

SOMERDALE PUBLIC SCHOOL DISTRICT
BOARD OF EDUCATION

301 Grace Street
Somerdale, NJ 08083

Regular Meeting of the Board of Education

**May 9, 2024 Reorganization Meeting
6:30 p.m.**

AGENDA

BOE Mission Statement

The mission of the Somerdale School District, in active partnership with the community and staff, is to provide a safe and supportive environment which offers all students the opportunity to develop academically, socially, physically and emotionally, and to create students who are inquisitive and value learning not, only now, but also in the future.

We aspire to provide a broad range of educational opportunities in a nurturing environment designed to challenge all students to strive for personal excellence, achieve the New Jersey Student Learning Standards and become responsible citizens in this rapidly changing world.

I. MEETING CALLED TO ORDER/ PLEDGE OF ALLEGIANCE

II. SUNSHINE LAW/ROLL CALL

Sunshine Law:

The Somerdale Board of Education Meeting is called to order. The Board of Education is in compliance with the sunshine regulations. This meeting was appropriately advertised in The Courier Post, as well as posting notices in Borough Hall, at Somerdale Park School, and on the District website in accordance with all NJ laws. Please be advised that this meeting is being recorded.

James Anderson	John Maisch	Kevin Smith
Kimberly Barkoff	Marc Ritz	Tara Voigt
Barbara Boyle	Mary Jo Schoettle	

Also Present:

Robert Ford, Superintendent/Principal
William H. Thompson, Interim Business Administrator/Board Secretary
Chris Long, Solicitor

III. PRESENTATIONS:

- *Recognition of the April Student of the Month Recipients*
- *Recognition of the Somerdale Art Student selected for Celebrate Art Publication*
- *Representatives of Student Council on past and upcoming events at Somerdale Park School*

IV. EXECUTIVE SESSION (if necessary)

On a motion made by and seconded by the board entered into Executive Session at pm:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Somerdale Park School District, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session,” i.e. without the public being permitted to attend; and

WHEREAS, the Somerdale Park Public School District, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each

exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the Somerdale Park Public School District, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

- _____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public
- _____ Any matter in which the release of information would impair a right to receive funds from the federal government;
- _____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;
- _____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body
- _____ Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;
- _____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;
- _____ Any investigations of violations or possible violations of the law;
- _____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;
- X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed in public;
- _____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the Somerdale Park Public School District, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at pm and the Somerdale Park Public School District, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the Somerdale Park Public School District, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Somerdale Park Public School District, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Somerdale Park Public School District, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Somerdale Park Public School District, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

V. RETURN TO PUBLIC SESSION

On a motion made by and seconded by the board returned to public session at pm

VI. PUBLIC COMMENTS on any action items.

NOTATION OF PUBLIC COMMENTS ON AGENDA ITEMS ONLY

The Board President will recognize those individuals in the audience who wish to comment **on any action items on this Agenda.**

Please respect the following procedures:

1. Be recognized by the Board President.
2. State your full name and address.
3. Identify the resolution/item number on which you wish to comment.
4. Wait to be recognized before you make your comment
5. Limit your comments to the specific resolution/items.
6. Limit your comments to (3) minutes per person.

VII. APPROVAL OF MINUTES

On a motion made by and seconded by the following was approved:

Recommend that the Board of Education approve the regular minutes of the April 25, 2024 BOE Meeting.

ALL IN FAVOR: YES _____ NO _____ ABSTAIN _____ ABSENT _____

VIII. REPORTS

- A. Superintendent’s Report
- B. Business Administrator’s Report

IX. NEW BUSINESS

BUSINESS AFFAIRS, Mary Jo Schoettle, Chairperson, Kimberly Barkoff, Alternate Chairperson, Tara Voigt and Kevin Smith, Committee Members, Administrative Liaisons: Robert Ford, William H. Thompson

A. Finance – Reviews and monitors the school district budget and assumes other fiscal responsibilities

Report by Finance Committee Chair

On a motion made by and seconded by the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 1-21:

1. Financial Reports:

To approve the Board Secretary and Treasurer’s Reports for March 2024 (attachment #1).

The Board Secretary’s Report is in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2024. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

The Treasurer’s Report is in accordance with 18A:17-36 and 18A:17-9 for the month of March 2024. The Treasurer’s Report and Secretary’s report are in agreement for the month of March 2024.

Board Secretary in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of

N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

2. To approve the following bill lists (attachment #2):
 - a. Bill List – Vendor Bill List and Check Journal totaling \$102,941.33
 - b. March 2024 Board Share FICA and corresponding Check Journal totaling: \$3,548.98.
 - c. March 2024 State Share FICA and corresponding Check Journal totaling: \$29,005.03.
 - d. April 2024 Payroll and corresponding Check Journal totaling: \$436,637.15.
 - e. March 2024 Cafeteria and corresponding Check Journal totaling: \$22,583.33.
 - f. March 2024 State Aid Deduction and corresponding Check Journal totaling: \$9,098.60.
3. To approve the Transfers/Adjustments for the month of March 2024 (attachment #3).
4. To approve the Frontline Education Renewal Notice for IEP – Direct for the 2024-2025 School Year for a cost of \$11,129.37 (attachment #4).
5. To approve the 2024-2025 Student Support Services Agreement with Amazing Transformations for behavioral services for various rates per hour for different services (attachment #5).
6. To approve the Therapy Services Agreement with Virtua Health Inc. for OT (\$82/hour) and PT (\$82/hour) services for the 2024-2025 school year (attachment #6).
7. To approve SRO Jacob Rulli to attend Understanding Drug Impairment for the SRO/Juvenile Officer by Drug Impairment Consulting and Experts LLC on August 27th, 2024, at Sewell (Rowan University) at a cost of \$150.
8. To approve the quote with CCESC for a Speech Therapist 2024-2025 School Year – 1 day per week – September – June at a cost of \$18,144.00.
9. To approve that the Interim Business Administrator be authorized to enter into contracts and pay all bills between board meetings for Park Technology Shared Services for the 2024-2025 fiscal year. The bill lists for those payments and any contracts to be ratified will be submitted at the next Board of Education meeting.
10. To approve that the Interim Business Administrator be authorized to enter into contracts and continue payment of all bills through June 30, 2025, or until the next Board of Education meeting. The bill lists for those payments and any contracts to be ratified will be submitted at the next Board of Education meeting.
11. To approve the contract with Phoenix Advisors for the 2024-2025 School Year for Disclosure Agent services at the amount of \$1,350.00.
12. Move that the Interim Business Administrator be authorized to close the petty cash account as of June 30, 2024 and reopen the petty cash account in the amount of \$200.00 as of July 1, 2024.
13. To approve the Power Maintenance Agreement with GenServe for the 2024-2025 School Year in the amount of \$630.00.
14. To post approve Cindy Reid to participate in the RAPID Plus Professional Development Program during the 2023-2024 school year as per the SEA contracted per diem rate.
15. To approve Barbara Boyle, Board Member, to attend NJSBA’s Spring Conference: A Prequel to Workshop 2024 on May 10th, 2024 at a cost of \$99.
16. To approve Mr. John J. Deserable as Interim Business Administrator/Board Secretary from July 1, 2024, through June 30, 2025. Mr. Deserable will be compensated at \$600.00 per day not to exceed 3 days per week. Pending County Office approval.
17. To approve Ms. Carol Ann Mascioli as Business Office consultant from July 1, 2024, through December 31, 2024. Ms. Mascioli will be compensated at \$500.00 per day not to exceed 1 and ½ days per week.

- 18. To approve Ms. Nicolette Verratti to be compensated at \$30.00 per hour from May 10, 2024, through June 30, 2024, to train as a backup for the payroll function.
- 19. To approve Ms. Nicolette Verratti to provide payroll services from July 1, 2024, through January 31, 2025. Compensation will be \$500.00 per payroll.
- 20. To approve the following hourly rates for ESS Northeast, LLC.

Position	Pay Rate	Bill Rate
Full Day Substitute Teacher	\$142.50	\$189.53
Half Day Substitute Teacher	\$71.25	\$94.76
Full Day Long Term Teacher	\$142.50	\$189.53
Half Day Long Term Teacher	\$71.25	\$94.76
Assistant w/ Toileting – Full Day	\$135.00	\$179.55
Assistant w/ Toileting – Half Day	\$67.50	\$89.78
Self-Contained/ 1:1 Assistant – Full Day	\$127.50	\$169.58
Self-Contained/ 1:1 Assistant – Half Day	\$63.75	\$84.79
General Ed Classroom Assistant – Full Day	\$120.00	\$159.60
General Ed Classroom Assistant – Half Day	\$60.00	\$79.80
General Ed Classroom Assistant – Hourly	\$16.00	\$21.28
Self-Contained/1:1 Assistant – Hourly	\$17.00	\$22.61
Assistant w/Toileting- Hourly	\$18.00	\$23.94

- 21. To approve the following proposals from Spiezle Architectural Firm:

MOTION TO APPROVE THE PROPOSAL FROM SPIEZLE FOR PROFESSIONAL SERVICES FOR HVAC LIBRARY UPGRADES. A proposal was received from Spiezle for the following professional services for updating the Library HVAC System:

Description	Cost
Design, Documentation, and Bidding Support	\$20,000
Construction Administration and Close Out	\$7,000
Digital Bidding	\$150
Total	\$27,150

MOTION TO APPROVE THE PROPOSAL FROM SPIEZLE FOR PROFESSIONAL SERVICES FOR ROAD & PARKING LOT IMPROVEMENTS. A proposal was received from Spiezle for the following professional Road & Parking Lot Improvements:

Description	Cost
Design, Documentation, and Bidding Support	\$35,000
Construction Administration and Close Out	\$12,000
Digital Bidding	\$150
Total	\$47,150

ROLL CALL VOTE: YES _____ NO _____ ABSTAIN _____ ABSENT _____

B. Facilities – Reviews the needs and uses of district buildings and grounds

Report by Facilities Committee Chair

INSTRUCTIONAL, Barbara Boyle, Chairperson, Marc Ritz, Alternate Chairperson, Kimberly Barkoff and Kevin Smith, Committee Members, Administrative Liaisons: Robert Ford, Kevin Kretschy

A. Curriculum – Reviews and evaluates standardized test results as a district and monitors direction of curriculum.

Report by Curriculum Committee Chair

ROLL CALL VOTE: YES _____ NO _____ ABSTAIN _____ ABSENT _____

B. Personnel – Assists in the interviewing process of district administrators and reviews hiring recommendations of the Superintendent. Also, reviews and approves staff policies and job descriptions

Report by Personnel Committee Chair

On a motion made by _____ and seconded by _____ the following was approved:

Recommend that the Board of Education on the recommendation of the superintendent, approve the following items 1-9:

1. To approve, Kimberly Noonan, Regina Valinski, and Angela Lindner to work 6 days during July 1, 2024 – August 31, 2024 at the 2024-2025 contracted per diem rate.
2. The reappointment of tenured professional staff – part time/full time status to be determined, as per the attached list, for the 2024-2025 School Year. Salaries as per the negotiated agreement with the SEA. (attachment #1)
3. The reappointment of non-tenured (renewed) professional staff - part-time/full time status to be determined, as per the attached list, for the 2024-2025 School Year. Salaries as per the negotiated agreement with the SEA. (attachment #2)
4. The reappointment of Administrative Assistants and Comptroller for the 2024-2025 School Year. Salaries as per the negotiated agreement with the SEA. (attachment #3)
5. To approve Deanna McGinnis to hold Kindergarten Testing on August 8, 2024. Rate as per the negotiated agreement with the SEA.
6. To approve Gregory Cesare, Director of Special Education, at a salary of \$114,465.56 for the 2024-2025 School Year.
7. To approve Kevin Kretschy as Vice-Principal at a salary of \$93,925.00 for the 2024-2025 School Year.
8. To post-approve Jonathan Weihberg to assist Mr. Euler in advising the E-Gaming Club for the 2023-2024 School Year.
9. To approve William H. Thompson, Interim Business Administrator, to attend the NJASBO conference from June 5, 2024 through June 7, 2024 at no cost to the district.

ROLL CALL VOTE: YES _____ NO _____ ABSTAIN _____ ABSENT _____

POLICY/COMMUNITY AFFAIRS, Tara Voigt, Chairperson, Mark Ritz, Alternate Chairpersons, and John Maisch and Kevin Smith, Committee Member, Administrative Liaison: Robert Ford

A. Policy – Reviews, updates and creates district policies with Superintendent and presents them to the board.

Report by Policy Committee Chair

On a motion made by _____ and seconded by _____ the following was approved:

Recommend that the Board of Education on the recommendation of the Superintendent approve the following items 1a – 1t:

1. For Second Reading:
 - a. P 1140 - Educational Equity Policies Affirmative Action
 - b. P 1523 - Comprehensive Equity Plan

- c. P 1530 - Equal Employment Opportunities
- d. P 1550 - Equal Employment Anti-Discrimination Practices
- e. P 2260 - Equity in School and Classroom Practices
- f. P 2411 - Guidance Counseling
- g. P 2423 - Bilingual Education
- h. P 2431.4 - Prevention and Treatment of Sports-Related Concussions Head Injuries
- i. P 3211 - Code of Ethics
- j. P 5750 - Equitable Educational Opportunity
- k. P 5841 - Secret Societies
- l. P 5842 - Equal Access of Student Organizations
- m. P 7610 - Vandalism
- n. P 9323 - Notification of Juvenile Offender Case Disposition
- o. R 1530 - Equal Employment Opportunity Complaint Procedure
- p. R 2200 - Curriculum Content
- q. R 2260 - Equity in School and Classroom Practices Complaint Procedure
- r. R 2423 - Bilingual Education
- s. R 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries
- t. R 7610 - Vandalism

ROLL CALL VOTE: YES _____ NO _____ ABSTAIN _____ ABSENT _____

B. Community Affairs – Participation in community events to educate the public on programs the district offers. Also educates the public on the school board policies and responsibilities.

Report by Community Affairs Committee Chair

X. ANNUAL BOARD APPROVALS AND APPOINTMENTS

On a motion made by _____ and seconded by _____ the following was approved:

Recommend that the Board of Education on the recommendation of the business administrator approve the following items 1-18:

1. Approval is made of the official depositories for the funds of the Board of Education:

1st Colonial Community Bank, 1010 Haddon Ave., Collingswood, NJ

And the following persons to be authorized to sign checks and vouchers of the Board of Education:

Regular Checking Account	3 signatures required	President, Bd. Secretary, Supt./Principal
Payroll Account	2 signatures required	Bd. Secretary and Superintendent/Principal
Agency Account	2 signatures required	Bd. Secretary and Superintendent/Principal
Student Activity Account	2 signatures required	Bd. Secretary and Superintendent/Principal
Lunch Account	2 signatures required	Bd. Secretary and Superintendent/Principal
FSA Medial Account	2 signatures required	Bd. Secretary and Superintendent/Principal
Unemployment Acct.	2 signatures required	Bd. Secretary and Superintendent/Principal
Capital Reserve Acct.	2 signatures required	Bd. Secretary and Superintendent/Principal
Park Technology Acct.	2 signatures required	Bd. Secretary and Superintendent/Principal
Bond Acct.	2 signatures required	Bd. Secretary and Superintendent/Principal

2. Approval is made for the Camden County Education Services Commission to provide the following services for the 2024-2025 School Year:

Occupational Therapy	Transportation
Physical Therapy	Speech

3. Approval is made of the Board Meeting Schedule for the 2024-2025 School Year; in conjunction with all rules, regulations, and policies heretofore adopted by the Board for the 2023-2024 School Year; and designating the official newspaper.

The Board of Education reserves the right to change the meeting schedule, with required notification, as needed or required. The purpose of the meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent, and Board Secretary/Business Administrator. There will be two public sessions, one to discuss agenda items. The public may speak for 3 minutes.

August 8, 2024	February 13, 2025
September 12, 2024	March 13, 2025
October 10, 2024	April 10, 2025
November 14, 2024	May 9, 2025 (Reorganization/Budget Hearing)
December 12, 2024	June 12, 2025
January 9, 2025 (Reorganization)	

And that the "Open Public Meetings Act" requires that advanced written notice of all meetings of the Board of Education be posted in one public place designated by the Board and mailed, telephone, faxed or hand delivered to two newspapers designated by resolution mailed to all persons requesting a copy of same upon payment of a fee as established by NJSA 47:1A-2.

THEREFORE, BE IT RESOLVED by the Somerdale Board of Education as follows:

- a. All advance written notices of Board meetings shall be posted by the Board Secretary on the bulletin board located in the Somerdale Park School.
 - b. All advance written notices of Board meetings shall be given to the following newspaper:

Courier Post
 - c. Filing written notice with the Clerk of Somerdale Borough.
 - d. All advance written notices of Board meetings throughout the year shall be mailed to all persons requesting a copy of same after payment by such persons of a fee as established in NJSA 47:1A-2, plus postage. Electronic media shall be exempt from such fee.
 - e. The schedule of regular official Board meetings for the period from and after this meeting until the meeting in June 2025 shall be in accordance with the listed schedule designating the dates, times and places of such meetings;
 - f. Motion to establish and approve a photocopy fee of five cents (\$.05) per page for standard size and seven cents (\$.07) for legal size official Board Minutes and other public documents.
4. Approval is made for yearly travel expenditures for all employees not to exceed \$2,500.00 travel expenditures must be approved in advance by a majority of the Board of Education as per policy #6471.

The following travel regulations and limits for the Somerdale School District as required by N.J.A.C. 6A:23A:

A travel event that exceeds \$5,000.00, regardless of the number of attendees, or where more than three (3) individuals from the district are to attend, must obtain prior approval from the Executive County Superintendent. Executive County Superintendent prior approval is not required for "regular school district business travel."

School district travel is regular official business, including attendance at meetings and conferences. Regular school district business travel includes attendance at regularly scheduled in-state county meetings, DOE sponsored or association sponsored events provided free of charge, and regularly scheduled in-state professional development activities with a registration fee that does not exceed \$150.00 per employee or board member, adjusted for inflation. The maximum travel expenses for all staff for the 2024-2025 school year is limited to \$2,500.00.

Mileage reimbursement for regular school business travel that is prior approved by the Superintendent or any travel approved by the Board will be allowed at the rate authorized by the annual state appropriations act, which is \$0.47/mile.

Lodging for out of state travel can only be provided if the event occurs on two or more consecutive days and where home to event commute exceeds 50 miles. All travel out of the country, regardless of cost or number of attendees, requires prior written approval of the Executive County Superintendent.

A written report or a standardized form for board members and employees must be completed for all Board approved training and seminars, conventions and conferences, and retreats.

All travel must be in compliance with State regulations N.J.A.C. 6A:23A.

5. Approval for the resolution designating internet website for official notification pursuant to New Jersey local unit Pay-to-Play Law.

RESOLUTION DESIGNATING WEBSITE NOTIFICATION PURSUANT TO
NEW JERSEY LOCAL UNIT PAY-TO-PLAY LAW

WHEREAS, the Somerdale Borough Board of Education is subject to the provisions of N.J.S.A. 19:44A-20.4 et seq., the New Jersey Local Unit Pay-to-Play Law (Law); and

WHEREAS, as part of the fair and open process contained in the Law, the related contract to be awarded under the fair and open process shall be publicly advertised in newspapers or on the internet website maintained by the public entity (N.J.S.A. 19:44A20.7); and

WHEREAS, the Board maintains its internet website at www.somerdale-park.org; and

WHEREAS, the Board desires to designate its website as the official notification source for all contracts to be awarded as part of the fair and open process pursuant to the Law.

NOW, THEREFORE, BE IT RESOLVED by the Somerdale Borough Board of Education as follows:

1. The Board hereby designates its internet website at www.somerdale-park.org as the official notification source for contracts to be awarded as part of the fair and open process contained in N.J.S.A. 19:44A-20.4 et seq., the New Jersey Local Unit Pay-to-Play law.
 2. The Board is not precluded from utilizing its official legal newspapers for notification when it so desires.
 3. The Board also has the right to use the C.271 disclosure as an alternate submission. N.J.S.A. 19:44A-20.26 (P.L. 2005, C.271,5.2)
6. Approval of the State Contract Vendors Authorization allowing the Business Administrator to issue purchase orders to approved Vendors as outlined by New Jersey School Purchasing Regulations.

STATE CONTRACTOR AUTHORIZATION

WHEREAS, the Somerdale School District Board of Education recognizes the importance of prudent fiscal management,

WHEREAS, the Business Administrator may issue purchase orders to vendors who hold a valid New Jersey State Contract number according to the Department of Treasury, Division of Purchase and Property,

NOW, THEREFORE BE IT RESOLVED the Board of Education authorizes the Business Administrator to issue purchase orders to State Contract vendors as necessary for the school year 2024-2025.

FINALLY, BE IT RESOLVED, that the Business Administrator add the list of vendors to the bill list for official board approval at the next board meeting and is authorized to make the appropriate transfer of funds to cover the

necessary expense if necessary. A list of transfers will be presented at the next Board of Education meeting for official approval.

7. Approval by the Board of Education of Somerdale School District, that prepayment authorization resolution be approved authorizing the Business Office to pay selected invoices prior to board meetings.

PRE-PAYMENT AUTHORIZATION

WHEREAS, the Somerdale School District Board of Education recognizes the importance of prudent fiscal management,

WHEREAS, the School Business Administrator and the Superintendent have found that various bills should be paid prior to official school board action to avoid late payments or other fees and to take advantage of vendor's cash discounts,

NOW, THEREFORE the Board of Education authorizes the Superintendent and the School Business Administrator to prepay the following bills prior to official board approval:

Crown Castle Fiber, LLC	Camden County MUA
Camden County Educational Service Comm.	New Jersey School Insurance Group
Amerihealth	Home Depot
Benecard	Postmaster
National Vision Administrators, LLC (NVA)	PSE&G
Delta Dental	South Jersey Gas
Eastern DataComm	State of New Jersey
NJ American Water	

FINALLY, BE IT RESOLVED, that the Business Administrator add payments for the list of vendors to the bill list for official board approval at the next meeting and is authorized to make the appropriate transfer of funds to cover the necessary expense if necessary. A list of transfers will be presented at the next Board of Education meeting for official approval.

8. Approval of the website www.somerdale-park.org to be the official site for advertising for the Somerdale Park School District.
9. To approve the following companies as providers of tax shelter/annuities, disability insurance, and flexible spending:

<u>Tax Shelters:</u>	<u>Disability</u>	<u>Flex Spending</u>
AXA Equitable	AFLAC	Colonial Life
Colonial Life	Colonial Life	
Lincoln Investment	Prudential	
Met Life		
Midland		
Siracusa		

10. Approval is made to readopt existing bylaws and policies for the Board's operation and the operation of the District.
11. Approval for The Barclay Group to be named insurance of record for the 2024-2025 School Year.
12. Approval was made by the Somerdale Board of Education to appoint Brown & Brown Benefit Advisors to provide health benefits for the 2024-2025 school year.
13. To approve the following appointments:
 - Appointment of Robert Ford for the 2024-2025 School Year as:
 - a) ESEA and ESSER Grant Coordinator

Appointment of Kevin Kretschy for the 2024-2025 School Year as:

- a) District Anti-Bullying Coordinator

Appointment of Greg Cesare for the 2024-2025 School Year as:

- a) Director of Child Study Team/Special Education
- b) School Safety Specialist
- c) Co-School Threat Assessment Team Chairperson
- d) School Choice Coordinator
- e) Bilingual/ESL/ELL Point of Contact
- f) IDEA Basic and IDEA Preschool Coordinator
- g) Affirmative Action Officer

Appointment of Jeffrey Barbagallo for the 2024-2025 School Year as:

- a.) Technology Coordinator

Appointment of Amanda Schwartz for the 2024-2025 School Year as:

- a.) Anti-Bullying Specialist
- b.) Co School Threat Assessment Team Chairperson
- c.) 504 Coordinator
- d.) I&RS Chairperson

Appointment of Natalie Cordivari for the 2024-2025 School Year as:

- a.) Data Coordinator
- b.) Early Childhood Contact
- c.) School Testing Coordinator

Appointment of Angela Linder for the 2024-2025 School Year as:

- a.) McKinney Vento Homeless Education Liaison

Appointment of Interim Business Administrator for the 2024-2025 School Year as:

- a.) Public Agency Compliance Officer

Appointment of Mary Dow for the 2024-2025 School Year as:

- a.) Wellness Coordinator

BE IT RESOLVED by the Somerdale Board of Education, County of Camden, New Jersey that the Building & Grounds Supervisor/Educational Facilities Manager, and/or the individual named in a shared services agreement with Somerdale Borough for the same, be appointed for the 2024-2025 school year:

- a. Asbestos Management Officer
- b. Indoor Air Quality Designee
- c. Integrated Pest Management Coordinator
- d. Employer Responsible Right to Know Officer (ERRO)
- e. Chemical Hygiene Officer
- f. AHERA Coordinator

- 14. To approve the appointment of Greg Cesare, Kevin Kretschy, Robert Ford, as the Somerdale School District's Affirmative Action Team;

WHEREAS, the board of education hereby authorizes the affirmative action team to conduct the Needs Assessment and develop a Comprehensive Equity Plan and submit the proposed Comprehensive Equity Plan to the Executive County Superintendent;

BE IT RESOLVED that the Board of Education authorizes the affirmative action team to develop the District's Comprehensive Equity Plan and approves submission of the same.

- 15. Approval for the Petty Cash account for the 2024-2025 School Year in the amount of \$200 for the purpose of supplies required for immediate purchase. The maximum individual item reimbursement is \$75.00.
- 16. Approval for the following Health, Prescription, Dental, and Visions providers:
 - a. Delta Dental as the Dental provider for the 2024-2025 School Year.

- b. AmeriHealth as the Health Provider for the 2024-2025 School Year.
- c. Benecard as the Prescription Provider for the 2024-2025 School Year.
- d. National Vision Administrators, LLC (NVA) as the Vision Provider for the 2024-2025 School Year.

17. Approval of cooperative purchasing memberships with Keystone Purchasing Network (KPN) and The Educational Services Commission of New Jersey (ESCNJ) for the 2024-2025 School Year;

WHEREAS, N.J.S.A 40A:11-11 authorizes contracting units to enter into a Cooperative Purchasing Agreements for its administration;

WHEREAS, the Somerdale Board of Education recognizes the importance of prudent fiscal management;

NOW, THEREFORE, BE IT RESOLVED, by the Somerdale Board of Education the Business Administrator may issue purchase orders to vendors who hold purchasing agreements with KPN and ESCNJ.

FINALLY, BE IT RESOLVED, that the Business Administrator add the list of vendors to the bill list for official board approval at the next board meeting and is authorized to make the appropriate transfer of funds to cover the necessary expense if necessary. A list of transfers will be presented at the next Board of Education meeting for official approval.

18. To approve Shared Services agreement with the Borough of Somerdale for the 2024-2025 School Year;

WHEREAS, the Borough and the Board have heretofore worked together in an effort to provide taxpayers with more efficient services;

NOW THEREFORE BE IT RESOLVED, to by the parties hereto as follows:

- 1) The Borough shall provide for the pickup and disposal of garbage and recyclables from the Park School.
- 2) The Board will provide the Borough with various staff IT services
- 3) This agreement will only become effective upon adoption of Resolutions approving by both parties.
- 4) This agreement may be cancelled by either party upon written notice of cancellation given at least 60 days prior to the date of cancellation.

ROLL CALL VOTE: YES _____ NO _____ ABSTAIN _____ ABSENT _____

XI. REPORTS:

On a motion made by and seconded by the following was approved:

The following item will be recommended for approval:

- 1. Acknowledge and accept the Harassment, Intimidation, and Bullying Report for incidents dated:
 - a. HIB Incident 4/29/2024 (attachment #1)

ALL IN FAVOR: YES _____ NO _____ ABSTAIN _____ ABSENT _____

XII. OTHER REPORTS:

a.) Student Attendance

Enrollment April 2024	
Preschool	30
Kindergarten	55
1st Grade	56
2nd Grade	33
3rd Grade	52
4th Grade	30

5th Grade	50
6th Grade	38
7th Grade	55
8th Grade	60
Out of District	7
Charter Students	1
Home Instruction	
Homeless -Tuition	
Total April 2024	467

b.) Security/Fire Drill Reports

FIRE DRILL

DATE: 5/1/24 Alarm Sounded: 10:35 am
 Building Cleared: 10:41 am
 Returned to Building: 10:57 am
 Alarm Station Used: E3
 All Staff/Students in attendance participated in the drill.
 Students present: 444
 Staff present: 105
 Special conditions: Fog machine used by sub in room E3
 Problems encountered: Fire department was dispatched to school
 Weather: 72° and sunny

DATE: 5/3/24 Alarm Sounded: 1:45 pm
 Building Cleared: 1:47 pm
 Returned to Building: 1:52 pm
 Alarm Station Used: Front Lobby by Main Office
 All Staff/Students in attendance participated in the drill
 Students present: 427
 Staff present: 101
 Special conditions: Student pulled alarm
 Problems encountered: Student pulled alarm
 Weather: 66° and Cloudy

SHELTER IN PLACE DRILL

DATE: 4/26/24 Alarm Sounded: 9:03 am
 All Staff/Students in attendance participated in the drill.
 Students present: 437
 Staff present: 104
 Problems encountered: None

c.) Health Reports – April 2024

d.) Nutri-Serve Monthly Report – April 2024

XIII. PUBLIC COMMENTS (on any item)

Audience Recognition and Public Comment

The public is reminded that all public complaints against a district employee must be made through a specific grievance process. A description of this process may be found in BOE policy (File Code 9130). This policy is available upon request in the office of the Board Secretary. Any individual naming an employee in a complaint before the Board of Education, without the employee's permission, could be cited for violating that employee's civil and contractual rights.

Please respect the following procedures:

1. Be recognized by the Board President.

2. State your full name and address.
3. Wait to be recognized before you make your comment
4. Limit your comments to (3) minutes per person.

XIV. ADJOURNMENT

On a motion made by and seconded by the meeting was adjourned at pm