

SOMERDALE PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION

301 Grace Street
Somerdale, NJ 08083

Regular Meeting of the Board of Education

**June 9, 2022
6:30 p.m.**

AGENDA

BOE Mission Statement

The mission of the Somerdale School District, in active partnership with the community and staff, is to provide a safe and supportive environment which offers all students the opportunity to develop academically, socially, physically and emotionally, and to create students who are inquisitive and value learning not, only now, but also in the future.

We aspire to provide a broad range of educational opportunities in a nurturing environment designed to challenge all students to strive for personal excellence, achieve the New Jersey Student Learning Standards and become responsible citizens in this rapidly changing world.

I. MEETING CALLED TO ORDER/ PLEDGE OF ALLEGIANCE

II. SUNSHINE LAW/ROLL CALL

Sunshine Law:

The Somerdale Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised in The Courier Post, as well as posting notices in Borough Hall, at Somerdale Park School, and on the District website in accordance with all NJ laws. Please be advised that this meeting is being recorded.

James Anderson	Monique Howard	Marc Ritz
Kim Barkoff	Taylor Klenk	Mary Jo Schoettle
Barbara Boyle	Kevin Smith	Tara Voigt

Also Present:

Mark Pease, Superintendent/Principal
David Rouse, Business Administrator/Board Secretary
Chris Long, Solicitor

III. PUBLIC COMMENTS on any action items.

NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience whom wish to comment **on any action items on this Agenda.**

Please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

IV. APPROVAL OF MINUTES

On a motion made by and seconded by the following was approved:

Recommend that the Board of Education approve the regular and executive session minutes of the May 5, 2022 BOE Meeting.

ALL IN FAVOR: YES _____ NO _____ ABSTAIN _____ ABSENT _____

V. REPORTS

A. Superintendent’s Report

- **Mr. Pease will speak about the 2020-2021 HIB Self-Assessment - Grade Report.**
HIB Report Link: <https://somerdale-park.org/common/pages/DisplayFile.aspx?itemId=36273604>

B. Business Administrator’s Report

VI. NEW BUSINESS

BUSINESS AFFAIRS, Marc Ritz, Chairperson, Monique Howard, Mary Jo Schoettle, Alternate Chairperson, Administrative Liaisons: Mark Pease, David Rouse

A. Finance – Reviews and monitors the school district budget and assumes other fiscal responsibilities

Report by Finance Committee Chair

On a motion made by and seconded by the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 1-18:

1. Financial Reports:

To approve the Board Secretary and Treasurer’s Reports for 2021 (attachment #1).

The Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Treasurer’s Report is in accordance with 18A:17-36 and 18A:17-9 for the month of April 2022. The Treasurer’s Report and Secretary’s report are in agreement for the month of April 2022.

Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. To approve the following bill lists (attachment #2):

- a. May 13, 2022 Payroll Bill List and corresponding Check Journal Totaling: \$211,996.92
- b. May 27, 2022 Payroll Bill List and corresponding Check Journal Totaling: \$214,745.00
- c. Vendor Bill List 1 and corresponding Check Journal totaling: \$1,665.50
- d. Vendor Bill List 2 and corresponding Check Journal totaling: \$2,070.00
- e. Vendor Bill List 3 and corresponding Check Journal totaling: \$211,767.06

3. To approve the Transfers/Adjustments for the month of May 2022 (attachment #3).
4. To approve Game 7even, LLC, to hold several events during Summer in Somerdale Program in the months of July and August, 2022 in the amount of \$6999.90 to be paid from ARP ESSER.
5. To approve that the Business Administrator be authorized to enter into contracts and pay all bills between board meetings for Park Technology Shared Services for the 2022-2023 fiscal year. The bill lists for those payments and any contracts to be ratified will be submitted at the next Board of Education meeting.
6. To approve the contract with Phoenix Advisors for the 2022-2023 school year for Disclosure Agent services at an amount of \$1,000.00.
7. To approve Gena Price and Melissa Durand to attend Purposeful Play to increase Students Academic Learning and Social-Emotional Growth (Pre-school – Kindergarten) recorded version online workshop. Cost of Recorded Version workshop is \$558.00 to be paid from Title II Funds.
8. To approve Cindy Reid to attend Wilson Reading System (WRS) Introductory Course online on June 28, 2022. Cost of online course is \$600.00 to be paid from ARP ESSER II Fund.
9. To approve the contract with Paul’s Commodity Hauling from July 1, 2022 to June 30, 2023. (attachment #4)
10. To approve the submission of the NJSIG Safety Grant Application whereas the District is requesting use of the funds in the amount of \$2,000.00 for the purchase of two-way radios which will be procured during the 2022-2023 school year.
11. To approve the contract for professional development for K-8 teachers to implement the Bookworms Reding and Writing Curriculum in the amount of \$112,500.00 with The University of Delaware during the 2022-23 school year. To be paid for out of the 2022-2023 Title II funds and/or ARP-ESSER funds.
12. To approve that the Business Administrator be authorized to enter into contracts and continue payment of all bills through August 12, 2022, or until the next Board of Education meeting. The bill lists for those payments and any contracts to be ratified will be submitted at the next Board of Education meeting.
13. Move that the Business Administrator be authorized to close the petty cash account as of June 30, 2022 and reopen the petty cash account in the amount of \$200.00 as of July 1, 2022
14. Approval for the monthly payment schedule of Borough tax payment to the Somerdale Board of Education.

July 2022	\$422,165.58	January 2023	\$422,165.58
August 2022	\$422,165.58	February 2023	\$422,165.58
September 2022	\$422,165.58	March 2023	\$422,165.58
October 2022	\$422,165.58	April 2023	\$422,165.58
November 2022	\$422,165.58	May 2023	\$422,165.58
December 2022	\$422,165.58	June 2023	\$422,165.62

Total 2022-2023 taxes \$5,065.987

15. To approve funding up to \$800,000 of surplus into Capital Reserve
16. To approve the 5th payment to Landberg Construction in the amount of \$91,437.50
17. **To approve the following hourly rates for ESS Support Services, LLC.**

Position	Pay Rate	Bill Rate
Special Ed	\$17.00/Hr.	\$22.61/Hr.
Classroom Assistant		
Toileting		

Special Ed 1:1 Assistant	\$16.00/Hr.	\$21.28/Hr.
Regular Ed Classroom Assistant	\$15.00/Hr.	\$19.95/Hr.

18. To award and appoint the following RFP contract proposals:

- a. Approval is made for Bowman & Company, LLP as the auditor during the 2022-2023 school year:

WHEREAS, Bowman & Company, LLP will complete the 2021-2022 CAFR.

BE IT RESOLVED by the Somerdale Board of Education, County of Camden, New Jersey that Bowman & Company, LLP be appointed as the auditor during the 2022-2023 school year the amount of \$35,000, total auditing services are not to exceed \$45,000.00 for the year.

BE IT FURTHER RESOLVED that the Somerdale Board of Education will advertise the awarding of this contract.

- b. Approval is made for the Wade, Long, Wood, and Long LLC as the Solicitor for the 2022-2023 school year:

BE IT RESOLVED by the Somerdale Board of Education, County of Camden, New Jersey that Wade, Long, Wood, and Long LLC be appointed Solicitor for this Board of Education at a cost of \$140 per hour, total fees are not to exceed \$50,000.00 for the year.

BE IT FURTHER RESOLVED that the Somerdale Board of Education will advertise the awarding of this contract.

- c. Approval is made for Spiezle Architectural Group as the Architect for the 2022-2023 school year:

BE IT RESOLVED by the Somerdale Board of Education, County of Camden, New Jersey that Spiezle Architectural Group be appointed as the Architect-of-Record for the 2022-2023 school year at the rate of \$75-\$170, depending on services rendered, fees are not to exceed \$200,000.00 for the year.

BE IT FURTHER RESOLVED that the Somerdale Board of Education will advertise the awarding of this contract.

- d. Approval is made for General Healthcare Resources, LLC, to provide occupational therapy services for the 2022-2023 school year:

BE IT RESOLVED by the Somerdale Board of Education, County of Camden, New Jersey that General Healthcare Resources, LLC be appointed for occupational therapy services for the 2022-2023 school year at a cost of \$78 per hour, total services are not to exceed \$105,000.00 for the year.

BE IT FURTHER RESOLVED that the Somerdale Board of Education will advertise the awarding of this contract.

ROLL CALL VOTE: YES _____ NO _____ ABSTAIN _____ ABSENT _____

B. Facilities – Reviews the needs and uses of district buildings and grounds

Report by Facilities Committee Chair

INSTRUCTIONAL, Taylor Klenk, Chairperson, James Anderson, Alternate Chairperson, Kevin Smith,
Administrative Liaisons: Mark Pease, Robert Ford

A. Curriculum – Reviews and evaluates standardized test results as a district and monitors direction of curriculum.

Report by Curriculum Committee Chair

On a motion made by and seconded by the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following item 1a:

1. The following field trips:
 - a. To approve the 3rd Grade Classes to take a walking trip to Kennedy Park, Somerdale NJ, on June 15, 2022 at no cost to district.

ROLL CALL VOTE: YES _____ NO _____ ABSTAIN _____ ABSENT _____

B. Personnel – Assists in the interviewing process of district administrators and reviews hiring recommendations of the Superintendent. Also, reviews and approves staff policies and job descriptions

Report by Personnel Committee Chair

On a motion made by and seconded by the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following items 1-23:

1. To approve the Superintendent to hire personnel for any vacancies during the months of July and August 2022.
2. To approve all certified staff to be used as substitutes for activities such as, but not limited, to Tutor Program, Detention, etc. on an as needed basis not to exceed budgeted hours, for the 2022-2023 school year. Rates as per the negotiated agreement with the SEA.
3. To approve all Somerdale Park Staff as Chaperones/Supervisors for all school functions for the 2022-2023 school year on as needed basis. Rate as per the negotiated agreement with the SEA.
4. In conjunction with Summer Instructional Schedules, to approve four-day work week schedule, Monday – Thursday, from 8:00 am – 3:30 pm, for Somerdale Park Office Staff effective 7/1/22 – 8/26/22.
5. To approve Laura Henkel to carry over 5 vacation days from the 2021-2022 school year to the 2022-2023 school year.
6. To approve Nichole Costello to carry over 4 vacation days from the 2021-2022 school year to the 2022-2023 school year.
7. To approve Nancy Strassle to carry over 5 vacation days from the 2021-2022 school year to the 2022-2023 school year.
8. To approve Mr. Robert Ford, Vice-Principal, to carry over the balance of unused vacation days (not to exceed 5 days) from the 2021-2022 school year to the 2022-2023 school year.
9. To approve Deanna McGinnis, Valerie Priolo, Lauren McCaffrey, and Lauren DiLullo to hold Kindergarten Roundup on August 31, 2022 from 8:30 am – 12:30 am. Rate as per the negotiated agreement with the SEA. Stipends paid out of the Learning Acceleration grant.
10. To approve Deanna McGinnis to hold Kindergarten Testing on August 8 - 9, 2022 from 8:30 am – 12:30 pm. Rate as per the negotiated agreement with the SEA. Stipends paid out of the Learning Acceleration grant.
11. To approve the contract for David Rouse, Business Administrator for the 2022-2023 school year at a salary of \$99,347.00
12. To approve the hiring and contract of Mr. Robert Ford, as Principal, for the 2022-2023 school year at a salary of \$112,500.00.

13. To approve the contract for Mr. Greg Cesare, CST Director, for the 2022-2023 school year at a salary of \$95,781.
14. To approve the contract with Maria Montroni-Currais, Curriculum Supervisor, for the 2022-2023 school year at a salary of \$90,264.
15. To approve the attached lists of staff to serve as Field Trip Chaperones for the “Summer Days in Somerdale” program during the Summer 2022. Rate of pay as per the negotiated agreement with the SEA and to be paid through the ARP ESSER Grant (attachment #1)
16. To approve Amanda Schwartz as Summer School Counselor for Summer in Somerdale Program at 4 hours per day, 4 days per week for 4 weeks (64 hours); Counseling hours for 2 hours per day, 4 days a week for 4 weeks and 4 hours per day, 4 days a week for 3 weeks (80 hours) to be paid from APR ESSER Funds.
17. To approve Alyssa Orbaczewski as Summer Speech Therapist for Summer in Somerdale Program at 4 hours per day, 4 days per week for 4 weeks (64 hours) to be paid from APR ESSER Funds.
18. To approve Erica Lamancusa as Summer Social Worker for Summer in Somerdale Program at 4 hours per day, 4 days per week for 4 weeks (64 hours) to be paid from APR ESSER Funds.
19. To approve Brian Bauer as a 2022 Summer Custodian at an hourly rate of \$15.00 per hour.
20. To approve the title change for Mr. Mark Pease from Superintendent/Principal to Superintendent for the 2022-2023 school year.
21. To approve Lisa Rollick to use sick days for the remainder of the 2021-2022 school year while out on a medical family emergency leave.
22. Effective immediately, Employee (Staff #4637, SMID #47980883) will be restricted from entering the Somerdale Park School and property, and from participating in Somerdale Park School activities indefinitely. BE IT RESOLVED Somerdale School District will honor our Shared Service Agreement with Haddon Heights Public Schools for ESL services by continuing to make all payments for the remainder of the Shared Service Agreement.
23. To accept the resignation of Patrick Glatz, Special Education Teacher, as of June 30, 2022.

ROLL CALL VOTE: YES _____ NO _____ ABSTAIN _____ ABSENT _____

POLICY/COMMUNITY AFFAIRS, Kevin Smith, Chairperson, Tara Voigt, Alternate Chairperson, Mary Jo Schoettle, Administrative Liaison: Robert Ford

A. Policy – Reviews, updates and creates district policies with Superintendent and presents them to the board.

Report by Policy Committee Chair

On a motion made by _____ and seconded by _____ the following was approved:

Recommend that the Board of Education on the recommendation of the Superintendent approve the following items 1a-1b:

1. For Second Reading:
 - a. P 5511 – Dress and Grooming Policy
 - b. P 1230 – Superintendent’s Duties

ROLL CALL VOTE: YES _____ NO _____ ABSTAIN _____ ABSENT _____

B. Community Affairs – Participation in community events to educate the public on programs the district offers. Also educates the public on the school board policies and responsibilities.

Report by Community Affairs Committee Chair

BOND AD HOC COMMITTEE, Kimberly Barkoff, Chairperson, Marc Ritz, Alternate Chair, James Anderson, Administrative Liaison: Mark Pease, David Rouse

The Bond Committee’s function it to meet and develop a framework for moving a referendum forward and to address project and budgetary issues.

Report by Bond Committee Chair

VII. ANNUAL BOARD APPROVALS AND APPOINTMENTS

On a motion made by and seconded by the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 1-21:

- 1. Approval is made of the official depositories for the funds of the Board of Education:

1st Colonial Community Bank, 1010 Haddon Ave., Collingswood, NJ

And the following persons to be authorized to sign checks and vouchers of the Board of Education:

Regular Checking Account	3 signatures required	President, Bd. Secretary, Supt. /Principal
Payroll Account	2 signatures required	Bd. Secretary and Superintendent/Principal
Agency Account	2 signatures required	Bd. Secretary and Superintendent/Principal
Student Activity Account	2 signatures required	Bd. Secretary and Superintendent/Principal
Lunch Account	2 signatures required	Bd. Secretary and Superintendent/Principal
FSA Medial Account	2 signatures required	Bd. Secretary and Superintendent/Principal
Unemployment Acct.	2 signatures required	Bd. Secretary and Superintendent/Principal
Capital Reserve Acct.	2 signatures required	Bd. Secretary and Superintendent/Principal
Park Technology Acct.	2 signatures required	Bd. Secretary and Superintendent/Principal
Bond Acct.	2 signatures required	Bd. Secretary and Superintendent/Principal

- 2. Approval is made for the Camden County Education Services Commission to provide the following services for the 2022-2023 school year:

Substitute Nursing Services	Transportation
Physical Therapy	Speech
Homebound Instruction	

- 3. Approval is made of the Board Meeting Schedule for the 2022-2023 school year; in conjunction with all rules, regulations, and policies heretofore adopted by the Board for the 2022-2023 school year; and designating the official newspaper.

The Board of Education reserves the right to change the meeting schedule, with required notification, as needed or required. The purpose of the meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board’s attention by the Board Members, Board Attorney, Superintendent, and Board Secretary/Business Administrator. There will be two public sessions, one to discuss agenda items. The public may speak for 3 minutes.

August 11, 2022	February 9, 2023
September 08, 2022	March 9, 2023
October 13, 2022	April 6, 2023
November 10, 2022	May 4, 2023 (Reorganization/Budget Hearing)
December 08, 2022	June 08, 2023
January 5, 2023 (Reorganization)	

And that the "Open Public Meetings Act" requires that advanced written notice of all meetings of the Board of Education be posted in one public place designated by the Board and mailed, telephone, faxed or hand delivered to two newspapers designated by resolution mailed to all persons requesting a copy of same upon payment of a fee as established by NJSA 47:1A-2.

THEREFORE, BE IT RESOLVED by the Somerdale Board of Education as follows:

- a. All advance written notices of Board meetings shall be posted by the Board Secretary on the bulletin board located in the Somerdale Park School.
 - b. All advance written notices of Board meetings shall be given to the following newspapers:
 1. Courier Post
 2. Philadelphia Inquirer
 - c. Filing written notice with the Clerk of Somerdale Borough.
 - d. All advance written notices of Board meetings throughout the year shall be mailed to all persons requesting a copy of same after payment by such persons of a fee as established in NJSA 47:1A-2, plus postage. Electronic media shall be exempt from such fee.
 - e. The schedule of regular official Board meetings for the period from and after this meeting until the meeting in June 2022 shall be in accordance with the listed schedule designating the dates, times and places of such meetings;
 - f. Motion to establish and approve a photocopy fee of five cents (\$.05) per page for standard size and seven cents (\$.07) for legal size official Board Minutes and other public documents.
4. Approval is made for yearly travel expenditures for all employees not to exceed \$2,500.00 travel expenditures must be approved in advance by a majority of the Board of Education as per policy #6471.

The following travel regulations and limits for the Somerdale School District as required by N.J.A.C. 6A:23A:

A travel event that exceeds \$5,000.00, regardless of the number of attendees, or where more than three (3) individuals from the district are to attend, must obtain prior approval from the Executive County Superintendent. Executive County Superintendent prior approval is not required for "regular school district business travel."

School district travel is regular official business, including attendance at meetings and conferences. Regular school district business travel includes attendance at regularly scheduled in-state county meetings, DOE sponsored or association sponsored events provided free of charge, and regularly scheduled in-state professional development activities with a registration fee that does not exceed \$150 per employee or board member, adjusted for inflation. The maximum travel expenses for all staff for the 2022-2022 school year is limited to \$2,500.

Mileage reimbursement for regular school business travel that is prior approved by the Superintendent or any travel approved by the Board will be allowed at the rate authorized by the annual state appropriations act, which is \$.31/mile.

Lodging for out of state travel can only be provided if the event occurs on two or more consecutive days and where home to event commute exceeds 50 miles. All travel out of the country, regardless of cost or number of attendees, requires prior written approval of the Executive County Superintendent.

A written report or a standardized form for board members and employees must be completed for all Board approved training and seminars, conventions and conferences, and retreats.

All travel must be in compliance with State regulations N.J.A.C. 6A:23A.

5. Approval for the resolution designating internet website for official notification pursuant to New Jersey local unit Pay-to-Play Law.

RESOLUTION DESIGNATING WEBSITE NOTIFICATION PURSUANT TO
NEW JERSEY LOCAL UNIT PAY-TO-PLAY LAW

WHEREAS, the Somerdale Borough Board of Education is subject to the provisions of N.J.S.A. 19:44A-20.4 et seq., the New Jersey Local Unit Pay-to-Play Law (Law); and

WHEREAS, as part of the fair and open process contained in the Law, the related contract to be awarded under the fair and open process shall be publicly advertised in newspapers or on the internet website maintained by the public entity (N.J.S.A. 19:44A20.7); and

WHEREAS, the Board maintains its internet website at www.somerdale-park.org; and

WHEREAS, the Board desires to designate its website as the official notification source for all contracts to be awarded as part of the fair and open process pursuant to the Law.

NOW, THEREFORE, BE IT RESOLVED by the Somerdale Borough Board of Education as follows:

1. The Board hereby designates its internet website at www.somerdale-park.org as the official notification source for contracts to be awarded as part of the fair and open process contained in N.J.S.A. 19:44A-20.4 et seq., the New Jersey Local Unit Pay-to-Play law.
2. The Board is not precluded from utilizing its official legal newspapers for notification when it so desires.
3. The Board also has the right to use the C.271 disclosure as an alternate submission. N.J.S.A. 19:44A-20.26 (P.L. 2005, C.271,5.2)
6. Approval of the State Contract Vendors Authorization allowing the Business Administrator to issue purchase orders to approved Vendors as outlined by New Jersey School Purchasing Regulations.

STATE CONTRACTOR AUTHORIZATION

WHEREAS, the Somerdale School District Board of Education recognizes the importance of prudent fiscal management,

WHEREAS, the Business Administrator may issue purchase orders to vendors who hold a valid New Jersey State Contract number according to the Department of Treasury, Division of Purchase and Property,

NOW, THEREFORE BE IT RESOLVED the Board of Education authorizes the Business Administrator to issue purchase orders to State Contract vendors as necessary for the school year 2022-2023.

FINALLY, BE IT RESOLVED, that the Business Administrator add the list of vendors to the bill list for official board approval at the next board meeting and is authorized to make the appropriate transfer of funds to cover the necessary expense if necessary. A list of transfers will be presented at the next Board of Education meeting for official approval.

7. Approval by the Board of Education of Somerdale School District, that prepayment authorization resolution be approved authorizing the Business Office to pay selected invoices prior to board meetings.

PRE-PAYMENT AUTHORIZATION

WHEREAS, the Somerdale School District Board of Education recognizes the importance of prudent fiscal management,

WHEREAS, the School Business Administrator and the Superintendent have found that various bills should be paid prior to official school board action to avoid late payments or other fees and to take advantage of vendor's cash discounts,

NOW, THEREFORE the Board of Education authorizes the Superintendent and the School Business Administrator to prepay the following bills prior to official board approval:

Fibertech	Camden County MUA
Camden County Educational Service Comm.	New Jersey School Insurance Group
Amerihealth	Home Depot
Benecard	Postmaster
National Vision Administrators, LLC (NVA)	PSE&G
Delta Dental	South Jersey Gas
Eastern DataComm	State of New Jersey
NJ American Water	Amazon/Sycnb

FINALLY, BE IT RESOLVED, that the Business Administrator add payments for the list of vendors to the bill list for official board approval at the next meeting and is authorized to make the appropriate transfer of funds to cover the necessary expense if necessary. A list of transfers will be presented at the next Board of Education meeting for official approval.

8. Approval of the website www.somerdale-park.org to be the official site for advertising for the Somerdale Park School District.
9. Approval for Cooper Pediatrics to be designated Medical Inspector of this Board of Education for the 2022-2023 school year at a cost of \$125.00 an hour.
10. Approval that David Rouse, Business Administrator/Board Secretary be, and is hereby appointed as the person to approve contracts between meetings for the 2022-2023 school year where such contracts will be ratified and approved at the following board meeting;

that David Rouse, Business Administrator/Board Secretary be designated as the individual to authorize line item changes between board meetings;

that approval is made for the Chart of Accounts as outlined in the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools and to authorize David Rouse, Business Administrator to make account transfers at the level of the advertised budget to cover expenditures. Such transfers will be officially approved by the Board of Education at the next regular board meeting.

11. To approve the following companies as providers of tax shelter/annuities, disability insurance, and flexible spending:

<u>Tax Shelters:</u>	<u>Disability</u>	<u>Flex Spending</u>
AXA Equitable	AFLAC	Colonial Life
Colonial Life	American General	
Great American	Colonial Life	
Lincoln Investment	Prudential	
Met Life		
Midland		
Siracusa		

12. Approval is made to readopt existing bylaws and policies for the Board's operation and the operation of the District.
13. Approval was made for New Jersey School Insurance Group to be named insurance of record for the 2022-2023 school year.
14. Approval was made by the Somerdale Board of Education to appoint Brown & Brown Benefit Advisors to provide health benefits for the 2022-2023 school year.
15. To approve the following appointments:

- Appointment of Mark Pease for the 2022-2023 school year as:
- a) NCLB Coordinator

- b) IDEA Basic and IDEA Preschool Coordinator
- c) Data Coordinator
- d) Educational Stability Liaison
- e) ESEA Coordinator

Appointment of Robert Ford for the 2022-2023 school year as:

- a) 504 Committee Coordinator
- b) District Anti-Bullying Coordinator
- c) School Safety Specialist

Appointment of Greg Cesare for the 2022-2023 school year as:

- a) McKinney Vento Homeless Education Liaison
- b) Director of Special Education
- c) Affirmative Action Officer

Appointment of Shane Sammons for the 2022-2023 school year as:

- a.) Director of Technology

Appointment of Amanda Schwartz for the 2022-2023 school year as:

- a.) State Testing Coordinator/School Coordinator
- b.) Anti-Bullying Specialist

Appointment of Maria Montroni-Currais for the 2022-2023 school year as:

- a.) Bilingual/ESL/ELS Point of Contact
- b) Early Childhood Contact

Appointment of David Rouse for the 2022-2023 school year as:

- a.) Public Agency Compliance Officer

Appointment of Mary Dow for the 2022-2023 school year as:

- a.) Wellness Coordinator

BE IT RESOLVED by the Somerdale Board of Education, County of Camden, New Jersey that the Building & Grounds Supervisor/Educational Facilities Manager, and/or the individual named in a shared services agreement with Somerdale Borough for the same, be appointed for the 2022-2023 school year:

- a. Asbestos Management Officer
- b. Indoor Air Quality Designee
- c. Integrated Pest Management Coordinator
- d. Employer Responsible Right to Know Officer (ERRO)
- e. Chemical Hygiene Officer
- f. AHERA Coordinator

16. To approve the appointment of Greg Cesare, Mark Pease, Robert Ford, and David Rouse, as the Somerdale School District's Affirmative Action Team;

WHEREAS, the board of education hereby authorizes the affirmative action team to conduct the Needs Assessment and develop a Comprehensive Equity Plan and submit the proposed Comprehensive Equity Plan to the Executive County Superintendent;

BE IT RESOLVED that the Board of Education authorizes the affirmative action team to develop the District's Comprehensive Equity Plan and approves submission of the same.

17. Approval for The Barclay Group to be named insurance broker of record for the 2022-2023 school year.

18. Approval for the Petty Cash account for the 2022-2023 school year in the amount of \$200 for the purpose of supplies required for immediate purchase. The maximum individual item reimbursement is \$75.00.

19. Approval for the following Health, Prescription, Dental, and Visions providers:

- a. Delta Dental as the Dental provider for the 2022-2023 school year.

- b. Amerihealth as the Health Provider for the 2022-2023 school year.
- c. Benecard as the Prescription Provider for the 2022-2023 school year.
- d. National Vision Administrators, LLC (NVA) as the Vision Provider for the 2022-2023 school year.

20. Approval of cooperative purchasing memberships with Keystone Purchasing Network (KPN) and The Educational Services Commission of New Jersey (ESCNJ) for the 2022-2023 school year;

WHEREAS, N.J.S.A 40A:11-11 authorizes contracting units to enter into a Cooperative Purchasing Agreements for its administration;

WHEREAS, the Somerdale Board of Education recognizes the importance of prudent fiscal management;

NOW, THEREFORE, BE IT RESOLVED, by the Somerdale Board of Education the Business Administrator may issue purchase orders to vendors who hold purchasing agreements with KPN and ESCNJ.

FINALLY, BE IT RESOLVED, that the Business Administrator add the list of vendors to the bill list for official board approval at the next board meeting and is authorized to make the appropriate transfer of funds to cover the necessary expense if necessary. A list of transfers will be presented at the next Board of Education meeting for official approval.

21. To approve Shared Services agreement with the Borough of Somerdale for the 2022-2023 school year;

WHEREAS, the Borough and the Board have heretofore worked together in an effort to provide taxpayers with more efficient services;

NOW THEREFORE BE IT RESOLVED, to by the parties hereto as follows:

- 1) The Borough shall provide for the pickup and disposal of garbage and recyclables from the Park School.
- 2) The Board will provide the Borough with various staff IT services
- 3) This agreement will only become effective upon adoption of Resolutions approving by both parties.
- 4) This agreement may be cancelled by either party upon written notice of cancellation given at least 60 days prior to the date of cancellation.

VIII. REPORTS:

On a motion made by and seconded by the following was approved:

The following item will be recommended for approval:

- 1. Acknowledge and accept the Harassment, Intimidation, and Bullying Report for incidents dated:
 - a. April 14, 2022 (attachment #1)
 - b. May 14, 2022 (attachment #2)
 - c. May 23, 2022 (attachment #3)

ALL IN FAVOR: YES _____ NO _____ ABSTAIN _____ ABSENT _____

IX. OTHER REPORTS:

a.) Student Attendance

Enrollment May 2022	
Preschool	28
Kindergarten	39
1st Grade	49
2nd Grade	35

3rd Grade	46
4th Grade	32
5th Grade	49
6th Grade	51
7th Grade	60
8th Grade	53
Out of District	3
Charter Students	1
Home Instruction	
Homeless -Tuition	
Total May 2022	446

b.) Security/Fire Drill Reports

FIRE DRILL:

DATE: 5/5/2022

Alarm Sounded: 1:05 pm
 Building Cleared: 1:08 pm
 Returned to Building: 1:10 pm
 Alarm Station Used: Café Door #23 Utility Room
 All Staff in attendance participated in drill
 Number evacuated: Students present –424
 Staff Present: 92
 Special conditions simulated: none at this time
 Problems encountered: None
 Weather: 69 degrees

EVACUATION NON-FIRE DRILL:

DATE: 5/20/2022

Alarm Sounded: 10:00 am
 Building Cleared: 10:03 am
 Returned to Building: 10:30 am
 Alarm Station Used: Announcement over loud speaker
 All Staff in attendance participated in drill
 Number evacuated: Students present -426
 Staff Present: 73
 Special conditions simulated: none at this time
 Problems encountered: None
 Weather: 88 degrees

c.) Health Reports – April 2022

X. PUBLIC COMMENTS (on any item)

Audience Recognition and Public Comment

The public is reminded that all public complaints against a district employee must be made through a specific grievance process. A description of this process may be found in BOE policy (File Code 9130). This policy is available upon request in the office of the Board Secretary. Any individual naming an employee in a complaint before the Board of Education, without the employee’s permission, could be cited for violating that employee’s civil and contractual rights.

Please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address.
3. Wait to be recognized before you make your comment
4. Limit your comments to (3) minutes per person.

XI. EXECUTIVE SESSION (if necessary)

On a motion made by and seconded by the board entered into Executive Session at pm:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Somerdale Park School District, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and **WHEREAS**, the Somerdale Park Public School District, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and **WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written. **NOW, THEREFORE, BE IT RESOLVED** that the Somerdale Park Public School District, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- Any matter in which the release of information would impair a right to receive funds from the federal government;
- Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual’s personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;
- Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body
- Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- Any investigations of violations or possible violations of the law;
- Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public;
- Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the Somerdale Park Public School District, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at ___ pm and the Somerdale Park Public School District, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the Somerdale Park Public School District, Board of Education will go into Executive Session for only the above stated reasons;
BE IT FURTHER RESOLVED that the Somerdale Park Public School District, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Somerdale Park Public School District, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.
BE IT FURTHER RESOLVED that the Somerdale Park Public School District, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.
BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

XII. RETURN TO PUBLIC SESSION

On a motion made by and seconded by the board returned to public session at pm

XIII. ADJOURNMENT

On a motion made by and seconded by the meeting was adjourned at pm