New Jersey, has adopted the ETS in full. However, its applicability for school districts is primarily restricted to the nurse's office and any adjoining clinical areas and not the entire school building.

The Board, administration, and the COVID-19 Safety Coordinator(s) will work collaboratively with all employees in the development, implementation, monitoring, and updating of this Plan.

#### 1. Definitions

a. "Employee" means any district employee or contracted service provider working in a healthcare setting where people with suspected or confirmed COVID-19 are reasonably expected to be present.

(1) Therefore, the provisions of the ETS and this Policy only apply to employees or contracted service providers working in a nurse's office or any adjoining clinical areas.

b. "Healthcare setting" means all settings in the school district where any employee or contracted service provider provides healthcare services or healthcare support services.

(1) Where a healthcare setting is embedded within a non-healthcare setting (i.e. school nurse's office and any adjoining clinical areas in a school building), the ETS and this Policy only apply to the embedded healthcare setting and not to the remainder of a school building in accordance with 29 CFR §1910.502(a)(3)(i).

c. For the purpose of this Policy, additional definitions shall be those definitions listed in 29 CFR §1910.502(b).

2. The school district has multiple healthcare settings that are substantially similar; therefore; has developed and adopted this single Plan for these substantially similar healthcare settings, with site-specific considerations included in this Plan. The healthcare settings in the school district are listed in Appendix 1.

a. Any school district health care settings that are not substantially similar, the school district shall develop and adopt separate COVID-19 Plans for each healthcare setting and list them in Appendix 1.

#### B. Roles and Responsibilities for School District Employees

1. The school district's goal in adopting this Policy is to prevent the transmission of COVID-19 in the school district's healthcare settings. All staff members are responsible for supporting, complying with, and providing recommendations to further improve this Plan.

2. The Superintendent will designate a COVID-19 Safety Coordinator(s) who shall implement and monitor this Plan. The COVID-19 Safety Coordinator(s) shall have the school district's full support in implementing and monitoring this Plan, and has authority to ensure compliance with all aspects of this Plan.

C. Hazard Assessment and Worker Protections

1. The Superintendent of Schools or designee will conduct a specific hazard assessment of its healthcare settings to determine potential hazards related to COVID-19.
  - a. A hazard assessment will be conducted initially and whenever changes in a healthcare setting in the school district create a new potential risk of employee exposure to COVID-19 (e.g., new work activities in the healthcare setting).
2. The Superintendent has developed and the Board has adopted this Plan that includes the procedures the school district will use to determine an employee's vaccination status as outlined in Appendix 2.
  - a. In the event the Superintendent or designee cannot or does not determine or confirm the vaccination status of an employee, the employee shall be presumed to be unvaccinated.
3. All completed hazard assessment forms and results will be attached to this Plan in Appendix 3 and will be accessible to all employees at each school district facility.
4. The school district will address the hazards identified by the assessment, and have included in this Plan the procedures to minimize the risk of transmission of COVID-19 for each employee. These procedures are included in the following Appendices:
  - a. Patient Screening and Management
    - (1) In healthcare settings in the school district where direct patient care is provided, the school district will include protocols addressing patient screening and management in Appendix 4.
  - b. Standard and Transmission-Based Precautions
    - (1) The school district will develop and implement procedures to adhere to Standard and Transmission-Based Precautions in accordance with CDC's "[Guidelines for Isolation Precautions](#)" which are included in Appendix 5.
5. Personal Protective Equipment (PPE)



- a. The school district will provide and ensure that employees wear approved facemasks or a higher level of respiratory protection.
- b. The school district will include protocols to address PPE for healthcare settings in Appendix 6.

6. Physical Distancing

- a. The school district will ensure that each employee is separated from all other people in the healthcare setting by at least six feet when indoors, unless it can be demonstrated that such physical distance is not feasible for a specific activity.
  - (1) Where maintaining six feet of physical distance is not feasible, the school district will ensure employees are as far apart from other people as possible.
- b. Physical distancing will be implemented, along with the other provisions required by the ETS, as part of a multi-layered infection control approach for all healthcare settings.
- c. The school district will include protocols to address physical distancing for healthcare settings in Appendix 7.

7. Physical Barriers

- a. The school district will install physical barriers at each fixed work location outside of direct patient care areas where each employee is not separated from all other people by at least six feet of distance and spacing cannot be increased, unless it can be demonstrated that it is not feasible to install such physical barriers.
- b. Physical barriers will be implemented, along with the other provisions required by the ETS, as part of a multi-layered infection control approach for all healthcare settings.
- c. The school district will include protocols to address physical barriers for healthcare settings in Appendix 8.

8. Cleaning and Disinfecting in the Healthcare Setting

- a. The school district will implement policies and procedures for cleaning, disinfecting, and hand hygiene, along with the other provisions required by the ETS, as part of a multi-layered infection control approach for all healthcare settings.

- b. The school district will include protocols to address cleaning and disinfecting for healthcare settings in Appendix 9.

9. Ventilation

- a. The school district will implement procedures for each facility's heating, ventilation, and air conditioning (HVAC) system and include protocols addressing ventilation for healthcare settings in Appendix 10.
- b. Ventilation policies and procedures will be implemented, along with the other provisions required by the ETS, as part of a multi-layered infection control approach.
- c. The Superintendent or designee will identify the building manager, HVAC professional, or maintenance employee who can certify that the HVAC system(s) are operating in accordance with the ventilation provisions of the ETS and list the individual(s) in Appendix 10.

D. Health Screening and Medical Management

1. Health Screening

- a. "Screening" means, for the purpose of this Policy, asking questions to determine whether a person is COVID-19 positive or has symptoms of COVID-19.
- b. The school district will include protocols to address health screening for employees in Appendix 11.

2. Employee Notification to Employer of COVID-19 Illness or Symptoms

- a. The school district will include protocols to address employee notification to employer of COVID-19 illness or symptoms for employees in Appendix 11.

3. Employer Notification to Employees of COVID-19 Exposure in the Healthcare Setting

- a. The school district will include protocols to address employer notification of COVID-19 exposure to employees in Appendix 11.

4. Medical Removal from the Healthcare Setting

- a. The school district will include protocols to address medical removal from the healthcare setting for employees in Appendix 11.

5. Return to Work Criteria

- a. The school district will include protocols to address return to work criteria for employees in Appendix 11.

6. Medical Removal Protection Benefits

- a. The school district will continue to pay employees who have been removed from the healthcare setting under the medical removal provisions of the ETS. When an employee has been removed from the healthcare setting and is not working remotely or in isolation, the school district shall pay and provide benefits in accordance with the Plan addressed in Appendix 12.

E. Vaccinations

1. The school district encourages employees to receive the COVID-19 vaccination as a part of a multi-layered infection control approach. The school district will support COVID-19 vaccination for each employee by providing reasonable time and paid leave to each employee for vaccination and any side effects experienced following vaccination.
2. The school district will include protocols to address vaccination for employees in Appendix 13.

F. Training

1. The school district will implement policies and procedures for employee training, along with the other provisions required by the ETS, as part of a multi-layered infection control approach.
2. The school district will include protocols to address training for employees in Appendix 14.

G. Anti-Retaliation

1. The school district will inform each employee that employees have a right to the protections required by the ETS, and that employers are prohibited from discharging or in any manner discriminating against any employee for exercising their right to protections required by the ETS, or for engaging in actions that are required by the ETS.
2. The school district will not discharge or in any manner discriminate against any employee for exercising their right to the protections required by the ETS, or for engaging in actions that are required by the ETS.

## H. Requirements Implemented at No Cost to Employees

1. The school district will comply with the provisions of ETS at no cost to its employees, with the exception of any employee self-monitoring conducted under D. above.

## I. Recordkeeping

1. The school district will retain all versions of this Policy to comply with the ETS while the ETS remains in effect.
2. The school district will establish and maintain a COVID-19 log to record each instance in which an employee is COVID-19 positive, regardless of whether the instance is connected to exposure to COVID-19 at work.
  - a. The COVID-19 log will contain, for each instance, the employee's name, one form of contact information, occupation, location where the employee worked, the date of the employee's last day in the healthcare setting, the date of the positive test for, or diagnosis of, COVID-19, and the date the employee first had one or more COVID-19 symptoms, if any were experienced.
3. The school district will record the information on the COVID-19 log within twenty-four hours of learning that the employee is COVID-19 positive.
  - a. The school district will maintain the COVID-19 log as a confidential medical record and will not disclose it except as required by the ETS or other Federal law.
  - b. The school district will maintain and preserve the COVID-19 log while the ETS remains in effect.
4. By the end of the next business day after a request, the school district will provide, for examination and copying:
  - a. All versions of this Policy which is the written Plan for all employees;
  - b. The individual COVID-19 log entry for a particular employee to that employee and to anyone having written authorized consent of that employee; and
  - c. A version of the COVID-19 log that removes the names of employees, contact information, and occupation, and only includes, for each employee in the COVID-19 log, the location where the employee worked, the last day that the employee was in the healthcare setting before removal, the date of that employee's positive test for, or diagnosis of, COVID-19, and the date

the employee first had one or more COVID-19 symptoms, if any were experienced, to all employees.

J. Reporting

1. The school district will report to PEOSH:
  - a. Each work-related COVID-19 fatality within eight hours of the school district learning about the fatality;
  - b. Each work-related COVID-19 in-patient hospitalization within twenty-four hours of the school district learning about the in-patient hospitalization.

K. Monitoring Effectiveness

1. The school district and the COVID-19 Safety Coordinator(s) will work collaboratively with employees to monitor the effectiveness of this Plan so as to ensure ongoing progress and efficacy.
2. The school district will update this Policy as needed to address changes in specific COVID-19 hazards and exposures in the healthcare setting.

This Policy and its Appendices will be made available upon request.

29 CFR §1910.502

Occupational Safety and Health Administration Fact Sheet Subpart U COVID-19

Healthcare Emergency Temporary Standard

Occupational Safety and Health Administration Model Plan

Adopted: